BIDDING DOCUMENTS

For

# ***Supply, Installation & Maintenance of Strong Room Doors at Various Offices of SBP Banking Services Corporation (SBP BSC)***

Technical Proposal

Volume-I

***April 2025***

STATE BANK OF PAKISTAN
CIVIL MAINTENANCE DIVISION

**PART-A**

**BIDDING PROCEDURE & REQUIREMENTS**

## SECTION I: INVITATION TO BIDS

**SBP BANKING SERVICES CORPORATION**
**Engineering Department**
**Head Office Karachi**

No. ED/Proc-HOK/231514/2025

**INVITATION TO e-BIDS**

**253-*SUPPLY, INSTALLATION & MAINTENANCE OF STRONG ROOM DOORS AT VARIOUS OFFICES OF STATE BANK OF PAKISTAN BANKING SERVICES CORPORATION (SBP BSC)***

1. State Bank of Pakistan Banking Services Corporation, invites electronic bids from the original manufacturers/ authorized distributors/ suppliers/ contractors'/ service providers, registered with Income Tax and Sales Tax Department for "***Supply, Installation & Maintenance of Strong Room Doors at Various Offices of State Bank of Pakistan Banking Services Corporation (SBP BSC)"***, meeting inter-alia following eligibility criteria:
   a) *Bidder must be Original Equipment Manufacturer (OEM) or authorized dealer/agent of the OEM dealing in Supply of Strong Room Doors.*
   b) *Bidder in case of authorized dealer/agent of the OEM must be authorized by the OEM specifically for this procurement.*
   c) *Bidder must offer Strong Room Doors of such an OEM which has successfully completed three (03) contracts of supply of at least Resistance Grade XI, EX and CD designated conforming to EN 1143-1 or its approved equivalent certification and High Security Locks as required for EN-1143-1 doors conforming to EN 1300 or its approved equivalent standard, to central banks/monetary authorities/governments during last 5 (five) years.*
2. The contract shall be signed between the Bidder and SBP BSC. In case the bidder is other than OEM, the same shall be required to provide an OEM Guarantee as per form of OEM Guarantee provided in the bidding documents.
3. The Bidding shall be conducted in line with the Rule 36 (b) Single Stage - Two Envelope procedure. e-bidding documents as per regulations, containing detailed terms and conditions, specifications and requirements etc. are available for the registered bidders on EPADS at (www.eprocure.gov.pk).
4. Bid(s) must be accompanied by a Bid Security amounting to PKR.6,000,000/- in the shape as specified in bidding documents. The bidders shall upload scanned copy of Bid Security on EPADS. Original bid security must be submitted at address mentioned below on or before the closing time of bid submission failing which the bid shall be rejected.
5. A Pre-Bid meeting will be held on 06-05-2025 at 03:00 PM either physically at below given address of the SBP BSC or virtually via Zoom Video Conferencing, for which link will be shared with bidders. Desired attendees may be required to intimate at (proc.engg.hok@sbp.org.pk) three (03) days prior to the pre-bid meeting. In-case Pre-Bid meeting is falling on public holiday, the same will be conducted on next working day at the same time and venue.
6. Any prospective bidder requiring any clarification(s) in respect of the Bidding Documents may notify the SBP BSC in writing by 09-05-2025. Clarifications sought after due date shall not be entertained. Copies of the Employer's response/addendum/corrigendum (if any) will be uploaded on employer's website & EPADS including a description of the enquiry but without identifying its source.
7. Project Site(s) survey may be conducted on the timelines provided in the Bid Data Sheet of the bidding documents.
8. The electronic bids, must be submitted by using EPADS on or before 04-06-2025 till 12:00 PM (PST). Manual bids, shall not be accepted. Electronic Bids will be opened on the same day at 12:30 PM (PST). In case the bid opening date falls on a public holiday, the bids will be opened on the next working day at the same time.

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M.A. Jinnah Road, SBP BSC Karachi, Pakistan
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STATE BANK OF PAKISTAN CIVIL MAINTENANCE DIVISION ENGINEERING DEPARTMENT SBP BSC H.O.K

Table of Contents

PART-A

# SECTION II: INSTRUCTION TO BIDDERS (ITBs)

## Section II. Instructions to Bidders (ITBs)

| A. Introduction | | |
|---|---|---|
| **1. Scope of Application** | 1.1 | The Procuring Agency (PA), as indicated in the **Bid Data Sheet (BDS)** invites Bids for the provision of Goods as specified in the BDS and Section V - Technical Specifications & Schedule of Requirements. The successful Bidders will be expected to supply and install the machine within the specified period and timeline(s) as stated in the BDS. |
| **2. Sources of Funds** | 2.1 | Source of funds is referred in Clause-2 of Invitation to Bids. |
| **3. Eligible Bidders** | 3.1 | A Bidder may be natural person, company or firm or public or semi-public agency of Pakistan or of any foreign country**,** or any combination of them with a formal existing agreement (on Judicial Papers) in the form of a joint venture, consortium, or association. In the case of a joint venture, consortium, or association, all members shall be jointly and severally liable for the execution of the Contract in accordance with the terms and conditions of the Contract. The joint venture, consortium, or association shall nominate a Lead Member as nominated in the BDS, who shall have the authority to conduct all business for and on behalf of any and all the members of the joint venture, consortium, or association during the Bidding process, and in case of award of contract, during the execution of contract. |
| | 3.2 | The appointment of Lead Member in the joint venture, consortium, or association shall be confirmed by submission of a valid Power of Attorney to the Procuring Agency. |
| | 3.3 | Verifiable copy of the agreement that forms a joint venture, consortium or association shall be required to be submitted as part of the Bid. |
| | 3.4 | Any bid submitted by the joint venture, consortium or association shall indicate the part of proposed contract to be performed by each party and each party shall be evaluated (or post qualified if required) with respect to its contribution only, and the responsibilities of each party shall not be substantially altered without prior written approval of the Procuring Agency and in line with any instructions issued by the Authority. |
| | 3.5 | The invitation for Bids is open to all prospective supplier, manufacturers or authorized agents/dealers subject to any provisions of incorporation or licensing by the respective national incorporating agency or statutory body established for that particular trade or business. |
| | 3.6 | Foreign Bidders must be locally registered with the appropriate national incorporating body or the statutory body, before participating in the national/international competitive tendering with the exception of such procurements made by the foreign missions of Pakistan. For such purpose the bidder must have to initiate the registration process before the bid submission and the necessary evidence shall be submitted to the procuring agency along with their bid, however, the final award will be subject to the complete registration process. |
| | 3.7 | A Bidder shall not have a conflict of interest. All Bidders found to have a conflict of interest shall be disqualified. A Bidder may be |

considered to have a conflict of interest with one or more parties in this Bidding process, if they:

a. are associated or have been associated in the past, directly or indirectly with a firm or any of its affiliates which have been engaged by the Procuring Agency to provide consulting services for the preparation of the design, specifications and other documents to be used for the procurement of goods and related services to be procured under this Invitation for Bids.
b. have controlling shareholders in common; or
c. receive or have received any direct or indirect subsidy from any of them; or
d. have the same legal representative for purposes of this Bid; or
e. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Agency regarding this Bidding process; or
f. Submit more than one Bid in this Bidding process.

3.8 A Bidder may be ineligible if –

a. he is declared bankrupt or, in the case of company or firm, insolvent;
b. payments in favor of the Bidder is suspended in accordance with the judgment of a court of law other than a judgment declaring bankruptcy and resulting (in accordance with the national laws) in the total or partial loss of the right to administer and dispose of its property;
c. legal proceedings are instituted against such Bidder involving an order suspending payments and which may result, in accordance with the national laws, in a declaration of bankruptcy or in any other situation entailing the total or partial loss of the right to administer and dispose of the property;
d. the Bidder is convicted, by a final judgment, of any offence involving professional conduct;
e. the Bidder is blacklisted and hence debarred due to involvement in corrupt and fraudulent practices, or performance failure or due to breach of bid securing declaration.
f. The firm, supplier and contractor is blacklisted or debarred by a foreign country, international organization, or other foreign institutions for the period defined by them.

3.9 Bidders shall provide to the Procuring Agency evidence of their eligibility, proof of compliance with the necessary legal requirements to carry out the contract effectively.

3.10 Bidders shall provide such evidence of their continued eligibility to the satisfaction of the Procuring Agency, as the Procuring Agency shall reasonably request.

STATE BANK OF PAKISTAN
CIVIL MAINTENANCE DIVISION
ENGINEERING DEPARTMENT SBP

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| | 3.11 | Bidders shall submit proposals relating to the nature, conditions and modalities of sub-contracting wherever the sub-contracting of any elements of the contract amounting to the more than ten (10) percent of the Bid price is envisaged. |
| **4. Eligible Goods and Related Services** | 4.1 | All the goods and related services to be supplied under the contract shall have their origin in eligible source countries, and all expenditures made under the contract will be limited to such goods and services. For purpose of this Bid, ineligible countries are stated in the section-4 titled as "Eligible Countries". |
| | 4.2 | For purposes of this Clause, "origin" means the place where the goods are mined, grown, cultivated, produced, manufactured, or processed, or through manufacture, procession, or assembly, another commercially recognized article results that differs substantially in its basic characteristics from its imported components or the place from where the related services are/to be supplied. |
| | 4.3 | The nationality of the supplier that supplies and install the goods shall not determine the origin of the goods. |
| | 4.4 | To establish the eligibility of the Goods and the related services, Bidders shall fill the country of origin declarations included in the Form of Bid. |
| | 4.5 | If so required in the **BDS**, the Bidder shall demonstrate that it has been duly authorized by the manufacturer of the goods to deliver in Pakistan (or in respective country in case of procurement by the Pakistani Missions abroad), the goods indicated in its Bid. |
| **5. One Bid per Bidder** | 5.1 | A bidder shall submit only one Bid, in the same bidding process, either individually as a Bidder or as a member in a joint venture or any similar arrangement. |
| | 5.2 | No bidder can be a sub-contractor while submitting a Bid individually or as a member of a joint venture in the same Bidding process. |
| | 5.3 | A person or a firm cannot be a sub-contractor with more than one bidder in the same bidding process. |
| **6. Cost of Bidding** | 6.1 | The Bidder shall bear all costs associated with the preparation and submission of its Bid, and the Procuring Agency shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process. |
| **B. Bidding Documents** | | |
| **7. Contents of Bidding Documents** | 7.1 | The goods required, bidding procedures, and terms and conditions of the contract are prescribed in the Bidding Documents. In addition to the Invitation to Bids, the Bidding Documents which should be read in conjunction with any addenda issued in accordance with ITB 9.2 include:<br>**Section I -**Invitation to Bids<br>**Section II** Instructions to Bidders (ITBs)<br>**Section III** Bid Data Sheet (BDS)<br>**Section IV** Eligible Countries<br>**Section V** Time Schedule, Schedule of Requirements and Technical Specifications |

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| | **Section VI** Standard Forms for Single Stage Two Envelope Procedure<br>**Section VII** General Conditions of Contract (GCC)<br>**Section VIII** Special Conditions of Contract (SCC)<br>**Section IX** Appendices<br>7.2 The number of copies to be completed and returned with the Bid is specified in the **BDS.**<br>7.3 The Procuring Agency is not responsible for the completeness of the Bidding Documents and their addenda, if they were not obtained directly from the Procuring Agency or the signed pdf version from downloaded from the website of the Procuring Agency. However, Procuring Agency shall place both the pdf and same editable version to facilitate the bidder for filling the forms.<br>7.4 The Bidder is expected to examine all instructions, forms, terms and specifications in the Bidding Documents. Failure to furnish all the information required in the Bidding Documents will be at the Bidder's risk and may result in the rejection of his Bid. |
| **8. Clarification of Bidding Documents** | 8.1 A prospective Bidder requiring any clarification of the Bidding Documents may notify the Procuring Agency in writing or in electronic form that provides record of the content of communication at the Procuring Agency's address indicated in the **BDS.**<br>8.2 The Procuring Agency will within three (3) working days after receiving the request for clarification, respond in writing or in electronic form to any request for clarification provided that such request is received not later than three (03) days prior to the deadline for the submission of Bids as prescribed in **ITB 23.1.** However, this clause shall not apply in case of alternate methods of Procurement.<br>8.3 Copies of the Procuring Agency's response will be forwarded to all identified Prospective Bidders through an identified source of communication, including a description of the inquiry, but without identifying its source.<br>In case of downloading of the Bidding Documents from the website of PA, the response of all such queries will also be available on the same link available at the website.<br>8.4 Should the Procuring Agency deem it necessary to amend the Bidding Documents as a result of a clarification, it shall do so following the procedure under **ITB 9.**<br>8.5 If indicated in the **BDS**, the Bidder's designated representative is invited at the Bidder's cost to attend a pre-Bid meeting at the place, date and time mentioned in the **BDS**. During this pre-Bid meeting, prospective Bidders may request clarification of the schedule of requirement, the Evaluation Criteria or any other aspects of the Bidding Documents.<br>8.6 Minutes of the pre-Bid meeting, if applicable, including the text of the questions asked by Bidders, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be transmitted promptly to all prospective Bidders who have obtained the Bidding Documents. Any modification to the Bidding Documents that may become necessary as a result of the pre-Bid meeting shall be made by the Procuring Agency exclusively through the use of an Addendum |

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| | | pursuant to **ITB 9.** Non-attendance at the pre-Bid meeting will not be a cause for disqualification of a Bidder. |
| **9. Amendment of Bidding Documents** | 9.1 | Before the deadline for submission of Bids, the Procuring Agency for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder or pre-bid meeting may modify the Bidding Documents by issuing addenda. |
| | 9.2 | Any addendum issued including the notice of any extension of the deadline shall be part of the Bidding Documents pursuant to **ITB 7.1** and shall be communicated in writing or in any identified electronic form that provide record of the content of communication to all the bidders who have obtained the Bidding Documents from the Procuring Agency. The Procuring Agency shall promptly publish the Addendum at the Procuring Agency's web page identified in the BDS: Provided that the bidder who had either already submitted their bid or handed over the bid to the courier prior to the issuance of any such addendum shall have the right to withdraw his already filed bid and submit the revised bid prior to the original or extended bid submission deadline. |
| | 9.3 | To give prospective Bidders reasonable time in which to take an addendum/corrigendum into account in preparing their Bids, the Procuring Agency may, at its discretion, extend the deadline for the submission of Bids: Provided that the Procuring Agency shall extend the deadline for submission of Bid, if such an addendum is issued within last three (03) days of the Bid submission deadline. |
| | | **C. Preparation of Bids** |
| **10. Language of Bid** | 10.1 | The Bid prepared by the Bidder, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and the Procuring Agency shall be written in the English language unless otherwise specified in the **BDS.** Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant pages in the English language unless specified in the **BDS**, in which case, for purposes of interpretation of the Bidder, the translation shall govern. |
| **11. Documents and Sample(s) Constituting the Bid** | 11.1 | The Bid prepared by the Bidder shall constitute the following components: -<br>a) Form of Bid and Bid Prices completed in accordance with **ITB 14 and 15;**<br>b) Details of the Sample(s) where applicable and requested in the **BDS.**<br>c) Documentary evidence established in accordance with ITB 13 that the Bidder is eligible and/or qualified for the subject bidding process;<br>d) Documentary evidence established in accordance with **ITB 13.3(a)** that the Bidder has been authorized by the manufacturer to deliver the goods into Pakistan, where required and where the supplier is not the manufacturer of those goods;<br>e) Documentary evidence established in accordance with ITB 12 that the goods and related services to be supplied by the |

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| | Bidder are eligible goods and services, and conform to the Bidding Documents;<br>f) Bid security or Bid Securing Declaration furnished in accordance with **ITB 18;**<br>g) Duly Notarized Power of Attorney authorizing the signatory of the Bidder to submit the bid**;** and<br>h) Any other document required in the **BDS**<br>11.2 Where a sample(s) is required by a procuring agency, the sample shall be:<br>(a) submitted as part of the bid, in the quantities, dimensions and other details requested in the **BDS**;<br>(b) carriage paid;<br>(c) received on, or before, the closing time and date for the submission of bids; and<br>(d) evaluated to determine compliance with all characteristics listed in the **BDS**.<br>11.3 The Procuring Agency shall retain the sample(s) of the successful Bidder. A Procuring Agency shall reject the Bid if the sample(s)-<br>(a) do(es) not conform to all characteristics prescribed in the bidding documents; and<br>(b) is / are not submitted within the specified time clearly mentioned in the Bid Data Sheet.<br>11.4 Where it is not possible to avoid using a propriety article as a sample, a Bidder shall make it clear that the propriety article is displayed only as an example of the type or quality of the goods being bidded for, and that competition shall not thereby be limited to the extent of that article only.<br>11.5 Samples made up from materials supplied by a Procuring Agency shall not be returned to a Bidder nor shall a Procuring Agency be liable for the cost of making them.<br>11.6 All samples produced from materials belonging to an unsuccessful Bidder shall be kept by the Procuring Agency till thirty (30) days from the date of award of contract or exhaust of all the grievance forums (including those pending at Authority's Level or in some Court of Law). |
| **12. Documents Establishing Eligibility of the Goods and Related Services and Conformity to Bidding Documents** | 12.1 Pursuant to ITB 11, the Bidder shall furnish, as part of its Bid, all those documents establishing the eligibility in conformity to the terms and conditions specified in the Bidding Documents for all goods and related services which the Bidder proposes to deliver.<br>12.2 The documentary evidence of the eligibility of all goods and related services shall consist of a statement in the Price Schedule of the country of origin of the goods and related services offered which shall be confirmed by a certificate of origin issued at the time of shipment.<br>12.3 The documentary evidence of conformity of the goods and related services to the Bidding Documents may be in the form of literature, drawings, and data, and shall consist of:<br>a. a detailed description of the essential technical specifications and performance characteristics of the Goods;<br>b. an item-by-item commentary on the Procuring Agency's Technical Specifications demonstrating substantial responsiveness of the Goods and Services to those |

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| | specifications, or a statement of deviations and exceptions to the provisions of the Technical Specifications;<br>c. any other procurement specific documentation requirement as stated in the BDS.<br>12.4 The Bidder shall also furnish a list giving full particulars, including available sources and current prices of goods, spare parts, special tools, etc., necessary for the proper and continuing functioning of the Goods during the period **specified in the BDS** following commencement of the use of the goods by the Procuring Agency.<br>12.5 For purposes of the commentary to be furnished pursuant to **ITB 12.3(c)** above, the Bidder shall note that standards for workmanship, material, and equipment, as well as references to brand names or catalogue numbers designated by the Procuring Agency in its Technical Specifications, are intended to be descriptive only and not restrictive. The Bidder may substitute alternative standards, brand names, and/or catalogue numbers in its Bid, provided that it demonstrates to the Procuring Agency's satisfaction that the substitutions ensure substantial equivalence to those designated in the Technical Specifications.<br>12.6 The required documents and other accompanying documents must be in English. In case any other language than English is used the pertinent translation into English shall be attached to the original version. |
| **13. Documents Establishing the Eligibility and Qualification of the Bidder** | 13.1 Pursuant to **ITB 11,** the Bidder shall furnish, as part of its Bid, all those documents establishing the Bidder's eligibility to participate in the bidding process and/or its qualification to perform the contract if its Bid is accepted.<br>13.2 The documentary evidence of the Bidder's eligibility to Bid shall establish to the satisfaction of the **Procuring Agency** that the Bidder, at the time of submission of its bid, is from an eligible country as defined in Section-4 titled as "Eligible Countries".<br>13.3 The documentary evidence of the Bidder's qualifications to perform the contract if its Bid is accepted shall establish to the satisfaction of **Procuring Agency** that:<br>a) in the case of a Bidder offering deliver the goods under the contract which the Bidder did not manufacture or otherwise produce, the Bidder has been duly authorized by the Manufacturer or producer to deliver the goods in Pakistan;<br>b) The Bidder has the financial, technical, and supply/production capability necessary to perform the Contract, meets the qualification criteria specified in **BDS**.<br>c) in the case of a Bidder not doing business within Pakistan, the Bidder is or will be (if awarded the contract) represented by an Agent in Pakistan equipped, and able to carry out the Supplier's maintenance, repair, and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications.<br>d) That the Bidder meets the qualification criteria listed in the Bid Data Sheet. |

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| **14. Form of Bid** | 14.1 The Bidder shall fill the Form of Bid furnished in the Bidding Documents. The Bid Form must be completed without any alterations to its format and no substitute shall be accepted. |
| **15. Bid Prices** | 15.1 The Bid Prices and discounts quoted by the Bidder in the Form of Bid and in the Price Schedules shall conform to the requirements specified below in ITB Clause 15 or exclusively mentioned hereafter in the bidding documents.<br>15.2 All items in the Schedule of requirement must be listed and priced separately in the Price Schedule(s). If a Price Schedule shows items listed but not priced, their prices shall be construed to be included in the prices of other items.<br>15.3 Items not listed in the Price Schedule shall be assumed not to be included in the Bid, and provided that the Bid is still substantially responsive in their absence or due to their nominal nature, the corresponding average price of the respective item(s) of the remaining substantially responsive bidder(s) shall be construed to be the price of those missing item(s):<br>Provided that:<br>a) where there is only one (substantially) responsive bidder, or<br>b) where there is provision for alternate proposals and the respective items are not listed in the other bids,<br>The procuring agency may fix the price of missing items in accordance with market survey, and the same shall be considered as final price.<br>15.4 The Bid price to be quoted in the Form of Bid in accordance with **ITB 15.1** shall be the total price of the Bid, excluding any discounts offered.<br>15.5 The Bidder shall indicate on the appropriate Price Schedule, the unit prices (where applicable) and total Bid price of the goods it proposes to deliver under the contract.<br>15.6 Prices indicated on the Price Schedule shall be entered separately in the following manner:<br>**a) For goods manufactured from within Pakistan (or within the country where procurement is being done in case of foreign missions abroad):**<br>i. The price of the goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable), including all customs duties and sales and other taxes already paid or payable:<br>**A.** on the components and raw material used in the manufacturing or assembly of goods quoted ex-works or ex-factory; OR<br>B. on the previously imported goods of foreign origin quoted ex-warehouse, ex-showroom, or off-the-shelf.<br>ii. All applicable taxes which will be payable on the goods if the contract is awarded.<br>iii. The price for inland transportation, insurance, and other local costs incidental to delivery of the goods to their final destination, if specified in the **BDS**.<br>iv. The price of other (incidental or allied) services, if any, listed in the **BDS**. |

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| | **b) For goods offered from abroad:**<br>i. The price of the goods shall be quoted CIF named port of destination, or CIP border point, or CIP named place of destination, in the Procuring Agency's country, as specified in the BDS. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible countries. Similarly, the Bidder may obtain insurance services from any eligible source country. Or<br>ii. The price of the goods quoted FOB port of shipment (or FCA, as the case may be), if specified in the **BDS**. or<br>iii. The price of goods quoted CFR port of destination (or CPT as the case may be), if specified in the **BDS.**<br>iv. the price for inland transportation, insurance, and other local costs incidental to delivery of the goods from the port of entry to their final destination, if specified in the **BDS**.<br>v. The price of (incidental) services, if any, listed in the **BDS.**<br>15.7 Prices proposed on the Price Schedule for goods and related services shall be disaggregated, where appropriate as indicated in this Clause. This desegregation shall be solely for the purpose of facilitating the comparison of Bids by the Procuring Agency. This, shall not in any way limit the Procuring Agency's right to contract on any of the terms and conditions offered: -<br>a) **For Goods: -**<br>i) the price of the Goods, quoted as per applicable INCOTERMS as specified in the **BDS**<br>ii) all customs duties, sales tax, and other taxes applicable on goods or on the components and raw materials used in their manufacture or assembly, if the contract is awarded to the Bidder, and<br>b) **For Related Services**<br>i) The price of the related services, and<br>ii) All customs duties, sales tax and other taxes applicable in Pakistan, paid or payable, on the related services, if the contract is awarded to the Bidder.<br>15.8 Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account. A Bid submitted with an adjustable price will be treated as non-responsive and shall be rejected, pursuant to **ITB 29**.<br>15.9 If so indicated in the Invitation to Bids and Instructions to Bidders, that Bids are being invited for individual contracts (Lots) or for any combination of contracts (packages), Bidders wishing to offer any price reduction for the award of more than one contract shall specify in their Bid the price reductions applicable to each package, or alternatively, to individual contracts (Lots) within a package. |
| **16. Bid Currencies** | 16.1 Prices shall be quoted in the following currencies:<br>a) For goods and services that the Bidder will deliver from within Pakistan, the prices shall be quoted in Pakistani Rupees, unless otherwise specified in the **BDS.** |

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| | b) For goods and related services that the Bidder will deliver from outside Pakistan, or for imported parts or components of goods and related services originating outside Pakistan, the Bid prices shall be quoted in any freely convertible currency of another country. If the Bidder wishes to be paid in a combination of amounts in different currencies, it may quote its price accordingly but use no more than three foreign currencies.<br>16.2 For the purposes of comparison of bids quoted in different currencies, the price shall be converted into a single currency specified in the bidding documents. The rate of exchange shall be the selling rate, prevailing on the date of opening of (financial part of) bids specified in the bidding documents, as notified by the State Bank of Pakistan on that day.<br>16.3 Bidders shall indicate details of their expected foreign currency requirements in the Bid.<br>16.4 Bidders may be required by the Procuring Agency to clarify their foreign currency requirements and to substantiate that the amounts included in Lump Sum and in the **SCC** are reasonable and responsive to **ITB 16.1**. |
| **17. Bid Validity Period** | 17.1 Bids shall remain valid for the period specified in the BDS after the Bid submission deadline prescribed by the Procuring Agency. A Bid valid for a shorter period shall be rejected by the Procuring Agency as non-responsive. The period of Bid validity will be determined from the complementary bid securing instrument i.e., the expiry period of bid security or bid securing declaration as the case may be.<br>17.2 Under exceptional circumstances, prior to the expiration of the initial Bid validity period, the Procuring Agency may request the Bidders' consent to an extension of the period of validity of their Bids only once, for the period not more than the period of initial bid validity. The request and the Bidders responses shall be made in writing or in electronic forms that provide record of the content of communication. The Bid Security provided under ITB 18 shall also be suitably extended. A Bidder may refuse the request without forfeiting its Bid security or causing to be executed its Bid Securing Declaration. A Bidder agreeing to the request will not be required nor permitted to modify its Bid, but will be required to extend the validity of its Bid Security or Bid Securing Declaration for the period of the extension, and in compliance with ITB 18 in all respects.<br>17.3 If the award is delayed by a period exceeding sixty (60) days beyond the expiry of the initial Bid validity period, the contract price may be adjusted by a factor specified in the request for extension. However, the Bid evaluation shall be based on the already quoted Bid Price without taking into consideration on the above correction. |
| **18. Bid Security or Bid Securing Declaration** | 18.1 Pursuant to **ITB 11**, unless otherwise specified in the **BDS**, the Bidder shall furnish as part of its Bid, a Bid Security in form of fixed amount not exceeding five percent of the estimated value of procurement determined by the procuring agency and in the amount and currency specified in the **BDS** or Bid Securing Declaration as specified in the **BDS** in the format provided in **Section VI (Standard Forms).** |

18.2 The Bid Security or Bid Securing Declaration is required to protect the Procuring Agency against the risk of Bidder's conduct which would warrant the security's forfeiture, pursuant to **ITB 18.9.**

18.3 The Bid Security shall be denominated in the local currency or in another freely convertible currency, and it shall be in the form specified in the **BDS** which shall be in any of the following:

a) a bank guarantee, an irrevocable letter of credit issued by a Scheduled bank in the form provided in the Bidding Documents or another form acceptable to the Procuring Agency and valid for twenty-eight (28) days beyond the end of the validity of the Bid. This shall also apply if the period for Bid Validity is extended. In either case, the form must include the complete name of the Bidder;

b) a cashier's or certified cheque; or

c) another security if indicated in the BDS

18.4 The Bid Security or Bid Securing Declaration shall be in accordance with the Form of the Bid Security or Bid Securing Declaration included in Section VI (Standard Forms) or another form approved by the Procuring Agency prior to the Bid submission.

18.5 The Bid Security shall be payable promptly upon written demand by the Procuring Agency in case any of the conditions listed in ITB 18.9 are invoked.

18.6 Any Bid not accompanied by a Bid Security or Bid Securing Declaration in accordance with ITB 18.1 or 18.3 shall be rejected by the Procuring Agency as non-responsive, pursuant to **ITB 29**.

18.7 Unsuccessful Bidders' Bid Security will be discharged or returned as promptly as possible, however in no case later than thirty (30) days after the expiration of the period of Bid Validity prescribed by the Procuring Agency pursuant to ITB 17. The Procuring Agency shall make no claim to the amount of the Bid Security, and shall promptly return the Bid Security document, after whichever of the following that occurs earliest:

(a) the expiry of the Bid Security;

(b) the entry into force of a procurement contract and the provision of a performance security (or guarantee), for the performance of the contract if such a security (or guarantee), is required by the Biding documents;

(c) the rejection by the Procuring Agency of all Bids;

(d) the withdrawal of the Bid prior to the deadline for the submission of Bids, unless the Biding documents stipulate that no such withdrawal is permitted.

18.8 The successful Bidder's Bid Security will be discharged upon the Bidder signing the contract pursuant to **ITB 42**, or furnishing the performance guarantee, pursuant to **ITB 43**.

18.9 The Bid Security may be forfeited or the Bid Securing Declaration executed:

a) if a Bidder:

i) withdraws its Bid during the period of Bid Validity as specified by the Procuring Agency, and referred by the bidder on the Form of Bid except as provided for in **ITB 17.2**; or

ii) does not accept the correction of errors pursuant to **ITB 31.2;** or

STATE BANK OF PAKISTAN ENGINEERING DEPARTMENT SBP KHI CIVIL MAINTENANCE DIVISION

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| | b) in the case of a successful Bidder, if the Bidder fails:<br>i) to sign the contract in accordance with **ITB 42**; or<br>ii) to furnish performance security (or guarantee) in accordance with **ITB 43**. |
| **19. Alternative Bids by Bidders** | 19.1 Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic Bidder's technical design as indicated in the specifications and Schedule of Requirements. Alternatives will not be considered, unless specifically allowed for in the BDS. If so allowed, **ITB 19.2** shall prevail.<br>19.2 When alternative schedule for supply and installation of equipment is explicitly invited, a statement of that effect will be included in the **BDS** as will the method for evaluating different schedule for delivery of goods.<br>19.3 If so allowed in the **BDS,** Bidders wishing to offer technical alternatives to the requirements of the Bidding Documents must also submit a Bid that complies with the requirements of the Bidding Documents, including the basic technical design as indicated in the specifications. In addition to submitting the basic Bid, the Bidder shall provide all information necessary for a complete evaluation of the alternative by the Procuring Agency, including technical specifications, breakdown of prices, and other relevant details. Only the technical alternatives, if any, of the Most Advantageous Bidder conforming to the basic technical requirements (without altering the bid price) shall be considered by the Procuring Agency. |
| **20. Withdrawal, Substitution, and Modification of Bids** | 20.1 Before bid submission deadline, any bidder may withdraw, substitute, or modify its Bid after it has been submitted by sending a written notice, duly signed by an authorized representative, and the corresponding substitution or modification must accompany the respective written notice.<br>20.2 Bids requested to be withdrawn in accordance with **ITB 20.1** shall be returned unopened to the Bidders. |
| **21. Format and Signing of Bid** | 21.1 The Bidder shall prepare an original and the number of copies of the Bid as indicated in the **BDS**, clearly marking each "ORIGINAL" and "COPY," as appropriate. In the event of any discrepancy between them, the original shall prevail:<br>Provided that except in Single Stage One Envelope Procedure, the Bid shall include only the copies of technical proposal.<br>21.2 The original and the copy or copies of the Bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to sign on behalf of the Bidder. This authorization shall consist of a written confirmation as specified in the **BDS** and shall be attached to the Bid. The name and position held by each person signing the authorization must be typed or printed below the signature. All pages of the Bid, except for un-amended printed literature, shall be initialed by the person or persons signing the Bid.<br>21.3 Any interlineations, erasures, or overwriting shall be valid only if they are signed by the person or persons signing the Bidder. |
| **D. Submission of Bids** | |
| **22. Sealing and Marking of Bids** | 22.1 In case of Single Stage One Envelope Procedure, the Bidder shall seal the original and each copy of the Bid in separate envelopes, duly marking the envelopes as "ORIGINAL" and "COPY." The envelopes shall then be sealed in an outer envelope securely sealed in |

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<tr><td></td><td>such a manner that opening and resealing cannot be achieved undetected.<br>Note: The envelopes shall be sealed and marked in accordance with the bidding procedure adopted as referred in Rule-36 of PPR-2004.<br>22.2 The inner and outer envelopes shall:<br>a) be addressed to the Procuring Agency at the address given in the BDS; and<br>b) bear the title of the subject procurement or Project name, as the case may be as indicated in the BDS, the Invitation to Bids (ITB) title and number indicated in the BDS, and a statement: “DO NOT OPEN BEFORE,” to be completed with the time and the date specified in the BDS, pursuant to ITB 23.1.<br>22.3 In case of Single Stage Two Envelope Procedure, The Bid shall comprise two envelopes submitted simultaneously, one called the Technical Proposal and the other Financial Proposal. Both envelopes to be enclosed together in an outer single envelope called the Bid. Each Bidder shall submit his bid as under:<br>a) Bidder shall submit his TECHNICAL PROPOSAL and FINANCIAL PROPOSAL in separate inner envelopes and enclosed in a single outer envelope.<br>b) ORIGINAL and each copy of the Bid shall be separately sealed and put in separate envelopes and marked as such.<br>c) The envelopes containing the ORIGINAL and copies will be put in one sealed envelope and addressed / identified as given in Sub-Clause 21.2.<br>22.4 The inner and outer envelopes shall:<br>a) be addressed to the Procuring Agency at the address provided in the Bidding Data;<br>b) bear the name and identification number of the contract as defined in the Bidding Data; and provide a warning not to open before the time and date for bid opening, as specified in the Bidding Data. pursuant to ITB 23.1.<br>c) In addition to the identification required in Sub- Clause 21.2 hereof, the inner envelope shall indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared “late” pursuant to Clause IB.24<br>If all envelopes are not sealed and marked as require by ITB 22.2, ITB 22.3 and ITB 22.4 or incorrectly marked, the Procuring Agency will assume no responsibility for the misplacement or premature opening of Bid</td></tr>
<tr><td>23. Deadline for Submission of Bids</td><td>23.1 Bids shall be received by the Procuring Agency no later than the date and time specified in the BDS.<br>23.2 The Procuring Agency may, in exceptional circumstances and at its discretion, extend the deadline for the submission of Bids by amending the Bidding Documents in accordance with ITB 9, in which case all rights and obligations of the Procuring Agency and Bidders previously subject to the deadline will thereafter be subject to the new deadline.</td></tr>
<tr><td>24. Late Bids</td><td>24.1 The Procuring Agency shall not consider for evaluation any Bid that arrives after the deadline for submission of Bids, in accordance with ITB 23.<br>24.2 Any Bid received by the Procuring Agency after the deadline for submission of Bids shall be declared late, recorded, rejected and returned unopened to the Bidder.</td></tr>
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STATE BANK OF PAKISTAN KARACHI ENGINEERING DEPARTMENT SBP CIVIL MAINTENANCE DIVISION

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| **25. Withdrawal, of Bids** | 25.1 A Bidder may withdraw its Bid after it has been submitted, provided that written notice of the withdrawal of the Bid, is received by the Procuring Agency prior to the deadline for submission of Bids.<br>25.2 Revised bid may be submitted after the withdrawal of the original bid in accordance with the provisions referred in **ITB 22.** |
| **E. Opening and Evaluation of Bids** | |
| **26. Opening of Bids** | 26.1 The Procuring Agency will open all Bids, in public, in the presence of Bidders' or their representatives who choose to attend, and other parties with a legitimate interest in the Bid proceedings at the place, on the date and at the time, specified in the BDS. The Bidders' representatives present shall sign a register as proof of their attendance.<br>26.2 First, envelopes marked "WITHDRAWAL" shall be opened and read out and the envelope with the corresponding bid shall not be opened, but returned to the Bidder. No bid withdrawal shall be permitted unless the corresponding Withdrawal Notice contains a valid authorization to request the withdrawal and is read out at bid opening.<br>26.3 Second, outer envelopes marked "SUBSTITUTION" shall be opened. The inner envelopes containing the Substitution Bid shall be exchanged for the corresponding Original Bid being substituted, which is to be returned to the Bidder unopened. No envelope shall be substituted unless the corresponding Substitution Notice contains a valid authorization to request the substitution and is read out and recorded at bid opening.<br>26.4 Next, outer envelopes marked "MODIFICATION" shall be opened. No Technical Proposal and/or Financial Proposal shall be modified unless the corresponding Modification Notice contains a valid authorization to request the modification and is read out and recorded at the opening of the Bids. Any Modification shall be read out along with the Original Bid except in case of Single Stage Two Envelope Procedure where only the Technical Proposal, both Original as well as Modification, are to be opened, read out, and recorded at the opening. Financial Proposal, both Original and Modification, will remain unopened till the prescribed financial bid opening date.<br>26.5 Other envelopes holding the Bids shall be opened one at a time, in case of Single Stage One Envelope Procedure, the Bidders names, the Bid prices, the total amount of each Bid and of any alternative Bid (if alternatives have been requested or permitted), any discounts, the presence or absence of Bid Security, Bid Securing Declaration and such other details as the Procuring Agency may consider appropriate, will be announced by the Procurement Evaluation Committee.<br>26.6 In case of Single Stage Two Envelope Procedure, the Procuring Agency will open the Technical Proposals in public at the address, date and time specified in the **BDS** in the presence of Bidders` designated representatives who choose to attend and other parties with a legitimate interest in the Bid proceedings. The Financial Proposals will remain unopened and will be held in custody of the Procuring Agency until the specified time of their opening.<br>26.7 The envelopes holding the Technical Proposals shall be opened one at a time, and the following read out and recorded: (a) the name of |

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| | the Bidder; (b) whether there is a modification or substitution; (c) the presence of a Bid Security, if required; and (d) Any other details as the Procuring Agency may consider appropriate.<br>26.8 Bids not opened and not read out at the Bid opening shall not be considered further for evaluation, irrespective of the circumstances. In particular, any discount offered by a Bidder which is not read out at Bid opening shall not be considered further.<br>26.9 Bidders are advised to send in a representative with the knowledge of the content of the Bid who shall verify the information read out from the submitted documents. Failure to send a representative or to point out any un-read information by the sent Bidder's representative shall indemnify the Procuring Agency against any claim or failure to read out the correct information contained in the Bidder's Bid.<br>26.10 No Bid will be rejected at the time of Bid opening except for late Bids which will be returned unopened to the Bidder, pursuant to **ITB 24.**<br>26.11 The Procuring Agency shall prepare minutes of the Bid opening. The record of the Bid opening shall include, as a minimum: the name of the Bidder and whether or not there is a withdrawal, substitution or modification, the Bid price if applicable, including any discounts and alternative offers and the presence or absence of a Bid Security or Bid Securing Declaration.<br>26.12 The Bidders' representatives who are present shall be requested to sign on the attendance sheet. The omission of a Bidder's signature on the record shall not invalidate the contents and affect the record. A copy of the record shall be distributed to all the Bidders.<br>26.13 A copy of the minutes of the Bid opening shall be furnished to individual Bidders upon request.<br>26.14 In case of Single Stage Two Envelop Bidding Procedure, after the evaluation and approval of technical proposal the procuring agency, shall at a time within the bid validity period, publically open the financial proposals of the technically accepted bids only. The financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders subject to redress of the grievances from all tiers of grievances. |
| **27. Confidentiality** | 27.1 Information relating to the examination, clarification, evaluation and comparison of Bids and recommendation of contract award shall not be disclosed to Bidders or any other persons not officially concerned with such process until the time of the announcement of the respective evaluation report.<br>27.2 Any effort by a Bidder to influence the Procuring Agency processing of Bids or award decisions may result in the rejection of its Bid.<br>27.3 Notwithstanding **ITB 27.2** from the time of Bid opening to the time of contract award, if any Bidder wishes to contact the Procuring Agency on any matter related to the Bidding process, it should do so in writing or in electronic forms that provides record of the content of communication. |
| **28. Clarification of Bids** | 28.1 To assist in the examination, evaluation and comparison of Bids of the Bidders, the Procuring Agency may, ask any Bidder for a clarification. Any clarification submitted by a Bidder that is not in response to a request by the Procuring Agency shall not be considered. |

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| | 28.2 The request for clarification and the response shall be in writing or in electronic forms that provide record of the content of communication. In case of Single Stage Two Envelope Procedure, no change in the prices or substance of the Bid shall be sought, offered, or permitted, whereas in case of Single Stage One Envelope Procedure, only the correction of arithmetic errors discovered by the Procuring Agency in the evaluation of Bids should be sought in accordance with **ITB 31**.<br>28.3 The alteration or modification in THE BID which in any affect the following parameters will be considered as a change in the substance of a bid:<br>a. evaluation & qualification criteria;<br>b. required scope of work or specifications;<br>c. all securities requirements;<br>d. tax requirements;<br>e. terms and conditions of bidding documents.<br>f. change in the ranking of the bidder<br>28.4 From the time of Bid opening to the time of Contract award if any Bidder wishes to contact the Procuring Agency on any matter related to the Bid it should do so in writing or in electronic forms that provide record of the content of communication. |
| **29. Preliminary Examination of Bids** | 29.1 Prior to the detailed evaluation of Bids, the Procuring Agency will determine whether each Bid:<br>a. meets the eligibility criteria defined in **ITB 3** and **ITB 4**;<br>b. has been prepared as per the format and contents defined by the Procuring Agency in the Bidding Documents;<br>c. has been properly signed;<br>d. is accompanied by the required securities; and<br>e. is substantially responsive to the requirements of the Bidding Documents.<br>The Procuring Agency's determination of a Bid's responsiveness will be based on the contents of the Bid itself.<br>29.2 A substantially responsive Bid is one which conforms to all the terms, conditions, and specifications of the Bidding Documents, without material deviation or reservation. A material deviation or reservation is one that: -<br>a. affects in any substantial way the scope, quality, or performance of the Services;<br>b. limits in any substantial way, inconsistent with the Bidding Documents, the Procuring Agency's rights or the Bidders obligations under the Contract; or<br>c. if rectified, would affect unfairly the competitive position of other Bidders presenting substantially responsive Bids.<br>29.3 The Procuring Agency will confirm that the documents and information specified under **ITB 11, 12** and **13** have been provided in the Bid. If any of these documents or information is missing, or is not provided in accordance with the Instructions to Bidders, the Bid shall be rejected.<br>29.4 The Procuring Agency may waive off any minor informality, nonconformity, or irregularity in a Bid which does not constitute a |

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| | | material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.<br>***Explanation:*** *A minor informality, non-conformity or irregularity is one that is merely a matter of form and not of substance. It also pertains to some immaterial defect in a Bid or variation of a bid from the exact requirements of the invitation that can be corrected or waived without being prejudicial to other bidders. The defect or variation is immaterial when the effect on quantity, quality, or delivery is negligible when contrasted with the total cost or scope of the supplies or services being acquired. The Procuring Agency either shall give the bidder an opportunity to cure any deficiency resulting from a minor informality or irregularity in a bid or waive the deficiency, whichever is advantageous to the Procuring Agency. Examples of minor informalities or irregularities include failure of a bidder to –*<br>(a) *Submit the number of copies of signed bids required by the invitation;*<br>(b) *Furnish required information concerning the number of its employees;*<br>(c) *The firm submitting a bid has formally adopted or authorized, before the date set for opening of bids, the execution of documents by typewritten, printed, or stamped signature and submits evidence of such authorization and the bid carries such a signature.* |
| | 29.5 | Provided that a Technical Bid is substantially responsive, the Procuring Agency may request the Bidder to submit the necessary information or documentation, within a reasonable period of time, to rectify nonmaterial nonconformities or omissions in the Technical Bid related to documentation requirements. Requesting information or documentation on such nonconformities shall not be related to any such aspect of the technical Proposal linked with the ranking of the bidders. Failure of the Bidder to comply with the request may result in the rejection of its Bid. |
| | 29.6 | Provided that a Technical Bid is substantially responsive, the Procuring Agency shall rectify quantifiable nonmaterial nonconformities or omissions related to the Financial Proposal. To this effect, the Bid Price shall be adjusted, for comparison purposes only, to reflect the price of the missing or nonconforming item or component. |
| | 29.7 | If a Bid is not substantially responsive, it will be rejected by the Procuring Agency and may not subsequently be evaluated for complete technical responsiveness. |
| **30. Examination of Terms and Conditions; Technical Evaluation** | 30.1 | The Procuring Agency shall examine the Bid to confirm that all terms and conditions specified in the **GCC** and the **SCC** have been accepted by the Bidder without any material deviation or reservation. |
| | 30.2 | The Procuring Agency shall evaluate the technical aspects of the Bid submitted in accordance with **ITB 22,** to confirm that all requirements specified in **Section V – Time Schedule, Schedule of Requirements**, **Technical Specifications of** the Bidding Documents have been met without material deviation or reservation. |
| | 30.3 | If after the examination of the terms and conditions and the technical evaluation, the Procuring Agency determines that the Bid is not substantially responsive in accordance with **ITB 29,** it shall reject the Bid. |
| **31. Correctness of Errors** | 31.1 | Bids determined to be substantially responsive will be checked for any arithmetic errors. Errors will be corrected as follows: |



STATE BANK OF PAKISTAN CIVIL MAINTENANCE DIVISION ENGINEERING DEPARTMENT SBP

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| | a. if there is a discrepancy between unit prices and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected, unless in the opinion of the Procuring Agency there is an obvious misplacement of the decimal point in the unit price, in which the total price as quoted shall govern and the unit price shall be corrected;<br>b. if there is an error in a total corresponding to the addition or subtraction of sub-totals, the sub-totals shall prevail and the total shall be corrected; and<br>c. where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.<br>d. Where there is discrepancy between grand total of price schedule and amount mentioned on the Form of Bid, the amount referred in Price Schedule shall be treated as correct subject to elimination of other errors.<br>31.2 The amount stated in the Bid will, be adjusted by the Procuring Agency in accordance with the above procedure for the correction of errors and, with, the concurrence of the Bidder, shall be considered as binding upon the Bidder. If the Bidder does not accept the corrected amount, its Bid will then be rejected, and the Bid Security may be forfeited or the Bid Securing Declaration may be executed in accordance with **ITB 18.9.** |
| **32. Conversion to Single Currency** | 32.1 To facilitate evaluation and comparison, the Procuring Agency will convert all Bid prices expressed in the amounts in various currencies in which the Bid prices are payable. For the purposes of comparison of bids quoted in different currencies, the price shall be converted into a single currency specified in the bidding documents. The rate of exchange shall be the selling rate, prevailing on the date of opening of (financial part of) bids specified in the bidding documents, as notified by the State Bank of Pakistan on that day.<br>32.2 The currency selected for converting Bid prices to a common base for the purpose of evaluation, along with the source and date of the exchange rate, are specified in the **BDS**. |
| **33. Evaluation of Bids** | 33.1 The Procuring Agency shall evaluate and compare only the Bids determined to be substantially responsive, pursuant to **ITB 29**.<br>33.2 In evaluating the Technical Proposal of each Bid, the Procuring Agency shall use the criteria and methodologies listed in the BDS and in terms of Statement of Requirements and Technical Specifications. No other evaluation criteria or methodologies shall be permitted.<br>33.3 The Procuring Agency's evaluation of a Bid will take into account:<br>a. in the case of goods manufactured in Pakistan or goods of foreign origin already imported in Pakistan, Income Tax, General Sales Tax and other similar/applicable taxes, which will be payable on the goods if a contract is awarded to the Bidder;<br>b. in the case of goods of foreign origin offered from abroad, customs duties and other similar import taxes which will be |

payable on the goods if the contract is awarded to the Bidder; and

33.4 The comparison shall be between the EXW price of the goods offered from within Pakistan, such price to include all costs, as well as duties and taxes paid or payable on components and raw material incorporated or to be incorporated in the goods, and named port of destination, border point, or named place of destination) in accordance with applicable INCOTERM in the price of the goods offered from outside Pakistan.

In evaluating the Bidders, the evaluation committee will, in addition to the Bid price quoted in accordance with ITB 15.1, take account of one or more of the following factors as specified in the **BDS**, and quantified in ITB 32.5:

a. Cost of inland transportation, insurance, and other costs within the Pakistan incidental to delivery of the goods to their final destination.
b. delivery schedule offered in the Bid;
c. deviations in payment schedule from that specified in the Special Conditions of Contract;
d. the cost of components, mandatory spare parts, and service;
e. the availability (in Pakistan) of spare parts and after-sales services for the equipment offered in the Bid;
f. the projected operating and maintenance costs during the life of the equipment;
g. the performance and productivity of the equipment offered; and/or;
h. other specific criteria indicated in the **TBS** and/or in the Technical Specifications.

33.5 For factors retained in **BDS**, pursuant to ITB 33.4 one or more of the following quantification methods will be applied, as detailed in the **BDS**:

a. *Inland transportation from EXW/port of entry/border point, Insurance and incidentals:*

Inland transportation, insurance, and other incidental costs for delivery of the goods from EXW/port of entry/border point to Project Site named in the **BDS** will be computed for each Bid by the PA on the basis of published tariffs by the rail or road transport agencies, insurance companies, and/or other appropriate sources. To facilitate such computation, Bidder shall furnish in its Bid the estimated dimensions and shipping weight and the approximate EXW or as per applicable INCOTERM value of each package. The above cost will be added by the Procuring Agency to EXW or as per applicable INCOTERM price.

b. *Delivery Schedule*

i) The Procuring Agency requires that the goods under the Invitation for Bids shall be delivered (shipped) at the time specified in the Schedule of Requirements. The estimated time of arrival of the goods at the

Project Site will be calculated for each Bid after allowing for reasonable international and inland transportation time. Treating the Bid resulting in such time of arrival as the base, a delivery “adjustment” will be calculated for other Bids by applying a percentage, specified in the **BDS**, of the EXW or as per applicable INCOTERM price for each week of delay beyond the base, and this will be added to the Bid price for evaluation. No credit shall be given to early delivery. **OR**

ii) The goods covered under this invitation are required to be delivered (shipped) within an acceptable range of weeks specified in the Schedule of Requirement. **No credit will be given to earlier deliveries, and Bids offering delivery beyond this range will be treated as non-responsive.** Within this acceptable range, an adjustment per week, as specified in the **BDS**, will be added for evaluation to the Bid price of Bids offering deliveries later than the earliest delivery period specified in the Schedule of Requirements. **OR**

iii) The goods covered under this invitation are required to be delivered (shipped) in partial shipments, as specified in the Schedule of Requirements. Bids offering deliveries earlier or later than the specified deliveries will be adjusted in the evaluation by adding to the Bid price a factor equal to a percentage, specified in the **BDS**, of EXW or as per applicable INCOTERM price per week of variation from the specified delivery schedule.

c. *Deviation in Payment Schedule*

i) Bidders shall state their Bid price for the payment schedule outlined in the **SCC.** Bids will be evaluated on the basis of this base price. Bidders are, however, permitted to state an alternative payment schedule and indicate the reduction in Bid price they wish to offer for such alternative payment schedule. The Procuring Agency may consider the alternative payment schedule offered by the selected Bidder. **OR**

*ii)* The **SCC** stipulates the payment schedule offered by the Procuring Agency. If a Bid deviates from the schedule and if such deviation is considered acceptable to the Procuring Agency, the Bid will be evaluated by calculating interest earned for any earlier payments involved in the terms outlined in the Bid as compared with those stipulated in this invitation, at the rate per annum specified in the **BDS.**

d. *Cost of Spare Parts*

i) The list of items and quantities of major assemblies, components, and selected spare parts, likely to be required during the initial period of operation specified in the **BDS**, is annexed to the Technical Specifications. The total cost of these items, at the unit prices quoted in each Bid, will be added to the Bid price. **OR**

ii) The Procuring Agency will draw up a list of high-usage and high-value items of components and spare parts, along with estimated quantities of usage in the initial period of operation specified in the **BDS.** The total cost of these items and quantities will be computed from spare parts unit prices submitted by the Bidder and added to the Bid price. **OR**

iii) The Procuring Agency will estimate the cost of spare parts usage in the initial period of operation specified in the **BDS**, based on information furnished by each Bidder, as well as on past experience of the Procuring Agency or other Procuring Agency's in similar situations. Such costs shall be added to the Bid price for evaluation

e. *Spare parts and after sales service facilities in Pakistan*

The cost to the Procuring Agency of establishing the minimum service facilities and parts inventories, as outlined in the **BDS** or elsewhere in the Bidding Documents, if quoted separately, shall be added to the Bid price.

f. *Operating and maintenance costs*

Since the operating and maintenance costs of the goods under procurement form a major part of the life cycle cost of the equipment, these costs will be evaluated in accordance with the criteria specified in the **BDS** or in the Technical Specifications.

g. *Performance and productivity of the equipment.*

(i) Bidders shall state the guaranteed performance or efficiency in response to the Technical Specification. For each drop in the performance or efficiency below the norm of 100, an adjustment for an amount specified in the **BDS** will be added to the Bid Price, representing the capitalized cost of additional operating costs over the life of the plant, using the

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| | methodology specified in the **BDS** or in the Technical Specifications. **OR**<br>(ii) Goods offered shall have a minimum productivity specified under the relevant provision in the Technical Specifications to be considered responsive. Evaluation shall be based on the cost per unit of the actual productivity of goods offered in the Bid, and adjustment will be added to the Bid price using the methodology specified in the **BDS** or in the Technical Specifications.<br>h. *Specific Additional Criteria*<br>Other specific additional criteria to be considered in the evaluation and the evaluation method shall be detailed in the **BDS** and/or the Technical Specifications.<br>33.6 If these Bidding Documents allow Bidders to quote separate prices for different Lots, and the award to a single Bidder of multiple Lots, the methodology of evaluation to determine the lowest evaluated Lot combinations, including any discounts offered in the Form of Bid, is specified in the **BDS.** |
| **34. Domestic Preferences** | 34.1 If the **BDS** so specifies, the Procuring Agency will grant a margin of preference to certain goods in line with the rules, regulations, regulatory guides or instructions issued by the Authority from time to time. |
| **35. Determination of Most Advantageous Bid** | 35.1 In case where the Procuring Agency adopts the Cost Based Evaluation Technique and, the Bid with the lowest evaluated price from amongst those which are eligible, compliant and substantially responsive shall be the Most Advantageous Bid.<br>35.2 The Procuring Agency may adopt the Quality & Cost Based Selection Technique due to the following two reasons:<br>i. Where the Procuring Agency knows about the main features, usage and output of the products; however not clear about the complete features, technical specifications and functionalities of the goods to be procured and requires the bidders to submit their proposals defining those features, specifications and functionalities; or<br>ii. Where the Procuring Agency, in addition to the mandatory requirements and mandatory technical specifications, requires parameters **specified in Evaluation Criteria** to be evaluated while determining the quality of the goods:<br>In such cases, the Procuring Agency may allocate certain weightage to these factors as a part of Evaluation Criteria, and may determine the ranking of the bidders on the basis of combined evaluation in accordance with provisions of Rule 2(1)(h) of PPR-2004. |
| **36. Post qualification of Bidder and/or Abnormally Low Financial Proposal** | 36.1 After determining the Most Advantageous Bid, if neither the pre-qualification was undertaken separately nor any qualification parameters were undertaken as part of determining the Most Advantageous Bid, the Procuring Agency shall carry out the post-qualification of the Bidder using only the requirements specified in the **BDS**. |

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| | In case of International Tendering, the parameters for incorporation or licensing within Pakistan may be fulfilled as part of post qualification.<br>36.2 Where the Bid price is considered to be abnormally low, the Procuring Agency shall perform price analysis either during determination of Most Advantageous Bid or as a part of the post-qualification process. The following process shall apply:<br>(a) The Procuring Agency may reject a Bid if the Procuring Agency has determined that the price in combination with other constituent elements of the Bid is abnormally low in relation to the subject matter of the procurement (i.e. scope of the procurement or ancillary services) and raises concerns as to the capability and capacity of the respective Bidder to perform that contract<br>(b) Before rejecting an abnormally low Bid the Procuring Agency shall request the Bidder an explanation of the Bid or of those parts which it considers contribute to the Bid being abnormally low; take account of the evidence provided in response to a request in writing; and subsequently verify the Bid or parts of the Bid being abnormally low;<br>(c) The decision of the Procuring Agency to reject a Bid and reasons for the decision shall be recorded in the procurement proceedings and promptly communicated to the Bidder concerned;<br>(d) The Procuring Agency shall not incur any liability solely by rejecting abnormally Bid; and<br>(e) An abnormally low Bid means, in the light of the Procuring Agency's estimate and of all the Bids submitted, the Bid appears to be abnormally low by not providing a margin for normal levels of profit.<br><u>Guidance for Procuring Agency:</u><br>In order to identify the Abnormally Low Bid (ALB) following approaches can be considered to minimize the scope of subjectivity:<br>(i) Comparing the bid price with the cost estimate;<br>(ii) Comparing the bid price with the bids offered by other bidders submitting substantially responsive bids; and<br>(iii) Comparing the bid price with prices paid in similar contracts in the recent past either government- or development partner-funded.<br>36.3 The Procuring Agency will determine to its satisfaction whether the Bidder that is selected as having submitted the most advantageous Bid is qualified to perform the contract satisfactorily, in accordance with the criteria listed in ITB 13.3.<br>36.4 The determination will take into account the Bidder's financial, |

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| | technical, and production capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB 13.3, as well as such other information as the Procuring Agency deems necessary and appropriate. Factors not included in these Bidding Documents shall not be used in the evaluation of the Bidders' qualifications.<br>36.5 Procuring Agency may seek "Certificate for Independent Price Determination" from the Bidder and the results of reference checks may be used in determining award of contract.<br>Explanation: The Certificate shall be furnished by the bidder. The bidder shall certify that the price is determined keeping in view of all the essential aspects such as raw material, its processing, value addition, optimization of resources due to economy of scale, transportation, insurance and margin of profit etc.<br>36.6 An affirmative determination will be a prerequisite for award of the contract to the Bidder. A negative determination will result in rejection of the Bidder's Bid, in which event the Procuring Agency will proceed to the next ranked bidder to make a similar determination of that Bidder's capabilities to perform satisfactorily. |
| **F. Award of Contract** | |
| **37. Criteria of Award** | 37.1 Subject to ITB 36 and 38, the Procuring Agency will award the Contract to the Bidder whose Bid has been determined to be substantially responsive to the Bidding Documents and who has been declared as Most Advantageous Bidder, provided that such Bidder has been determined to be:<br>a) eligible in accordance with the provisions of ITB 3;<br>b) is determined to be qualified to perform the Contract satisfactorily; and<br>c) Successful negotiations have been concluded, if any. |
| **38. Negotiations** | 38.1 Negotiations may be undertaken with the Most Advantageous Bid relating to the following areas:<br>(a) a minor alteration to the technical details of the statement of requirements;<br>(b) reduction of quantities for budgetary reasons, where the reduction is in excess of any provided for in the Biding documents;<br>(c) a minor amendment to the special conditions of Contract;<br>(d) finalizing payment arrangements;<br>(e) delivery arrangements;<br>(f) the methodology for provision of related services; or<br>(g) clarifying details that were not apparent or could not be finalized at the time of Bidding;<br>38.2 Where negotiation fails to result into an agreement, the Procuring |



STATE BANK OF PAKISTAN KARACHI ENGINEERING DEPARTMENT SBP CIVIL MAINTENANCE DIVISION

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| | | Agency may invite the next ranked Bidder for negotiations. Where negotiations are commenced with the next ranked Bidder, the Procuring Agency shall not reopen earlier negotiations. |
| **39. Procuring Agency's Right to reject All Bids** | 39.1 | Notwithstanding **ITB 37**, the Procuring Agency reserves the right to reject all the bids, and to annul the Bidding process at any time prior to award of contract, without thereby incurring any liability to the affected Bidder or Bidders. However, the Authority (i.e. PPRA) may call from the Procuring Agency the justification of those grounds. |
| | 39.2 | Notice of the rejection of all Bids shall be given promptly to all Bidders that have submitted Bids. |
| | 39.3 | The Procuring Agency shall upon request communicate to any Bidder the grounds for its rejection of its Bids, but is not required to justify those grounds |
| **40. Procuring Agency's Right to Vary Quantities at the time of Award** | 40.1 | The Procuring Agency reserves the right at the time of contract award to increase or decrease the quantity of goods or related services originally specified in these Bidding Documents (schedule of requirements) provided this does not exceed by the percentage indicated in the BDS, without any change in unit price or other terms and conditions of the Bid and Bidding Documents. |
| **41. Notification of Award** | 41.1 | Prior to the award of contract, the Procuring Agency shall issue a Final Evaluation Report giving justification for acceptance or rejection of the bids. |
| | 41.2 | Where no complaints have been lodged, the Bidder whose Bid has been accepted will be notified of the award by the Procuring Agency prior to expiration of the Bid Validity period in writing or electronic forms that provide record of the content of communication. The Letter of Acceptance will state the sum that the Procuring Agency will pay the successful Bidder in consideration for the execution of the scope of works as prescribed by the Contract (hereinafter and in the Contract called the "Contract Price). |
| | 41.3 | The notification of award will constitute the formation of the Contract, subject to the Bidder furnishing the Performance Security (or guarantee) in accordance with **ITB 43** and signing of the contract in accordance with **ITB 42.2.** |
| | 41.4 | Upon the successful Bidder's furnishing of the performance security (or guarantee) pursuant to **ITB 43**, the Procuring Agency will promptly notify each unsuccessful Bidder, the name of the successful Bidder and the Contract amount and will discharge the Bid Security or Bid Securing Declaration of the Bidders pursuant to **ITB 18.7.** |
| **42. Signing of Contract** | 42.1 | Promptly after notification of award, Procuring Agency shall send the successful Bidder the draft agreement, incorporating all terms and conditions as agreed by the parties to the contract. |
| | 42.2 | Immediately after the Redressal of grievance by the GRC, and |

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| | **after fulfillment of all conditions precedent** of the Contract Form, the successful Bidder and the Procuring Agency shall sign the contract.<br>42.3 Where no formal signing of a contract is required, purchase order issued to the bidder shall be construed to be the contract. |
| **43. Performance Security (or Guarantee)** | 43.1 After the receipt of the Letter of Acceptance, the successful Bidder, within the specified time, shall deliver to the Procuring Agency a Performance Security (or Guarantee) in the amount and in the form stipulated in the **BDS and SCC**, denominated in the type and proportions of currencies in the Letter of Acceptance and in accordance with the Conditions of Contract.<br>43.2 If the Performance Security (or Guarantee) is provided by the successful Bidder and it shall be in the form specified in the **BDS** which shall be in any of the following:<br>(a) certified cheque, cashier's or manager's cheque, or bank draft;<br>(b) irrevocable letter of credit issued by a Scheduled bank or in the case of an irrevocable letter of credit issued by a foreign bank, the letter shall be confirmed or authenticated by a Scheduled bank.<br>(c) bank guarantee confirmed by a reputable local bank or, in the case of a successful foreign Bidder, bonded by a foreign bank; or<br>(d) surety bond callable upon demand issued by any reputable surety or insurance company.<br>Any Performance Security (or guarantee) submitted shall be enforceable in Pakistan.<br>43.3 Failure of the successful Bidder to comply with the requirement of **ITB 43.1** shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security, in which event the Procuring Agency may make the award to the next ranked Bidder or call for new Bids. |
| **44. Advance Payment** | 44.1 The advance payment will not be provided in normal circumstances. However, in case where international incoterms are involved, the same will be dealt with standard international practices and in the manner as prescribed in ITB 44.2.<br>44.2 The Procuring Agency will provide an Advance Payment as stipulated in the Conditions of Contract, subject to a maximum amount, as stated in the **BDS**. The Advance Payment request shall be accompanied by an Advance Payment Security (Guarantee) in the form provided in Section XI. For the purpose of receiving the Advance Payment, the Bidder shall make and estimate of, and include in its Bid, the expenses that will be incurred in order to commence Delivery of Goods. These expenses will relate to the purchase of equipment, machinery, materials, and on the engagement of labor during the first month |

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| | | beginning with the date of the Procuring Agency's "Notice to Commence" as specified in the **SCC**. |
| **45. Arbitrator** | 45.1 | The Arbitrator shall be appointed by mutual consent of both parties as per the provisions specified in the SCC. |
| **46. Corrupt and Fraudulent Practices** | 46.1 | Procuring Agencies (including beneficiaries of Government funded projects and procurement) as well as Bidders/Suppliers/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts, and will avoid to engage in any corrupt and fraudulent practices. |
| **G. Grievance Redressal & Complaint Review Mechanism** | | |
| **47. Constitution of Grievance Redressal Committee** | 47.1 | Procuring agency shall constitute a Grievance Redressal Committee (GRC) comprising of odd number of person with proper power and authorization to address the complaint. The GRC shall not have any of the members of Procurement Evaluation Committee. The committee must have one subject specialist depending the nature of the procurement. |
| **48. GRC Procedure** | 48.1 | Any party can file its written complaint against the eligibility parameters or any other terms and conditions prescribed in the prequalification or bidding documents found contrary to provision of Procurement Regulatory Framework, and the same shall be addressed by the GRC well before the bid submission deadline. |
| | 48.2 | Any Bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances not later than seven days of the announcement of technical evaluation report and five days after issuance of final evaluation report. |
| | 48.3 | In case, the complaint is filed against the technical evaluation report, the GRC shall suspend the procurement proceedings. |
| | 48.4 | In case, the complaint is filed after the issuance of the final evaluation report, the complainant cannot raise any objection on technical evaluation of the report:<br>Provided that the complainant may raise the objection on any part of the final evaluation report in case where single stage one envelop bidding procedure is adopted. |
| | 48.5 | The GRC, in both the cases shall investigate and decide upon the complaint within ten days of its receipt. |
| | 48.6 | Any bidder or the procuring agency not satisfied with the decision of the GRC may file Appeal before the Appellate Committee of the Authority on prescribed format after depositing the prescribed fee. |
| | 48.7 | The Committee, upon receipt of the Appeal against the decision of the GRC complete in all respect shall serve notices in writing upon all the parties to Appeal. |
| | 48.8 | The committee shall call the record from the concerned |

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| | procuring agency or the GRC as the case may be, and the same shall be provided within prescribed time.<br>48.9 The committee may after examination of the relevant record and hearing all the concerned parties, shall decide the complaint within fifteen (15) days of receipt of the Appeal.<br>48.10 The decision of the Committee shall be in writing and shall be signed by the Head and each Member of the Committee. The decision of the committee shall be final. |
| **H. MECHANISM OF BLACKLISTING** | |
| **49. Mechanism of Blacklisting** | 49.1 The Procuring Agency shall bar for not more than the time prescribed in Rule-19 of the Public Procurement Rules, 2004, from participating in their respective procurement proceedings, bidder or contractor who either:<br>i. Involved in corrupt and fraudulent practices as defined in Rule-2 of Public Procurement Rules;<br>ii. Fails to perform his contractual obligations; and<br>iii. Fails to abide by the id securing declaration;<br>49.2 The show cause notice shall contain: (a) precise allegation, against the bidder or contractor; (b) the maximum period for which the Procuring Agency proposes to debar the bidder or contractor from participating in any public procurement of the Procuring Agency; and (c) the statement, if needed, about the intention of the Procuring Agency to make a request to the Authority for debarring the bidder or contractor from participating in public procurements of all the procuring agencies.<br>49.3 The procuring agency shall give minimum of seven days to the bidder or contractor for submission of written reply of the show cause notice.<br>49.4 In case, the bidder or contractor fails to submit written reply within the requisite time, the Procuring Agency may issue notice for personal hearing to the bidder or contractor/ authorize representative of the bidder or contractor and the procuring agency shall decide the matter on the basis of available record and personal hearing, if availed.<br>49.5 In case the bidder or contractor submits written reply of the show cause notice, the Procuring Agency may decide to file the matter or direct issuance of a notice to the bidder or contractor for personal hearing.<br>49.6 The Procuring Agency shall give minimum of seven days to the bidder or contractor for appearance before the specified officer of the Procuring Agency for personal hearing. The specified officer shall decide the matter on the basis of the available record and personal hearing of the bidder or contractor, if availed.<br>49.7 The procuring Agency shall decide the matter within fifteen days from the date of personal hearing unless the personal hearing is adjourned to a next date and in such an eventuality, the period of |

personal hearing shall be reckoned from the last date of personal hearing.

49.8 The Procuring Agency shall communicate to the bidder or contractor the order of debarring the bidder or contractor from participating in any public procurement with a statement that the bidder or contractor may, within thirty days, prefer a representation against the order before the Authority.

49.9 Such blacklisting or barring action shall be communicated by the procuring agency to the Authority and respective bidder or bidders in the form of decision containing the grounds for such action. The same shall be publicized by the Authority after examining the record whether the procedure defined in blacklisting and debarment mechanism has been adhered to by the procuring agency.

49.10 The bidder may file the review petition before the Review Petition Committee Authority within thirty days of communication of such blacklisting or barring action after depositing the prescribed fee and in accordance with "Procedure of filing and disposal of review petition under Rule-19(3) Regulations, 2021". The Committee shall evaluate the case and decide within ninety days of filing of review petition

49.11 The committee shall serve a notice in writing upon all respondent of the review petition. The notices shall be accompanied by the copies of review petition and all attached documents of the review petition including the decision of the procuring agency. The parties may file written statements along with essential documents in support of their contentions. The Committee may pass such order on the representation may deem fit.

49.12 The Authority on the basis of decision made by the committee either may debar a bidder or contractor from participating in any public procurement process of all or some of the procuring agencies for such period as the deemed appropriate or acquit the bidder from the allegations. The decision of the Authority shall be final.



STATE BANK OF PAKISTAN KOH ENGINEERING DEPARTMENT SBP CIVIL MAINTENANCE DIVISION

# SECTION III: BID DATA SHEET

## Section III. Bid Data Sheet (BDS)

| BDS Clause Number | ITB Number | Amendments of, and Supplements to, Clauses in the Instruction to Bidders |
|---|---|---|
| **1. INTRODUCTION** | | |
| **1.** | **1.1** | Name of Procuring Agency: **SBP Banking Services Corporation.**<br>The Description (as specified in IFB) of the Goods is: **Supply, Installation & Maintenance of Strong Room Doors at Various Offices of SBP Banking Services Corporation (SBP BSC)**<br><br>Project is required to be completed as per the time line mentioned in Section-V: Time Schedule.<br><br>Bidders can visit/survey the sites during office hours of the purchaser from **21-04-2025** to **02-05-2025** to check the site conditions, record required measurements and fully understand the scope/nature of required works etc. All prospective bidders interested in visiting/ surveying the sites will have to provide names & CNIC numbers of their authorized representatives to the Purchaser at least three (03) days before the dates proposed for the site visits/survey(s). |
| **2.** | **2.1** | SBP Own Funds |
| **3.** | **3.1** | Joint Venture is **NOT allowed** |
| **4.** | **4.1** | Ineligible country(s) are [***as per Section IV of the Bidding Documents***] |
| **5.** | **4.5** | Demonstration of authorization by manufacturer/distributor: ***Applicable.*** |
| **2. BIDDING DOCUMENTS** | | |
| **6.** | **7.2** | Copy of bid is not required. Bid shall be submitted through EPADS. |
| **7.** | **8.1** | A prospective Bidder requiring any clarification of the Bidding Documents may approach Procuring Agency through E-PADS. |
| **8.** | **8.2 & 8.3** | The Procuring Agency will respond in writing to any request for clarification of the Bidding Documents that it receives no later than seven (07) days before the deadline of submission of bids. Copies of the Procuring Agency's response (including an explanation of the query but not identifying its source) will be uploaded on EPADS within three days prior to closing date of Bids. |
| | **8.5** | Pre-Bid Meeting will be held at time and venue given in the Invitation to Bidders ITB |
| | **9.2** | Any addendum issued including the notice of any extension of the deadline shall be part of the Bidding Documents pursuant to ITB 7.1 and shall be communicated through EPADS. |
| **3. PREPARATION OF BIDS** | | |
| **9.** | **10.1** | The Language of all correspondences and documents related to the Bid is **English / Urdu.** |
| **10.** | **11.1 (b)** | Samples not required |

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| **11.** | **11.2 to 11.6** | Not applicable |
| **12.** | **13.3 (b) & 13.3(d)** | The eligibility and qualification criteria required from Bidders in **ITB 13.3(b)** is provided in "Form T3 – Bidder's Eligibility / Qualification Criteria". |
| **13.** | **15.6.** | Not Applicable |
| **14.** | **15.8** | Except otherwise provided, the price shall be fixed. |
| **15.** | **16.1 (a)** | "Prices shall be quoted in Pak Rupee" |
| **16.** | **16.2 to 16.4** | Not Applicable |
| **17.** | **17.1** | The Bid Validity period shall be **182** days. |
| **18.** | **18.1** | The amount of Bid Security shall be **PKR 6,000,000/-**<br>The currency of the Bid Security shall be: **Pakistani Rupees** |
| **19.** | **18.3** | Entire sub-clause deleted and replaced with below description;<br>• Bid Security in favor of SBP-BSC shall be enclosed along with the Technical Bid either Payment Order/Bank Draft or an unconditional Bank Guarantee enforceable in Pakistan.<br>• A scanned copy of bid security instrument shall be submitted through E-PADS. However, Bid Security in original is required to be submitted through sealed envelope, which must reach on the given below address on or before the deadline for submission of bids:<br>**Director Engineering**<br>SBP Banking Service Corporation, 1st Floor SBP Boulton Market Building, M.A Jinnah Road, Karachi<br>Phone: 021-33114127/4159/4105/4171,<br>• Failure to submission of bid security along with the bid through E-PADS portal and receipt of original Bid Security instrument by SBP-BSC after the bid submission deadline shall cause rejection of bid.<br>• **Bid Security Validity:** 210 days. |
| **20.** | **21.1** | Bidding shall be conducted using the National Competitive Bidding Procedure specified in the PPR-2004, **Rule 36 (b) Single Stage - Two Envelope** procedure.<br>Only original Bid complete in all respect is required to be submitted and copy is not required. |
| **21.** | **21.2** | Duly notarized Power of Attorney on E-Stamp paper authorizing the signatory of the Bidder to submit the Bid. |
| | | **4. SUBMISSION OF BIDS** |
| **22.** | **22.2 (a)** | Address of the Procuring Agency;<br>**Director Engineering**<br>SBP Banking Service Corporation, 1st Floor SBP Boulton Market Building, M.A Jinnah Road, Karachi<br>Phone: 021-33114127/4159/4105/4171, |
| **23.** | **22.2 (b)** | Title of the subject Procurement or Project name:<br>**Supply, Installation & Maintenance of Strong Room Doors at Various Offices of SBP Banking Services Corporation (SBP BSC)**<br>ITB title and No: ***ED/Proc-HOK/231514/2025*** |

<table>
<tr><td>24.</td><td>22.3</td><td>Contents of the Technical Proposal Envelope:<br>
<table>
<tr><td>1)</td><td>Bid Security</td><td>As required under bidding documents</td></tr>
<tr><td>2)</td><td>Volume -I</td><td>Signed and Stamped</td></tr>
<tr><td>3)</td><td>Form-T1</td><td>Bid Form</td></tr>
<tr><td>4)</td><td>Form-T2</td><td>Authorization Form for Bidder's Representative (if required / applicable)</td></tr>
<tr><td>5)</td><td>Form-T3</td><td>Bidders Eligibility Criteria: Documents required in eligibility criteria.</td></tr>
<tr><td>6)</td><td>Form-T4</td><td>Technical Compliance</td></tr>
<tr><td>7)</td><td>Form-T5</td><td>Undertaking</td></tr>
<tr><td>8)</td><td>Form-T6</td><td>Manufacturer's Authorization Form: duly filled and signed.</td></tr>
<tr><td>9)</td><td>Form T7</td><td>Declaration for Ultimate Beneficial Owners Information</td></tr>
<tr><td>10)</td><td>Form T8</td><td>Supplier's Registration Form (S2 Form)</td></tr>
<tr><td>11)</td><td>Form T9</td><td>Form of OEM guarantee</td></tr>
</table>
Contents of the Financial Proposal Envelope:<br>
<table>
<tr><td>(a)</td><td>Form-F1</td><td>Bid Form with Financials: duly filled and signed.</td></tr>
<tr><td>(b)</td><td>Form-F2</td><td>Price Schedule duly filled and signed.</td></tr>
</table></td></tr>
<tr><td>25.</td><td>23.1</td><td>Bids must be submitted through EPADS, no later than the bid submission deadline specified in the ITB. Bids submitted through hard form, telegraph, telex, fax or e-mail shall not be considered.<br><br>In case of receipt of original bid security by the Procuring Agency after the bid submission deadline specified in the ITB, Bid will be rejected.</td></tr>
<tr><td colspan="3">5. OPENING AND EVALUATION OF BIDS</td></tr>
<tr><td>26.</td><td>26.1</td><td>The online Bid opening shall take place through EPADS. The bidder can also attend through online or at address specified in Invitation to Bid (ITB).<br>In case of any unforeseen reasons, unrest or force majeure, which may cause delay on the bid opening date, the bids shall be opened on the next working day at the same place and time.</td></tr>
<tr><td>27.</td><td>26.14</td><td>The opening date of Financial Proposal will be communicated through EPADS.</td></tr>
<tr><td>28.</td><td>27.1</td><td>Information relating to evaluation of bids and recommendations concerning to award of the contract shall not be disclosed by the Procuring Agency to the bidders or to any other person who is not officially concerned with the process, until the announcement of the result of evaluation.<br>Bidder shall not disclose or attempt to make public any information relating to the bidding documents, bidding process and award of the contract to any person or entity without the Procuring Agency's prior written consent.<br>In case of any disclosure related to the bidding process and contractual</td></tr>
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STATE BANK OF PAKISTAN KARACHI
CIVIL MAINTENANCE DIVISION
ENGINEERING DEPARTMENT SBP

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| | | obligations at any stage by any bidder, the Procuring Agency may reject its bid and/or terminate the contract. |
| **29.** | **32.2** | The currency that shall be used for Bid evaluation and comparison purposes is: **Pakistani Rupees**. |
| **30.** | **33.2 to 33.5** | The Technical bids will be evaluated totally on compliance based method. The Financial Proposals of the only technically accepted bids will be opened and the bid found to be the most advantageous bid shall be accepted. |
| **31.** | **34.1** | Domestic preference **Not Applicable.** |
| **32.** | **35** | **Evaluation Techniques**<br>**Least Cost Based Selection (LCBS)**<br>After meeting the requirements of eligibility, qualification and substantial responsiveness, the bid in compliance with all the mandatory (technical) specifications/requirements and/or requisite quality threshold (if any), and having lowest evaluated cost shall be considered Most Advantageous Bid. |
| **33.** | **39.2** | Notice of the rejection of all the bids shall be given to all the bidders through EPADS. |
| | | **6. AWARD OF CONTRACT** |
| **34.** | **40.1** | Percentage for quantity increase or decrease is **15%**. |
| **35.** | **42.3** | Contract agreement will be executed on non-judicial stamp papers and all cost in this regard including stamp duty shall be borne by the Supplier |
| **36.** | **43.1 & 43.2** | The Supplier shall provide Performance Guarantee in the form unconditional irrevocable Bank Guarantees enforceable in Pakistan as follows:<br><br>a. Performance Security (PS) at the rate of 05% of One Time Cost (OTC) of Part-1 is required after award of works before signing of agreement. This Performance Security shall remain valid and enforceable until successful completion of Warranty Period. Performance Security will be progressively released after successful completion of Warranty Period of respective site.<br>b. Performance Security at the rate of 05% of One Time Cost (OTC) of Part-2 is required after successful completion of Part-1, which shall remain valid and enforceable until successful completion of Warranty Period. Performance Security will be released progressively for respective site after completion of Warranty Period.<br>c. Performance Security at the rate of 05% of Total SLA Cost is required before start of SLA period which shall remain valid and enforceable until successful completion of SLA Period. Performance Security will be released progressively for respective site after completion of SLA Period. |
| **37.** | **44.2** | As stated in Special Conditions of Contract (SCC). |
| **38.** | **45.1** | Arbitrator shall be appointed by mutual consent of the both parties. |
| | | **7. REVIEW OF PROCUREMENT DECISIONS** |
| **39.** | **48.1** | Any bidder feeling aggrieved may lodge complain through EPADS before Grievance Redressal Appellant Committee. |

## SECTION IV: ELIGIBLE COUNTRIES

All the bidders are allowed to participate in the subject procurement without regard to nationality, except bidders of some nationality, prohibited in accordance with policy of the Federal Government.

Following countries are ineligible to participate in the procurement process:

1. India
2. Israel

Ministry of Interior, Government of Pakistan has notified List of Business Friendly Countries (BVL). Information can be accessed through following link:

http://www.dgip.gov.pk/Files/Visa%20Categories.aspx#L

# SECTION V: TIME SCHEDULE, SCHEDULE OF REQUIREMENTS & TECHNICAL SPECIFICATIONS

## 1. Time Schedule

The Contract period will commence within fourteen days after issuance of work order or as provided in the work order. Supplier will be allowed to carry out works on working days during office hours of the Purchaser i.e. from 09:00AM to 05:30PM. Project includes following sites which are required to be executed in two parts as under:

<table>
<tr><td colspan="3">Part.1</td></tr>
<tr><td>SNO.</td><td>Project Sites</td><td>Period of Contract</td></tr>
<tr><td>1.</td><td>SBP BSC Karachi</td><td rowspan="2">190 days</td></tr>
<tr><td>2.</td><td>SBP BSC Islamabad</td></tr>
<tr><td colspan="3">Part-2</td></tr>
<tr><td>1.</td><td>SBP BSC North Nazimabad Karachi</td><td rowspan="8">804 days</td></tr>
<tr><td>2.</td><td>SBP BSC Lahore</td></tr>
<tr><td>3.</td><td>SBP BSC Faisalabad</td></tr>
<tr><td>4.</td><td>SBP BSC Peshawar</td></tr>
<tr><td>5.</td><td>SBP BSC Rawalpindi</td></tr>
<tr><td>6.</td><td>SBP BSC Multan</td></tr>
<tr><td>7.</td><td>SBP BSC Sialkot</td></tr>
<tr><td>8.</td><td>SBP BSC Quetta</td></tr>
<tr><td colspan="2">Total Contract Period</td><td>994 days</td></tr>
<tr><td colspan="2">Warranty Period</td><td>730 Days for Warranty (to Commence after Successful Operational Acceptance) for respective site.</td></tr>
<tr><td colspan="2">Service Level Agreement (SLA) – Period</td><td>1,095 Days of Post-warranty SLA (to Commence after completion of warranty period) for respective site.</td></tr>
</table>

**Note:**

The Purchaser reserves the right to change priority list of the sites. The Supplier shall, within the 14 days after the date of the letter of acceptance, submit to the Purchaser for his consent a programme, in such form and detail as the Purchaser may reasonably prescribe, for the execution of the Project. The Supplier shall, whenever required by the Purchaser, also provide in writing for his information a general description of the arrangements and methods which the Supplier proposes to adopt for the execution of the works.

## 2. Schedule of Requirements & Technical Specifications

### A. Introduction

The purchaser intends to procure supply, installation, testing, commissioning, handing over, Maintenance and Support of strong room doors inclusive of door locks, door frames door wheels/handles, Grill Gate, door hinges and all allied parts, accessories for its offices located in various cities of Pakistan.

### B. Brief Scope

a. The scope of the work involves supply, installation, testing, commissioning, handing over, Maintenance and Support Services of strong room doors inclusive of door locks, door frames, door wheels/handles, Grill Gate, door hinges and all allied parts, equipment, accessories for smooth/successful operation of strong room door.

b. The priority-wise total requirement for strong room doors (along with allied equipment) is as follows;

| Sr. No | Site | Resistance Grade as per EN 1143-1 or its approved equivalent | Quantities | Remarks |
|---|---|---|---|---|
| **Part-1** | | | | - |
| 1 | SBP BSC Karachi | XI with EX & CD designations | 2 | |
| 2 | SBP BSC Islamabad | XIII with EX & CD designations | 2 | |
| **Part-2** | | | | |
| 3 | SBP BSC North Nazimabad Karachi | XI with EX & CD designations | 2 | |
| 4 | SBP BSC Lahore | XI with EX & CD designations | 2 | |
| 5 | SBP BSC Faisalabad | XI with EX & CD designations | 2 | |
| 6 | SBP BSC Peshawar | XI with EX & CD designations | 2 | |
| 7 | SBP BSC Rawalpindi | XI with EX & CD designations | 2 | |
| 8 | SBP BSC Multan | XI with EX & CD designations | 2 | |
| 9 | SBP BSC Sialkot | XI with EX & CD designations | 2+1 | 2 Doors + 1 Security/ Emergency Exit Window |
| 10 | SBP BSC Quetta | XI with EX & CD designations | 2 | - |
| **TOTAL QUANTITIES** | | | **21** | - |

c. Number and class of locks for each door shall also conform to the EN 1143-1 or its approved equivalent).

d. The execution of works will be undertaken in two parts. The 1st Part (S. No. 1 & 2 above) of doors will be initially installed & tested by the Supplier. The supply and installation of the 2nd Part (S. No. 3-10 above) under the same contract will be subject to satisfactory Installation & Operational Acceptance with regards to the execution of the 1st Part.

e. All electrical, mechanical, civil & IT related works required in connection with loading/un-loading of doors, fixing, testing of doors including opening of door panels at 180 degrees will be the part of supplier's scope of works. Removal of existing doors/windows and securely placing the same at Bank's earmarked location is also part of the supplier's scope. The Supplier will be required to ascertain the site conditions, access and execute all amendments/adjustments/dismantling in the structure (walls of strong room and beat area). The cost of all works shall be deemed to have been included in bid price. The purchaser will be responsible to provide clear passage for transportation of doors from the un-loading bay to the installation site. This will include removal of HVAC ducts, metal grills, false ceiling, electrical/data cables etc.

f. Any other requirement of equipment, machine, ancillary equipment, door frames, door wheels/handles, Grill Gate, door hinges, latest door locks, UPS back up, construction materials & welding equipment etc. that is essential for successful operation and commissioning of the strong room doors is included in scope of work and cost of same shall be deemed to have been included in bid price and shall be supplied/performed by the bidder at no extra cost.

g. Any other works what so ever required to ensure smooth working of the doors & locks is also the responsibility of the Supplier.

h. A modular vault tunnel type/assembly along with a strong room door of minimum resistance Grade IV, (Ref # EN 1143-1 or its approved equivalent) is to be arranged by the supplier which will be transported & assembled at various sites. This assembly shall be used to isolate the working area from the vault ensuring proper operations of the vault during installation of the new doors, and this assembly will be taken back by the supplier subsequent to completion of project scope. The cost of this equipment (including assembly, disassembly & transportation costs for all project sites) will be borne by the supplier and the Bank will make no extra payment in this respect.

i. Configuration of the Doors and locks along with allied equipment at site.

j. Supplier will be responsible to provide the ECB Certified Laboratory Report/Certificate of the offered models delivered & installed at the site.

k. Supplier will provide the detailed testing procedure for the performance of the installed doors for Operational Acceptance including Standard Testing Procedure if any published or provided by the manufacturer or where no Standard Testing Procedure has been published or provided by the manufacturer in that case it is required to be agreed mutually by both the parties in accordance with the project requirement specifications. All costs associated with conducting performance testing/operational acceptance/standard testing/mutually agreed testing procedure(s) will be borne by the Supplier. In addition, all testing equipment required to conduct the requisite tests shall be provided by the Supplier at no extra cost to the Bank.

l. If the installation of the offered model of strong room Door(s) requires alteration to the existing structure, the same will be performed by the Supplier subject to the approval of purchaser, in writing.

m. All works are required to be carried out by the Supplier in compliance of all applicable standards, codes, laws, bye-laws. Further all works especially concreting and anchoring of doors to existing walls must have of same or more strength as that of existing structure. The Supplier shall use early strength inducing admixture(s) and curing compounds in concrete works to minimize disturbance at site.

n. The Supplier shall be required to ensure structural integrity of the Bank's building structure and the purchaser may, at its discretion get the structural integrity of its structure tested, before and after the supplier has performed the work(s) cost of which shall be borne by the supplier. Procedures/methods that can result in micro cracking/deterioration of the structural system of the building will not be adopted for removal of existing doors and installation of new doors. Any debris/sludge etc. which may accumulate during the door installation/removal process will be removed by the supplier (on daily basis) at an area earmarked by the purchaser.

o. The Supplier will have to deploy a suitably qualified and experienced Project Manager as per evaluation criteria (from contract signing to Operational Acceptance of each site) who shall supervise the project on site and ensure its successful implementation and operations as per the technical specifications and project timelines.

p. The Supplier will have to provide training to Purchaser's staff for successful operation and troubleshooting of the installed equipment.

q. The Supplier will have to ensure timely Operational Acceptance Testing (OAT) of all the doors.

r. Warranty period of all the equipment under this contract shall be 730 days starting from successful OAT of each site separately.

s. Service Level Agreement (SLA) of 1,095 days will commence from expiry of warranty of each site separately.

t. The Bank will provide one (01) electricity supply distribution panel close to the proposed installation site. Beyond this panel, the supplier will be responsible to make all electrical connections required to fulfill the scope of contract.

## C. Specifications:



STATE BANK OF PAKISTAN KOH · ENGINEERING DEPARTMENT SBP · CIVIL MAINTENANCE DIVISION

**Strong Room Doors**

1) Minimum requirement of strong room doors for SBP BSC offices other than Islamabad Office shall conform to resistance grade XI including protection against post detonation attacks (EX) and diamond core drilling (CD) (Ref # EN 1143-1 or its approved equivalent) subject to compliance with Purchaser’s requirements and approval.
2) Minimum requirement of only two (02) strong room doors for Islamabad office shall conform to resistance grade XIII including protection against post detonation attacks (EX) and diamond core drilling (CD) (Ref # EN 1143-1 or its approved equivalent) subject to compliance with Purchaser’s requirements and approval.
3) There shall be no holes through the protection material other than those necessary for locks, cables or anchoring.
4) Unused cable entry openings shall be obstructed or plugged by the manufacturer by a means which cannot be removed from the outside without leaving visible traces.
5) Strong room doors shall have a cover plate that prevents unauthorized viewing of the locks and bolt work and access to them, when the door is open.
6) Bolt work cover plates shall be secured so that they cannot be opened or removed by an unauthorized person without leaving visible traces.
7) Strong room doors shall either have a hole for a cable or a preparation enabling a connection to be made to an alarm system after the secure storage unit has been installed.
8) Installation instructions of the manufacturer are to be followed for installation.
9) Grill Gate/Day door: Each strong room door shall be provided with manufacturer's steel Grill gate (to be painted by the Supplier to match main door, if required) suitable for the specified door and secured by locks to provide security when the strong room door is open.
10) Alarm Switch: Relay micro switch fitted to the door for connection to main intruder alarm system. Alarm system and installation to be provided with each door. Any PC or supplementary system/solution required for effective operation of alarm shall be provided by the supplier, the price of which will be deemed to be included in the bid price.
11) A combination of electronic and mechanical locks i.e. at least 1 lock of each type is required for all doors.
12) Only mechanical lock is required for small sized doors i.e. security window.
13) Technical documentation shall contain all information as per EN 1143-1 or its approved equivalent.
14) The product markings and location of marking shall be as per EN 1143-1 or its approved equivalent.

STATE BANK OF PAKISTAN
CIVIL MAINTENANCE DIVISION
ENGINEERING DEPARTMENT SBP BSC

15) All doors (other than security windows) will be fitted with an in-built electricity cut-off switch which will disconnect all electricity of the vault upon closure of the vault door. Routing all existing electrical connections to energize the vault through the vault door is part of the supplier's scope.

**High Security Locks (HSL):**

1) Total number of locks in a door shall conform to the requirements of Table-3 of EN 1143-1. Electronic Locks for Grade-XIII Doors shall conform to EN 1300 Class D. No Key/Mechanical Lock shall be provided in Grade-XIII Doors. For Grade-XI Doors, Electronic and Key/Mechanical Locks shall conform to EN 1300 Class C. For Security Window, only Key/Mechanical Locks shall be provided. Features such as holiday time lock, remote management and audit are required for electronic locks.
2) HSL shall only be opened by valid opening codes. The opening code(s) shall be retained as the only valid opening code(s) until deliberately reset. Overlaying or undocumented code(s) are not permitted.
3) Any supplementary device (e.g. micro switch) which is fitted by the HSL manufacturer; shall not be capable of being used to obtain information about the code.
4) If the locking feature is not moved manually there shall be a means of indicating whether the HSL has been secured, locked and scrambled. This indication may appear/ visible at a designated computer (PC) through software. PC, software, relay switches, allied cable work etc. will be provided and installed by the Supplier.
5) An opening code shall not be capable of being altered or being changed other than by a recognized code.
6) The mechanical combination HSL shall be in a scrambled condition after locking.
7) HSL shall be equipped with Time Lock/Partial Time Lock and Holiday Time Lock features etc.
8) Electronic HSL shall not require the use of electric power to stay in secured condition.
9) Each HSL shall be marked in accordance with guidelines stated in EN 1300 or its approved equivalent and Supplier will have to ensure that the quoted model / product is not on the End of support (including spare parts) notice for the next 15 years from the time of Bid submission.
10) These technical specifications, EN – 1143 – 1 or its approved equivalent and EN – 1300 or its approved equivalent are to be taken as mutually explanatory of one another but in case of inconsistency, EN – 1143 – 1 or its approved equivalent and EN – 1300 or its approved equivalent shall take precedence over these technical specifications.

STATE BANK OF PAKISTAN KDA ENGINEERING DEPARTMENT SBP CIVIL MAINTENANCE DIVISION

11) Locks shall be operated with 220/240V uninterruptible power supply and re-chargeable battery pack in case of power failure. The battery pack should provide a back-up time of at least 10 minutes.
12) The data must be stored inside the locks, inside the Doors not in the Input unit.
13) Locks must have redundant operation and Redundant Bass Cables with AES 256 or approved equivalent encryption.
14) The lock shall work as standalone as well as network based remotely monitored and Audited with dedicated software (to be provided as part of the overall solution being offered by the bidder).

**D. Upgradability**

The strong room doors, locks and other security equipment shall be upgradable whenever necessary, with the requirements of the Purchaser and with the developments and improvements introduced by the manufacturer. This would include hardware and software upgradability. At the time of upgrade, the Purchaser will only be liable to bear costs related to additional hardware, if any.

**E. Installation**

All strong room doors and allied equipment shall be installed in accordance with the written instructions and recommendations of the manufacturer. The supplier shall be responsible to install all conduits, cables, switches and other required accessories to complete work and make it fully functional subject to approval of purchaser.

The supplier shall be responsible to protect installed doors and accessories with acceptable means approved by purchaser throughout construction and until final handover.

During installation of a particular strong room door, the modular vault tunnel type/assembly along with strong room door being purchased as part of the total quantities will be used as the temporary door at the installation site. After completion of the installation at a site, the modular equipment will be disassembled and transported to the next sites by the supplier at no extra cost to the Purchaser.

After completion of installation, the purchaser may require satisfactory functional tests to be performed at the expense of the supplier, in the presence of the purchaser's authorized representatives.

**1. Project Manager**

Supplier will depute a suitably qualified and experienced Project Manager who shall supervise/ steer the project and ensure its successful implementation and operations as per the technical specifications and project timelines. The project manager shall be available and involved from the time of signing of contract up to the Operational Acceptance of each site. Replacement of Project Manager will be subject to consent of the Purchaser, in writing.

## 2. General Requirements

The Bidder should indicate in the bid following particulars (but not limited to) in addition to those called for in the Technical Specifications:

a. Complete description of the working of the doors, Locks & accessories
b. Civil/Electrical/mechanical and IT related works to be performed at the proposed location
c. Requirement of equipment-wise electric power.
d. Required environmental conditions for safe operation/storage.
e. Any other ancillary/associated equipment /items required etc.

All equipment on offer shall be operable by 380-400V – Three phase, 50 Hz (+/- 5%) or 220-240 V - Single phase, 50 Hz (+/- 5%) as they are the main supply of electricity available in Pakistan.

Supplier shall supply all the material, accessories etc. required for neat and tidy installation of the system, whenever and wherever they are required.

## 3. Warranty

The Supplier shall provide strong room doors, high security Locks and allied equipment warranty for a period of 730 days from the date of Operational Acceptance. The entire system/equipment /sub-assemblies etc. shall be free from defective material and workmanship and any shortfall/defect. During the warranty period, the doors, high security locks and allied equipment shall be serviced as and when necessary and all the defective spare parts shall be replaced/ repaired free of charge. The supplier/supplier's accredited local agent shall attend to scheduled/ unscheduled maintenance free of charge during this period.

## 4. Training:

The Supplier shall associate the purchaser's staff during the installation, commissioning and testing of the Strong Room Doors, Door Locks and allied security equipment. The Supplier shall provide on-site Operator Training to purchaser's staff as per demand of the Purchaser.

Subsequent to contract signing, the Supplier shall also train a minimum of 04 members of the purchaser's staff in proper operation and trouble identifying and troubleshooting at no extra cost to the supplier at OEM certified training center/facility and a certificate in this regard should be issued before the doors are installed at the Purchaser's site(s). All cost in this regard including but

STATE BANK OF PAKISTAN ENGINEERING DEPARTMENT SBP BSC KOH CIVIL MAINTENANCE DIVISION

not limited to tickets, visas, boarding, lodging etc shall be borne by the Supplier and cost of same shall be deemed to be included in the Bid Price.

## 5. Drawings and Documents

The Supplier shall supply necessary drawings and documents to the purchaser without any additional cost. These drawings and documents shall be in English and shall comprise six sets of prints. All drawings and documents supplied shall be marked as "SECRET". The drawings and documents to be furnished shall include the following: -

| **Table: Required Documentation** | |
|---|---|
| i | All general arrangement and installation drawings inclusive of installation instructions. |
| ii | Complete assembly drawings. |
| iii | Perspective views/ drawings, frame & door panel outlines, load data and bolt locations needed. |
| iv | Electrical schematic drawings indicating consumer points. |
| v | In addition to electronic form, Six sets of operation and maintenance instructions/manuals (in English) and six sets of descriptive literature wherever applicable shall be supplied along with the equipment. |
| vi | All other drawings as indicated in the Technical Specification but not limited to drawings for approval, drawings for supervision and as built drawings. |
| vii | Control/safety circuit diagrams with various set parameters duly marked. |
| viii | User manual etc. for the application software along with the software in C.D. |
| ix | The supplier shall provide a system recovery software CD with the operation. |

Drawings and documents indicated in above shall be furnished within three months after signing the Contract and those which will be completed after installation of doors will be furnished before operational acceptance testing.

Operation and Maintenance Manual shall contain full equipment operation and maintenance / technical manual on full circuitry, electronics, mechanical and IT related layouts, part list with part numbers, trouble shooting and faults finding guide, and all other information recommended by the manufacturer for the corrective and preventive maintenance of all strong room doors.

All drawings, documents, manuals, catalogues and information furnished by the Supplier shall become the property of the Purchaser.

The supply of all drawings and manuals shall be completed in accordance with the completion schedule.

### a. Errors and Omissions

The Supplier shall be responsible for any discrepancies, errors and omissions in the drawings or other information submitted by him, irrespective of whether these have been approved, reviewed or otherwise accepted by the purchaser or not.

The Supplier shall take all corrective measures arising out of discrepancies, errors and omissions in drawings and other information as mentioned above within the time schedule and without extra cost to the purchaser.

**b. Secrecy and Title**

Drawing, layouts and photographs of the unit/plant including its surrounding regions showing vital installation for national security of the purchaser's country shall not be published or disclosed to the third parties or taken out of the country without prior written approval of the purchaser and upon execution of secrecy/non-disclosure agreements satisfactory to the purchaser with such third parties, prior to disclosure.

The aforesaid undertaking/contract contained hereinabove shall be in perpetuity and survive the Contract.

**6. Operational Acceptance**

Operational Acceptance means that the supplies in the contract have been installed and run in operations after testing. Duration of operational acceptance testing will be 15 days for each door. Operational Acceptance for the supplies shall be signed off after proper testing as per the specifications and features of all supplied equipment and accessories in accordance with the standard testing procedure defined in technical specification. The OAT requirements would be framed in a manner whereby the tests to be conducted would be jointly agreed with the supplier and the Purchaser as recommended by the OEM.

Any component identified and confirmed through OEM or by Physical Inspection or performance to be non-genuine, copy or refurbished will be rejected for acceptance and it will be supplier's responsibility to replace that component or system or the entire lot at its own cost, failing which the purchaser may terminate the contract.

For testing any cost associated with test equipment shall be borne by the Supplier.

During the course of the project until the operational acceptance of the last installation is signed any cost associated with the repair and/or replacement of the supplies in this contract will be borne by the Supplier.

# SECTION VI – STANDARD FORMS FOR SINGLE STAGE TWO ENVELOPE PROCEDURE

## A. Technical Proposal Forms

| Contents of the Technical Proposal Envelope: | | |
|---|---|---|
| 1. | Bid Security | As required under bidding documents |
| 2. | Form-T1 | Bid Form: |
| 3. | Form-T2 | Authorization Form for Bidder's Representative |
| 4. | Form-T3 | Bidders Eligibility Criteria:<br>duly signed and attached with evidence and reference of each criterion. |
| 5. | Form-T4 | Technical Compliance:<br>duly filled, signed and attached with evidence and reference documents such as brochures and data sheets of the offered products. |
| 6. | Form-T5 | Undertaking |
| 7. | Form-T6 | Manufacturer's Authorization Form: duly filled and signed. |
| 8. | Form –T7 | Declaration of Ultimate Beneficial Owners Information |
| 9. | Form-T8 | Supplier's Registration Form (S2 Form) |
| 10. | Form-T9 | Form of OEM Guarantee |

## Bid Security Form (Bank Guarantee)

(To be enclosed with Technical Proposal)

| | |
|---|---|
| Date: | |
| No. | |
| Amount: | **An amount equivalent to** PKR 6,000,000/- |
| Validity: | ***210 days*** |

To:
Director
Engineering Department
1st Floor, Boulton Market Building,
M. A. Jinnah Road, State Bank of Pakistan SBP BSC, Karachi –Pakistan

We have been informed that *[insert:* ***name of the Bidder****]* (hereinafter called "the Bidder") has submitted to you its bid dated *[insert: bid date]* (hereinafter called "the Bid") for the execution of *"**Supply, Installation & Maintenance of Strong Room Doors at Various Offices of SBP Banking Services Corporation (SBP BSC)**"* under Invitation for Bids No. ***ED/Proc-HOK/231514/2025*** ("the IFB").

Furthermore, we understand that, according to your conditions, bids must be supported by a bid guarantee.

At the request of the Bidder, we ***[insert: name of bank]*** hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of *[**insert: amount in figures]*** **(*[insert: amount in words]*)** upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

(a) has withdrawn its Bid during the period of bid validity specified by the Bidder in the Form of Bid; or

(b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB") of the IFB; or

(c) having been notified of the acceptance of its Bid by the Bank during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the performance security, in accordance with the ITB.

This guarantee will expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the contract signed by the Bidder and the performance security issued to you upon the instruction of the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder of the name of the successful bidder; or (ii) twenty-eight days after the expiration of the Bidder's bid.

Consequently, any demand for payment under this guarantee must be received by us at the office on or before that date.

This guarantee is valid until the _____ day of ___________202_.

Signature and seal of the Guarantors

___________________________

*[Name of bank or financial institution]*

___________________________*[Address]*

STATE BANK OF PAKISTAN ENGINEERING DEPARTMENT SBP BSC CIVIL MAINTENANCE DIVISION

## Form T1 – Bid Form

(for Technical Proposal)

IFB No: ED/Proc-HOK/231514/2025

Title: ***Supply, Installation & Maintenance of Strong Room Doors at Various Offices of SBP Banking Services Corporation (SBP BSC)***

The Director
Engineering Department
1st Floor, Boulton Market Building,
M. A. Jinnah Road, State Bank of Pakistan SBP BSC
Karachi –Pakistan

Dear Sir:

We, the undersigned Bidder, hereby submit our Bid, in two parts, namely:

(a) The Technical Proposal, and
(b) The Financial Proposal.

In submitting our Bid we make the following declarations:

(a) **No reservations:** We have examined and have no reservations to the bidding document, including addenda issued in accordance with Instructions to Bidders (ITB 9);
(b) **Eligibility**: We meet the eligibility requirements and have no conflict of interest in accordance with ITB 3;
(c) **Bid/Proposal-Securing Declaration**: We have not been suspended nor declared ineligible by the Procuring Agency based on execution of a Bid Securing Declaration or Proposal Securing Declaration in the Procuring Agency's country in accordance with ITB 4;
(d) **Conformity:** We offer to supply in conformity with the bidding document and in accordance with the Delivery Schedules specified in the Schedule of Requirements;
(e) **Bid Validity Period**: Our Bid shall be valid for the period specified in **BDS 17.1** (as amended, if applicable) from the date fixed for the Bid submission deadline specified in **BDS 23.1** (as amended, if applicable), and it shall remain binding upon us, and may be accepted at any time before the expiration of that period;
(f) **Performance Security**: If our Bid is accepted, we commit to obtain a performance security in accordance with the bidding document;
(g) **One Bid per Bidder**: We are not submitting any other Bid(s) as an individual Bidder, and we are not participating in any other bid(s) as a Joint Venture member or as a subcontractor, and meet the requirements, other than Alternative Bids submitted in accordance with **ITB 19**;
(h) **Suspension and Debarment**: We, along with any of our subcontractors, suppliers, consultants, manufacturers, or service providers for any part of the contract, are not subject to, and not controlled by any entity or individual that is subject to, a temporary suspension or a debarment imposed by the Procuring Agency. Further, we are not ineligible under Pakistan laws;
(i) **State-owned enterprise or institution**: [*select the appropriate option and delete the other*] [*We are not a state-owned enterprise or institution*] / [*We are a state-owned enterprise or institution but meet the requirements of* ]; ____________________
(j) **Binding Contract**: We understand that this Bid, together with your written acceptance thereof included in your Letter of Acceptance, shall constitute a binding contract between us, until a formal contract is prepared and executed;
(k) **Not Bound to Accept**: We understand that you are not bound to accept the Most Advantageous Bid or any other Bid that you may receive; and
(l) **Fraud and Corruption**: We hereby certify that we have taken steps to ensure that no person acting for us, or on our behalf, engages in any type of Fraud and Corruption.

STATE BANK OF PAKISTAN ENGINEERING DEPARTMENT SBP HOK CIVIL MAINTENANCE DIVISION

## Form T2 – Authorization Form for Bidder's Representative

IFB No: ED/Proc-HOK/231514/2025

Title: ***Supply, Installation & Maintenance of Strong Room Doors at Various Offices of SBP Banking Services Corporation (SBP BSC)***

Bidder: ________________________________

We, **M/s <________________________________>**, incorporated under *<mention the relevant Act/ordinance/regulation>* ________________________________ having its registered office at **<________________________________>** do hereby nominate **Mr./Ms. <________________________________>, Designation <________________________>, CNIC# <________________________>** as our lawful representative to participate, negotiate, sign, correspond and fulfil all associated formalities of the subject procurement on our behalf.

Specimen of Signature: ________________________

| | |
|---|---|
| Official Seal & Signature of Bidder: | ________________________________ |
| Date: | ________________________________ |

## Form T3 – Bidders Eligibility/Qualification Criteria

1. The bidders' minimum Eligibility/Qualification will be ascertained totally on compliance based method as per Bidders Eligibility/Qualification Criteria (Form T3 of Section VI).
2. The technical proposals of the only qualified bidders (after minimum eligibility/qualification) shall be evaluated in detail. The Technical Compliance (Form T4 of Section VI) will also be evaluated totally on compliance based method.
3. The Financial Proposals of only eligible and technically qualified bidders will be opened.
4. The financial bids will be evaluated on a Total Cost of Ownership (TCO) basis taking into account:
   A. Total onetime cost of supply & installation of equipment and ancillaries (Part-A of Price Schedule)
   B. Comprehensive SLA charges with spares amount for a period of 1,095 days after successful completion of warranty period (Part-B of Price Schedule).
   C. Bid price for Total One Time Cost (OTC) of equipment and ancillaries (A) shall not be more than 80% of Total Bid Amount (A+B). Total Cost of SLA (B) shall be allocated equally over the SLA period.

***The contract will be awarded to the successful Bidder whose bid has been found technically and commercially compliant and emerged as most advantageous bid.***

| # | Minimum Qualification | Means of Verification | Reference Doc with page no in attached Bid | Assessment by Bidder Yes / No |
|---|---|---|---|---|
| 1. | Bidder must be registered with FBR in Income Tax and General Sales Tax and must be active taxpayer as per Federal Board of Revenue (FBR's) revenue Data base i-e Active Tax Payer List. (NTN & GST) | Attach relevant documents | | |
| 2. | The bidder must be registered with concerned Provincial Revenue Board/ Authority. If bidder is not registered or inactive then 100% tax would be deducted from the payments as per applicable laws. State Bank of Pakistan (SBP) is not to be treated as Government Entity for this purpose therefore 100% applicable tax will be recovered. | Attach copy of registration with provincial revenue authority | | |
| 3. | Bidder must be Original Equipment Manufacturer (OEM) or authorized dealer/agent of the OEM dealing in Supply of Strong Room Doors and locks. | Attach copy of Original Manufacturing Certificate in case of OEM or valid Manufacturer Authorization | | |

| | | | | |
|---|---|---|---|---|
| | | Certificate of OEM in case of an authorized dealer/agent of the OEM | | |
| 4. | Bidder in case of authorized dealer/agent of the OEM must be authorized by OEM specifically for this procurement. | Manufacturer authorization is required in Form T6 from OEM | | |
| 5. | Bidder must have Annual Sales Volume/Gross Turnover of at-least PKR 150 Million in any one of last 04 (four) years | Audited Financial Statements for any one of last 4 (four) years are required | | |
| 6. | Bidder or his OEM must have Technical Strength of at-least 02 (Two) Certified/ Trained Resources/ Engineers and a Project Manager for this Project. | Copies of Certificates | | |
| 7. | Bidder or his OEM or authorized agent of the OEM must have completed three(03) contracts of supply of at least Resistance Grade XI, EX & CD designated (Ref # EN 1143-1 or its approved equivalent certification) and Class D High Security Locks conforming to EN 1300 or its approved equivalent standard, to central banks/monetary authorities/ governments during last 5 (five) years. | copies of Installation Certificates/ Acceptance Certificate / Purchase orders be provided. Experience of Joint Venture will not be considered. | | |
| 8. | Bidder shall provide guarantees from the OEM regarding availability of Spare Parts/Accessories for at least 15 (fifteen) years from the date of operational acceptance, and also confirm that the product offered is not at/ near the end of support for next 15 years. | Guarantee from OEM on OEM's Letterhead as per format provided "Appendix 9: Form of OEM Guarantee" is Required | | |
| 9. | Bidder must provide verifiable EN Certification or approved equivalent that offered model meets the Bank's required resistance ratings; | Valid certificate issued by The European Certification Body (ECB-S) or approved equivalent validating that offered model is compliant with the required resistance | | |

| | | | | |
|---|---|---|---|---|
| | | rating for strong room doors. In case of ratings equivalent of tendered EN ratings, the bidder will have to furnish valid documentation to establish equivalence from recognized global bodies. | | |
| 10. | Undertaking that the bidder has not been blacklisted, declared in-eligible or debarred, banned by any local or international organization for corrupt or fraudulent practices, failure to perform or involvement in money laundering, terror financing etc., and has not failed to perform with SBP BSC in past. | The bidder is required to submit an undertaking on stamp paper of min: Rs.50/- as per format provided | | |
| 11. | Declaration of Ultimate Beneficial Owners Information | Duly filled, signed and stamped Form T7 given in the Bidding Documents | | |

## Form T4 – Technical Compliance

IFB No: ED/Proc-HOK/231514/2025

Title: ***Supply, Installation & Maintenance of Strong Room Doors at Various Offices of SBP Banking Services Corporation (SBP BSC)***

Bidder:

Bidder must attach product data sheet, brochure, technical manuals or any other relevant document from OEM to give as reference for the verification of the feature or technical specification.

**1. Supply and Installation of Strong Room Doors, door frames with high security locks, grill doors and allied equipment/ancillaries at the project sites.**

| | |
|---|---|
| **Item** | |
| **Equipment Details** | |
| Make & Model | |
| Country of OEM brand | |
| Country of Manufacturing | |
| ***To be filled for Grade-XI and Grade XIII doors*** | |

| Sr No. | TECHNICAL REQUIREMENT AS PER EN 1143-1 OR ITS APPROVED EQUIVALENT AND EN 1300 OR ITS APPROVED EQUIVALENT STANDARD | Reference Doc with page no | Assessment by Bidder (Yes / No) |
|---|---|---|---|
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| ***To be filled for each individual item*** | | | |



STATE BANK OF PAKISTAN ENGINEERING DEPARTMENT SBP BSC KOHAT CIVIL MAINTENANCE DIVISION

## Form T5 – Undertaking

IFB No: ED/Proc-HOK/231514/2025

Title: ***Supply, Installation & Maintenance of Strong Room Doors at Various Offices of SBP Banking Services Corporation (SBP BSC)***

**Dear Sir,**

1. I/We, M/s -------------------------------------------, hereby undertake that I/We, M/s------------------------------------------,shall comply with all applicable law on the subject matter.
2. I/We, M/s -------------------------------------------, understand and agree unconditionally that in case I/We, M/s fail to abide by the above undertaking or any of terms of the Contract, the Purchaser Client/ SBP-BSC shall be at liberty to terminate the Contract without prejudice to any other rights / remedy available in the Contract.
3. I/We hereby confirm and declare that I/We, M/s -------------------------------------------, has neither been Blacklisted/debarred under **Rule 19 of PPR-2004** nor sanctioned by National Counter Terrorism Authority (NACTA).
4. Detection of false declaration/statement at any stage of the entire Bidding Process / Currency of the Contract shall lead to disqualification and forfeiture of Bid Security and/or Performance Guarantee and termination of the contract.
5. We confirm that we have had the opportunity to inspect the site and are fully aware of all relevant conditions and we agree that failure to conduct a site visit or to take into account site conditions will not be considered a valid reason for any request for additional payment or extension of time during the contract.
6. We confirm that if we are equipped, and able to carry out the Supplier's maintenance, repair, and spare parts stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications

| | |
|---|---|
| Official Seal & Signature of Bidder: | ______________________ |
| Date: | ______________________ |



STATE BANK OF PAKISTAN ENGINEERING DEPARTMENT SBP BSC CIVIL MAINTENANCE DIVISION

## Form T6 – Manufacturer's Authorization Form

[See Clause 11.1 (d) of the Instructions to Bidders]

| | |
|---|---|
| IFB No: | ED/Proc-HOK/231514/2025 |
| Title: | ***Supply, Installation & Maintenance of Strong Room Doors at Various Offices of SBP Banking Services Corporation (SBP BSC)*** |

To:

Director
Engineering Department
1st Floor, Boulton Market Building,
M. A. Jinnah Road, State Bank of Pakistan SBP BSC
Karachi –Pakistan

**Authorization Form for Supply, Installation & Maintenance of Strong Room Doors at Various Offices of SBP Banking Services Corporation (SBP BSC)**

Dear Sir,

WHEREAS **[name of the Manufacturer]** who is/are an established and reputable manufacturers of **[name and/or description of the goods]** having **factories at [address of factory]** do hereby authorize **[name and address of bidder other than OEM]** to submit a bid, and subsequently sign the Contract with you against IFB No. ED/Proc-HOK/231514/2025 for the above goods manufactured by us.

We hereby extend our full guarantee and warranty as per Clause 18 of the General Conditions of contract for the goods and execution of contract in the event of default by the above firm as per Appendix-9 (Form of OEM Guarantee) against this Invitation for Bids and also declares quoted model/product is not on End of Support notice.

*[Signature for and on behalf of Manufacturer]*

*Note:* This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. The Bidder in its bid should include it

STATE BANK OF PAKISTAN ENGINEERING DEPARTMENT SBP BSC CIVIL MAINTENANCE DIVISION

## Form T7 – Declaration for Ultimate Beneficial Owners Information

**(Applicable for Procurement of Rs. 50 M or Above)**

IFB No: ED/Proc-HOK/231514/2025

Title: **Supply, Installation & Maintenance of Strong Room Doors at Various Offices of SBP Banking Services Corporation (SBP BSC)**

Bidder:

### Declaration of Ultimate Beneficial Owners Information for Public Procurement Contracts

1. Name:
2. Father's Name/Spouse's Name:
3. CNIC/NICOP/Passport no:
4. Nationality:
5. Residential address:
6. Email address:
7. Date on which shareholding, control or interest acquired in the business:
8. In case of indirect shareholding, control or interest being exercised through intermediarycompanies, entities or other legal persons or legal arrangements in the chain of ownership or control, following additional particulars to be provided:

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|---|---|---|---|---|---|---|---|---|---|
| Name | Legal form (Company/Limited Liability Partnership/Association ofPersons/Single Member Company/ Partnership Firm/ Trust/Any other individual,body corporate (to be specified)) | Date of incorporation/ registration | Name of registering authority | Business Address | Country | Email address | Percentage of shareholding,control or interest of BO in the legal person or legal arrangement | Percentage of shareholding,control or interest of legal person or legal arrangement in the Company | Identity of Natural Person who ultimately owns or controls the legal personor arrangement |
| | | | | | | | | | |
| | | | | | | | | | |

9. Information about the Board of Directors (details shall be provided regarding number of shares in the capital of the company as set opposite respective names).

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|---|---|---|---|---|---|---|---|
| Name and surname (In Block Letters) | CNIC No. (in case of foreigner, Passport No) | Father's/ Husband's Name in full | Current Nationality | Any other Nationality (ies) | Occupation | Residential address in full or the registered/ principal office address for a subscriber other than natural person | Number of shares taken by each subscriber (in figures and words) |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| **Total number of shares taken (in figures and words)** | | | | | | | |

10. Any other information incidental to or relevant to Beneficial Owner(s).

Name & signature

(Person authorized to issue notice on behalf of the company)

| | |
|---|---|
| Seal & Signature of Bidder: | ______________________ |
| Date: | ______________________ |

STATE BANK OF PAKISTAN KOH ENGINEERING DEPARTMENT SBP CIVIL MAINTENANCE DIVISION

## Form T8 – Supplier's Registration Form (S2 Form)

| | | |
|---|---|---|
| | **STATE BANK OF PAKISTAN**<br>**BANKING SERVICES CORPORATION**<br>**Supplier Bank Account (IBAN) Details Form** | S-2 |

**1. For Office use:**

| | | | | | | |
|---|---|---|---|---|---|---|
| ***Office/Deptt** | | | | ***Supplier No.** | | **WHT Rate** |
| **Supplier** | **New** | | **Update** | ***Liability A/C** | | |
| ***Supplier Type** | | | | ***Prepayment A/C** | | |

**2. Supplier Information**

| | | | |
|---|---|---|---|
| ***Supplier Name** | | | |
| ***Supplier NTN** | | **CNIC No.** | |
| **Supplier Address** | | | |
| | | **Supplier City** | |
| **Contact No.** | | **Mobile** | |
| **E-mail Address** | | **Fax No.** | |

**3. Bank Account Information**

| | | | | | |
|---|---|---|---|---|---|
| ***Bank Name** | | | | | |
| ***IBAN (24 Characters)** | | | | | |
| ***Branch Type** | **Islamic** | | **Commercial** | | |
| ***Title of Account** | | | | | ***Supplier Stamp & Signature** |

(For Office use only )

| | | |
|---|---|---|
| **Forwarded By** | **Verified By** | **Entered By (Supplier Mgt User)** |

**(Procurement Function)**

**Date**

Field marked with * are mandatory.
Information without complete Bank Account Details (IBAN) & NTN/ CNIC will not be accepted.
Any changes in Supplier's particulars should be conveyed immediately to SBP BSC. SBP BSC will not be responsible for credit into wrong account of supplier due to change in bank account details not conveyed to SBP BSC or delay in settlement of supplier's claims.

STATE BANK OF PAKISTAN KDY CIVIL MAINTENANCE DIVISION ENGINEERING DEPARTMENT SBP

## Form T9 – Form of OEM Guarantee

*[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include it in its Bid, if so indicated in the **BDS.**]*

| | |
|---|---|
| IFB No: | ED/Proc-HOK/231514/2025 |
| Title: | Supply, Installation & Maintenance of Strong Room Doors at Various Offices of SBP Banking Services Corporation (SBP BSC) |
| Bidder: | |

To: *[SBP Banking Service Corporation, 1st Floor SBP Boulton Market Building, M.A Jinnah Road, Karachi]*

Dear Sir,

WHEREAS **[name of the Manufacturer]** who is/are established and reputable manufacturers of **[name and/or description of the goods]** having **factories at [address of factory]** do hereby authorize **[name and address of Agent]** to submit a bid, and subsequently sign the Contract with you against IFB No. ED/Proc-HOK/231514/2025 for the Strong Room Doors manufactured by us as mentioned in the bidding documents.

We hereby extend our full guarantee and warranty as required under the Contract for the supplies / goods offered by the above firm against this Invitation for Bids. The Quoted product is the latest as per applicable EN standards. The control system of the quoted Doors & Lock has provision for integration/upgradation. Furthermore, the quoted Doors & Locks are not on End of Support notice including electronic and mechanical spare parts. This is to confirm that all the spare parts shall remain available for the next 15 (fifteen) years from the date of Bid submission.

We hereby confirm that our agent M/s **[Name of the Agent]** have necessary expertise and experience to carry out installation, commissioning & safety checks of the system prior to & after energization. We confirm support services to our agent for the warranty period and Service Level Agreement (SLA) period as stated in the Contract agreement.

We also hereby confirm that the we or our agent M/s **[Name of the Agent]** will provide services for future upgradation and on-site support during the next 15 years from the date of Bid submission.

Signed: *[insert signature(s) of authorized representative(s) of the Manufacturer]*

Name: *[insert complete name(s) of authorized representative(s) of the Manufacturer]*

Title: *[insert title]*

Dated on ______________day of___________________,_______*[insert date of signing]*

*Note:* This above-mentioned letter shall be provided on the letterhead of the Original Equipment Manufacturer (OEM) and signed by the authorized person of the OEM.

## B. Financial Proposal Forms

| **Following should be the contents of the Financial Proposal Envelope:** | | |
|---|---|---|
| 1. | Bid Form with Financials | Form-F1 |
| 2. | Price Schedule | Form-F2 |

## Form F1 Bid Form with Financials

Attached in Volume-II

## Form F2 Price Schedule

Attached in Volume-II

## Part-B

# SECTION VII – GENERAL CONDITIONS OF THE CONTRACT

# SECTION VII – GENERAL CONDITIONS OF THE CONTRACT

**1. Definitions**

1.1. The following words and expressions shall have the meanings hereby assigned to them:

a) **“Authority”** means Public Procurement Regulatory Authority.

b) The “**Arbitrator”** is the person appointed with mutual consent of both the parties, to resolve contractual disputes as provided for in the General Conditions of the Contract **GCC Clause 31** hereunder.

c) The **“Contract**” means the agreement entered into between the Procuring Agency and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

d) The “**Commencement Date”** is the date when the Supplier shall commence execution of the contract as specified in the **SCC.**

e) “**Completion**” means the fulfillment of the related services by the Supplier in accordance with the terms and conditions set forth in the contract.

f) **“Country of Origin”** means the countries and territories eligible under the PPRA Rules 2004 and its corresponding Regulations as further elaborated in the **SCC**.

g) The **“Contract Price”** is the price stated in the Letter of Acceptance and thereafter as adjusted in accordance with the provisions of the Contract.

h) **“Defective Goods”** are those goods which are below standards, requirements or specifications stated by the Contract.

i) **“Delivery”** means the transfer of the goods from the supplier equipment, machinery, and /or other materials which the Supplier is required to supply to the Procuring Agency under Contract.

j) **“Effective Contract date”** is the date shown in the Certificate of Contract Commencement issued by the Procuring Agency upon fulfillment of the conditions precedent stipulated in **GCC Clause 3.**

k) **“Procuring Agency / Purchaser”** means the person named as Procuring Agency in the **SCC** and the legal successors in title to this person, procuring the Goods and related service, as named in **SCC.**

l) **“Related Services”** means those services ancillary to the delivery of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, initial maintenance and other such obligations of the Supplier covered under the Contract.

m) **“GCC**” means the General Conditions of Contract contained in this section.

n) “**Intended Delivery Date”** is the date on which it is intended that the Supplier shall effect delivery as specified in the **SCC.**

o) **“SCC”** means the Special Conditions of Contract.

p) “**Supplier**” means the individual private or government entity or

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| | a combination of the above whose Bid to perform the contract has been accepted by the Procuring Agency and is named as such in the Contract Agreement, and includes the legal successors or permitted assigns of the supplier and shall be named in the **SCC**.<br>q) **"Project Name**" means the name of the project stated in **SCC**.<br>r) **"Day"** means calendar day.<br>s) **"Eligible Country"** means the countries and territories eligible for participation in accordance with the policies of the Federal Government.<br>t) **"End User"** means the organization(s) where the goods will be used, as named in the **SCC**.<br>u) **"Origin"** means the place where the Goods were mined, grown, or produced or from which the Services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognized new produce results that is substantially different in basic characteristics or in purpose or utility from its components.<br>v) "**Force** Majeure" means an unforeseeable event which is beyond reasonable control of either Party and which makes a Party's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances. For the purposes of this Contract, **"Force Majeure"** means an event which is beyond the reasonable control of a Party, is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of a Party, and which makes a Party's performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible in the circumstances. and includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood, epidemics, or other adverse weather conditions, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the power of the Party Invoking Force Majeure to prevent), confiscation or any other action by Government agencies.<br>w) **"Specification"** means the Specification of the Goods and performance of incidental services in accordance with the relevant standards included in the Contract and any modification or addition made or approved by the Procuring Agency.<br>x) The Supplier's Bid is the completed Bid document submitted by the Supplier to the Procuring Agency. |
| **2.Application and Interpretation** | 2.1 These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of the Contract.<br>2.2 In interpreting these Conditions of Contract headings and marginal notes are used for convenience only and shall not affect their interpretations unless specifically stated; references to singular include the plural and vice versa; and masculine include the feminine. Words |

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| | have their ordinary meaning under the language of the Contract unless specifically defined.<br>2.3 The documents forming the Contract shall be interpreted in the following order of priority:<br>(1) Form of Contract,<br>(2) Special Conditions of Contract,<br>(3) General Conditions of Contract,<br>(4) Letter of Acceptance,<br>(5) Certificate of Contract Commencement<br>(6) Specifications<br>(7) Contractor's Bid, and<br>(8) Any other document listed in the Special Conditions of Contract as forming part of the Contract. |
| **3.Conditions Precedent** | 1.1 Having signed the Contract, it shall come into effect on the date on which the following conditions have been satisfied: -<br>39.1.1 Submission of performance Security (or guarantee) in the form specified in the **SCC**;<br>39.1.2 Furnishing of Advance Payment Unconditional Guarantee.<br>1.2 If the Condition precedent stipulated on GCC Clause 3.1 is not met by the date specified in the SCC this contract shall not come into effect;<br>1.3 If the Procuring Agency is satisfied that each of the conditions precedent in this contract has been satisfied (except to the extent waved by him, but subject to such conditions as he shall impose in respect of such waiver) he shall promptly issue to the supplier a certificate of Contract commencement, which shall confirm the start date. |
| **4. Governing Language** | 1.1 The Contract as all correspondence and documents relating to the contract exchanged by the Supplier and the Procuring Agency shall be written in the language specified in **SCC**. Subject to **GCC Clause 3.1**, the version of the Contract written in the specified language shall govern its interpretation. |
| **5. Applicable Law** | 1.1 The contract shall be governed and interpreted in accordance with the laws of Pakistan, unless otherwise specified in SCC. |
| **6. Country of Origin** | 6.1 The origin of Goods and Services may be distinct from the nationality of the Supplier. |
| **7. Standards** | 1.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, the American Standards (such as ACI, IEEE, ASME, etc.) or the Pakistani standards such as PSQCA such standards shall be the latest issued by the concerned institution. |
| **8. Use of Contract Documents and Information; Inspection and Audit by** | 8.1 The Supplier shall not, without the Procuring Agency's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring Agency in connection therewith, to any person other than a |

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| **Government of Pakistan** | | person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance. |
| | 8.2 | The Supplier shall not, without the Procuring Agency's prior written consent, make use of any document or information enumerated in GCC Clause 7.1 except for purposes of performing the Contract. |
| | 8.3 | Any document, other than the Contract itself, enumerated in GCC Clause 7.1 shall remain the property of the Procuring Agency and shall be returned (all copies) to the Procuring Agency on completion of the Supplier's performance under the Contract if so required by the Procuring Agency. |
| | 8.4 | The Supplier shall permit the Government of Pakistan or / and donor agencies involved in financing the project to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the Government of Pakistan or / and the appropriate donor agencies, if so required by the Government of Pakistan or / and the appropriate donor agencies. |
| **9. Patents and Copy Rights** | 9.1 | The Supplier shall indemnify the Procuring Agency against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in Pakistan. |
| | 9.2 | The patent right in all drawings, documents, and other materials containing data and information furnished to the Procuring Agency by the Supplier herein shall remain vested in the supplier, or, if they are furnished to the Procuring Agency directly, or through the Supplier by any third party, including suppliers of materials, the patent right in such materials shall remain vested in such third party. |
| **10. Performance Security (or Guarantee)** | 10.1 | The Performance Security (or Guarantee) shall be provided to the Procuring Agency no later than the date specified in the Letter of Acceptance and shall be issued in an amount and form and by a bank or surety acceptable to the Procuring Agency, and denominated in the types and proportions of the currencies in which the Contract Price is payable as specified in the **SCC**. |
| | 10.2 | The proceeds of the Performance Security (or Guarantee) shall be payable to the Procuring Agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract. |
| | 10.3 | The Performance Security (or Guarantee) shall be in one of the following forms<br>a) A bank guarantee, an irrevocable letter of credit issued by a reputable bank, or in the form provided in the Bidding Documents or another form acceptable to the Procuring Agency; or<br>b) A cashier's or certified check. |
| | 10.4 | The performance security (or guarantee) will be discharged by the Procuring Agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless otherwise specified in **SCC**. |

| | | |
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| **11. Inspection and Testing** | 11.1 | The Procuring Agency or its representative shall have the right to inspect and /or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Procuring Agency. **SCC** and the Technical Specifications shall specify what inspections and tests the Procuring Agency shall notify the Supplier in writing or in electronic forms that provide record of the content of communication, in a timely manner, of the identity of any representatives retained for these purposes. |
| | 11.2 | The inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at the Goods' final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring Agency. |
| | 11.3 | Should any inspected or tested Goods fail to conform to the Specifications, the Procuring Agency may reject the Goods, and the Supplier shall replace the rejected Goods to meet specification requirements free of cost to the Procuring Agency. |
| | 11.4 | The Procuring Agency's right to inspect, test and, where necessary, reject Goods after the Goods' arrival in the Procuring Agency's country shall in no way be limited or eared by reason of the Goods having previously been inspected, tested, and passed by the Procuring Agency or its representative prior to the Goods' shipment from the country of origin. |
| | 11.5 | Nothing in **GCC Clause 10** shall in any way release the supplier from any warranty or other obligations under this Contract. |
| **12. Packing** | 12.1 | The supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods final destination and the absence of heavy handling facilities at all points in transit. |
| | 12.2 | The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in **SCC**, and in any subsequent instructions ordered by the Procuring Agency. |
| **13.Delivery and Documents** | 13.1 | Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in the Schedule of Requirements. The details of shipping and or other documents to be furnished by the Supplier as specified in **SCC**. |
| | 13.2 | For purposes of the Contract, "EXW", "FOB", "FCA", "CIF", "CIP," and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. |
| | 13.3 | Documents to be submitted by the Supplier are specified in **SCC**. |
| **14.Insurance** | 14.1 | The Goods supplied under the Contract shall be fully insured in a freely |

| | | |
|---|---|---|
| | | convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery in the manner specified in the **SCC.** |
| **15. Transportation** | 15.1 | Where the Supplier is required under Contract to deliver the Goods FOB, transport of the Goods, up to and including the point of putting the Goods on board the vessel at the specified port of loading, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price. Where the Supplier is required under the Contract to deliver the Goods FCA, transport of the Goods and delivery into the custody of the carrier at the place named by the Procuring Agency or other agreed point shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price. |
| | 15.2 | Where the Supplier is required under Contract to deliver the Goods CIF or CIP, transport of the Goods to the port of destination or such other named place of destination in Pakistan, as shall be specified in the Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price |
| | 15.3 | Where the Supplier is required under the Contract to transport the Goods to a specified place of destination within Pakistan, defined as the Project Site, transport to such place of destination in Pakistan, including insurance and storage, as shall be specified in the Contract, shall be arranged by the Supplier, and related costs shall be included in the Contract Price. |
| **16. Related Services** | 16.1 | The Supplier may be required to provide any or all of the following services, including additional services, if any, specified in **SCC**:<br>a) Performance or supervision of on-site assembly, Installation Commissioning and/ or start-up of the supplied Goods;<br>b) Furnishing of tools required for assembly and/or maintenance of the supplied Goods;<br>c) Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;<br>d) Performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and<br>e) Training of the Procuring Agency's personnel, at the Supplier's plant and/or on-site, in assembly, start- up, operation, maintenance, and/or repair of the supplied Goods. |
| | 16.2 | Prices charged by the Supplier for related services, if not included in the Contract Price for the Goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services. |
| **17. Spare Parts** | 17.1 | As specified in SCC, the Supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:<br>a) Such spare parts as the Procuring Agency may elect to purchase from the Supplier, provided that this election shall not relieve |



STATE BANK OF PAKISTAN KOHAT ENGINEERING DEPARTMENT SBP BSC CIVIL MAINTENANCE DIVISION

| | |
|---|---|
| | the Supplier of any warranty obligations under the Contract; and<br>b) In the event of termination of production of the spare parts:<br>i) advance notification to the Procuring Agency of the pending termination, in sufficient time to permit the Procuring Agency to procure needed requirements; and<br>ii) following such termination, furnishing at no cost to the Procuring Agency, the blueprints, drawings, and specifications of the spare parts, if requested. |
| **18. Warranty / Defect Liability Period** | 18.1 The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring Agency, specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in Pakistan.<br>18.2 This warranty shall remain valid for a period specified in the **SCC** after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract, or for a period specified in the **SCC** after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in **SCC**.<br>18.3 The Procuring Agency shall promptly notify the Supplier in writing or in electronic forms that provide record of the content of communication of any claims arising under this warranty.<br>18.4 Upon receipt of such notice, the Supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof, without costs to the Procuring Agency other than, where applicable, the cost of inland delivery of the repaired or replaced Goods or parts from EXW or the port or place of entry to entry to the final destination.<br>18.5 If the Supplier, having been notified, fails to remedy the defect(s) within the period specified in **SCC**, the Procuring Agency may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring Agency may have against the Supplier under the Contract. |
| **19. Payment** | 19.1 The method and conditions of payment to be made to the Supplier under this Contract shall be specified in **SCC**.<br>19.2 The Supplier's request(s) for payment shall be made to the Procuring Agency in writing or in electronic forms that provide record of the content of communication, accompanied by an invoice describing, as appropriate, the Goods delivered and Services performed, and by documents submitted pursuant to **GCC Clause 13**, and upon fulfillment of other obligations stipulated in the Contract.<br>19.3 Payments shall be made promptly by the Procuring Agency, within sixty |

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| | | (60) days after submission of an invoice or claim by the Supplier. If the Procuring Agency makes a late payment, the Supplier shall be paid interest on the late payment. Interest shall be calculated from the date by which the payment should have been made up to the date when the late payment is made at the rate as specified in the **SCC.** |
| | 19.4 | The currency or currencies in which payment is made to the Supplier under this Contract shall be specified in **SCC** subject to the following general principle: payment will be made in the currency or currencies in which the payment has been requested in the Supplier's Bid. |
| | 19.5 | All payments shall be made in the currency or currencies specified in the **SCC** pursuant to **GCC Clause 19.4** |
| **20. Prices** | 20.1 | The contract price shall be as specified in the Contract Agreement Subject to any additions and adjustments thereto or deductions there from, as may be made pursuant to the Contract. |
| | 20.2 | Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its Bid, with the exception of any price adjustments authorized in **SCC** or in the Procuring Agency's request for Bid Validity extension, as the case may be. |
| **21. Change Orders** | 21.1 | The Procuring Agency may at any time, by a written order given to the Supplier pursuant to **GCC** Clause **22,** make changes within the general scope of the Contract in any one or more of the following:<br>a) Drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Procuring Agency;<br>b) The method of shipment or packing;<br>c) The place of delivery; and/or<br>d) The Services to be provided by the Supplier. |
| | 21.2 | If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract an equitable adjustment shall be made in the Contract Price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this clause must be asserted within thirty (30) days from the date of the Supplier's receipt of the Procuring Agency change order. |
| | 21.3 | Prices to be charged by the supplier for any related services that might be needed but which were not included in the Contract shall be agreed upon in advance by the Parties and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services |
| **22. Contract Amendments** | 22.1 | Subject to **GCC Clause 20**, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties. |
| **23. Assignment** | 23.1 | Neither the Procuring Agency nor the Supplier shall assign, in whole or in part, obligations under this Contract, except with the prior written consent of the other party. |
| **24. Sub-Contracts** | 24.1 | The Supplier shall consult the Procuring Agency in the event of subcontracting under this contract if not already specified in the Bid. Subcontracting shall not alter the Supplier's obligations. |



STATE BANK OF PAKISTAN CIVIL MAINTENANCE DIVISION ENGINEERING DEPARTMENT SBP

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| | 24.2 | Subcontracts must comply with the provision of GCC Clause 5. |
| **25. Delays in the Supplier's Performance** | 25.1 | Delivery of the Goods and performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring Agency in the Schedule of Requirements. |
| | 25.2 | If at any time during performance of the Contract, the Supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Procuring Agency in writing or in electronic forms that provide record of the content of communication of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring Agency shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract. |
| | 25.3 | Except as provided under **GCC Clause 28**, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to **GCC Clause 26**, unless an extension of time is agreed upon pursuant to **GCC Clause 25.2** without the application of liquidated damages. |
| **26. Liquidated Damages** | 26.1 | Subject to **GCC Clause 28**, if the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring Agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in **SCC** of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the performance security (or guarantee) specified in **SCC**. Once the said maximum is reached, the Procuring Agency may consider termination of the Contract pursuant to **GCC Clause 27.** |
| **27. Termination for Default** | 27.1 | The Procuring Agency or the Supplier, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the concerned party may terminate the Contract if the other party causes a fundamental breach of the Contract. |
| | 27.2 | Fundamental breaches of Contract shall include, but shall not be limited to the following:<br>a) the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring Agency pursuant to **GCC Clause 25**; or<br>b) the Supplier fails to perform any other obligation(s) under the Contract;<br>c) Supplier's failure to submit performance security (or guarantee) within the time stipulated in the **SCC;**<br>d) the supplier has abandoned or repudiated the contract.<br>e) the Procuring Agency or the Supplier is declared bankrupt or goes into liquidation other than for a reconstruction or |

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| | | amalgamation;<br>f) a payment is not paid by the Procuring Agency to the Supplier after 84 days from the due date for payment;<br>g) the Procuring Agency gives Notice that goods delivered with a defect is a fundamental breach of Contract and the Supplier fails to correct it within a reasonable period of time determined by the Procuring Agency; and<br>h) if the Procuring Agency determines, based on the reasonable evidence, that the Supplier has engaged in corrupt, coercive, collusive, obstructive or fraudulent practices, in competing for or in executing the Contract. |
| | 27.3 | For the purpose of this clause:<br>**"Corrupt and Fraudulent Practice"** means the practices as described in Rule-2 (1) (f) of Public Procurement Rules-2004. |
| | 27.4 | In the event the Procuring Agency terminates the Contract in whole or in part, pursuant to **GCC Clause 26.1,** the Procuring Agency may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring Agency for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated. |
| **28. Termination for Force Majeure** | 28.1 | Notwithstanding the provisions of **GCC Clauses 25, 26**, and 27, neither Party shall have any liability or be deemed to be in breach of the Contract for any delay nor is other failure in performance of its obligations under the Contract, if such delay or failure is a result of an event of Force Majeure. For purpose of this clause, **"Force Majeure"** means an event which is beyond the reasonable control of a Party, is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of a Party, and which makes a Party's performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible in the circumstances, and includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood, epidemics, or other adverse weather conditions, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the power of the Party invoking Force Majeure to prevent |
| | 28.2 | If a Party (hereinafter referred to as "the Affected Party") is or will be prevented from performing its substantial obligation under the contract by Force Majeure, it shall give a Notice to the other Party giving full particulars of the event and circumstance of Force Majeure in writing or in electronic forms that provide record of the content of communication of such condition and the cause thereof. Unless otherwise directed by the Procuring Agency in writing or in electronic forms that provide record of the content of communication, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. |



STATE BANK OF PAKISTAN ENGINEERING DEPARTMENT SBP KOH CIVIL MAINTENANCE DIVISION

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| **29. Termination for Insolvency** | 29.1 The Procuring Agency may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Agency. |
| **30. Termination for Convenience** | 30.1 The Procuring Agency, by written notice sent to the Supplier, may terminate the contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring Agency's convenience, the Contract is terminated, and the date upon which such termination becomes effective.<br>30.2 The Goods that are complete and ready for shipment within thirty (30) days after the Supplier's receipt of notice of termination shall be accepted by the Procuring Agency at the Contract terms and price. For the remaining Goods, the Procuring Agency may elect:<br>a) To have any portion completed and delivered at the Contract terms and prices; and / or<br>b) To cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Services and for materials and parts previously procured by the Supplier. |
| **31. Disputes Resolutions** | 31.1 In the event of any dispute arising out of this contract, either party shall issue a notice of dispute to settle the dispute amicably. The parties hereto shall, within twenty-eight (28) days from the notice date, use their best efforts to settle the dispute amicably through mutual consultations and negotiation. Any unsolved dispute may be referred by either party to an arbitrator that shall be appointed by mutual consent of the both parties.<br>31.2 After the dispute has been referred to the arbitrator, within 30 days, or within such other period as may be proposed by the Parties, the Arbitrator shall give its decision. The rendered decision shall be binding to the Parties. |
| **32. Procedure for Disputes Resolutions** | 32.1 The arbitration shall be conducted in accordance with the arbitration procedure published by the Institution named and in the place shown in the **SCC**.<br>32.2 The rate of the Arbitrator's fee and administrative costs of arbitration shall be borne equally by the Parties. The rates and costs shall be in accordance with the rules of the Appointing Authority. In conducting arbitration to its finality each party shall bear its incurred costs and expenses.<br>32.3 The arbitration shall be conducted in accordance with the arbitration procedure published by the institution named and in the place shown in the **SCC**. |
| **33. Replacement of Arbitrator** | 33.1 Should the Arbitrator resign or die, or should the Procuring Agency and the Supplier agree that the Arbitrator is not functioning in accordance with the provisions of the contract, a new Arbitrator shall be appointed by mutual consent of the both parties. |
| **34. Limitation of Liability** | 34.1 Except in cases of criminal negligence or willful conduct, and in the case of infringement pursuant to **GCC Clause 8,** |

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| | | a) The supplier shall not be liable to the Procuring Agency, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Supplier to pay liquidated damages to the Procuring Agency; and<br>b) The aggregate liability of the Supplier to the Procuring Agency, whether under the Contract, in tort or otherwise, shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment or to any obligation of the Supplier to indemnify the Procuring Agency with respect to patent infringement. |
| **35. Notices** | 35.1 | Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or in electronic forms that provide record of the content of communication and confirmed in writing or in electronic forms that provide record of the content of communication to the other party's address specified in **SCC**. |
| | 35.2 | A notice shall be effective when delivered or on the notice's effective date, whichever is later. |
| **36. Taxes and Duties** | 36.1 | A foreign Supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside Pakistan. |
| | 36.2 | If any tax exemptions, reductions, allowances or privileges may be available to the Supplier in Pakistan the Procuring Agency shall use its best efforts to enable the Supplier to benefit from any such tax savings to the maximum allowable extent. |
| | 36.3 | A local Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Procuring Agency. |

# SECTION VIII: SPECIAL CONDITIONS OF THE CONTRACT (SCC)

## Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) shall supplement the GCC. Whenever there is a conflict, the provisions herein shall prevail over those in the GCC. The corresponding clause number of the GCC is indicated in parentheses.

| SCC Clause Number | GCC Clause Number | Amendments of, and Supplements to, Clauses in the GCC |
|---|---|---|
| | **Definitions (GCC 1)** | |
| 1. | 1.1 (k) | The Procuring Agency is: **SBP Banking Services Corporation** |
| 2. | 1.1(p) | The Supplier is named as such in the Contract Agreement. |
| 3. | 1.1(q) | The title of the subject procurement or The Project is: Supply, Installation & Maintenance of Strong Room Doors at Various Offices of SBP Banking Services Corporation (SBP BSC)<br><br>SBP BSC located in Karachi, Islamabad, North Nazimabad (Karachi), Quetta, Multan, Lahore, Faisalabad, Sialkot, Rawalpindi and Peshawar. |
| | | **Application and Interpretations** |
| 4. | 2.3 | The documents forming the Contract shall be interpreted in the following order of priority:<br>(1) Form of Contract,<br>(2) Special Conditions of Contract,<br>(3) General Conditions of Contract,<br>(4) Letter of Acceptance,<br>(5) Certificate of Contract Commencement/ Work Order<br>(6) Drawings (if any)<br>(7) Instruction to Bidders and Bid Data Sheet<br>(8) Addendum<br>(9) Supplier's Bid<br>(10) Section V and VI<br>(11) Appendices;<br>• Appendix-1 Supplier's Representative<br>• Appendix-2 Technical Specifications<br>• Appendix-3 Service Level Maintenance Agreement<br>• Appendix-4 Desired Delivery & Implementation Schedule<br>• Appendix-6 Performance Security Bank Guarantee<br>• Appendix-7 Advance Payment Bank Guarantee<br>• Appendix-8 Integrity Pact<br>• Appendix -9 Form of OEM Guarantee<br>• Appendix -10 Confidentiality and Non-Disclosure Agreement |
| | | **Governing Language (GCC 4)** |
| 5. | 4.1 | The Governing Language shall be: **English / Urdu** |
| | | **Applicable Law (GCC 5)** |
| 6. | 5.1 | The Applicable Law shall be: **Laws of Islamic Republic of Pakistan** |
| | **Use of Contract Documents and Information; Inspection and Audit by Government of Pakistan** | |
| | 8.4 | Not Applicable. |

STATE BANK OF PAKISTAN ENGINEERING DEPARTMENT SBP BSC CIVIL MAINTENANCE DIVISION

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| | **Performance Security ( or guarantee) (GCC 10)** | |
| 7. | 10.1 | The Supplier shall provide Performance Guarantee in the form unconditional irrevocable Bank Guarantees enforceable in Pakistan as follows:<br><br>a. Performance Security (PS) at the rate of 05% of One Time Cost (OTC) of Part-1 is required after award of works before signing of agreement. This Performance Security shall remain valid and enforceable until successful completion of Warranty Period. Performance Security will be progressively released after successful completion of Warranty Period of respective site.<br>b. Performance Security at the rate of 05% of One Time Cost (OTC) of Part-2 is required after successful completion of Part-1, which shall remain valid and enforceable until successful completion of Warranty Period. Performance Security will be released progressively for respective site after completion of Warranty Period.<br>c. Performance Security at the rate of 05% of Total SLA Cost is required before start of SLA period which shall remain valid and enforceable until successful completion of SLA Period. Performance Security will be released progressively for respective site after completion of SLA Period. |
| | **Inspection and Testing** | |
| 8. | 11.1 | Each shipment of equipment under this contract will be subject to inspection, testing, and certification by an EU-certified third-party accreditor, such as TUV, Bureau Veritas, or an equivalent approved by the Purchaser.<br><br>Prior to the first shipment, three (03) representatives from the Purchaser will visit the equipment's original manufacturing site. The Supplier is responsible for arranging this visit, including securing visas and providing all necessary facilities for the Purchaser's representatives, at the Supplier's own expense. All travel-related costs, including airfares, visas, daily allowances, and accommodation, will be borne by the Supplier. These costs are considered included in the Contract Price, and no additional compensation will be provided to the Supplier.<br><br>The Supplier must submit the test procedures for the Purchaser's approval well in advance of the scheduled pre-shipment inspection date. Additionally, the Supplier is required to give at least four weeks' notice to the Purchaser for the inspection/tests. |
| | **Delivery and Documents (GCC Clause 13)** | |
| 9. | 13.1 | **For Goods supplied from abroad: Not Applicable** |
| 10. | 13.3 | Upon delivery of the Goods to respective sites, the Supplier shall notify the Purchaser and submit the following documents to the Purchaser:<br>(i.) Copy of European Certification Board (ECB) certificate issued to the OEM showing the resistance grade of the equipment model being delivered<br>(ii) OEM's certificate/ documents regarding the type, sizes, resistance grades of the strong room doors and high security locks provided to the Supplier for this contract<br>(iii) Bill of lading, Letter of Credit Documents, Goods Declaration form, Certificate of Origin issued by Manufacturer, Factory Test Reports/ |

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| | | Factory Acceptance Testing |
| | | **Insurance (GCC Clause 14)** |
| 11. | 14.1 | The Supplier shall be responsible for loss or damage incidental to manufacture or acquisition, transportation, storage, delivery, installation etc .<br>The supplier is required to take contractor's all risk insurance policy as under:<br><br>**Project**<br>Amount of Cover: The sum stated in Letter of Acceptance plus fifteen percent 15%.<br>**Contractor 's equipment**<br>Amount of Cover: Full replacement Cost<br>**Injury to Person and Damaged to Property including Third Party Insurance**<br>Amount of Cover: I) As per workmen compensation Act<br>II) Contractor's all Risk including Third party<br>III) damages to the Structure, stores if supplied by the Bank |
| | **Related Services** | |
| 12. | 16.2 | "Prices of the related services must be included in the quoted Bill of Quantities rates." |
| | **Spare Parts** | |
| 13. | 17.1(a) | "The Supplier or his OEM must ensure availability of spare parts as required under the contract documents." |
| | | **Warranty / Defect Liability Period (GCC Clause 18)** |
| 14. | 18.2 | 02 Year Warranty for all strong room Doors, High Security Locks and allied security equipment as specified in Technical Specifications.<br><br>Warranty is required for the supplies provided by OEM or Non OEM and meeting the requirements of the Purchaser during the stipulated warranty period as mentioned in the technical specifications section.<br><br>Cost of all spare parts shall be deemed to be included in the warranty and the Procuring Agency shall not make any additional payment in this respect. |
| 15. | 18.4 & 18.5 | The period for correction of defects in the Warranty Period is **03 working days.** |
| | | **Payment (GCC Clause 19)** |
| 16. | 19.1 | The method and conditions of payment to be made to the Supplier under this Contract shall be as below:<br><br>**a. Advance Payment:**<br>If asked by the Supplier, **fifteen percent (15%)** of **One Time Cost (OTC)** of Part – 1 of Contract can be paid by the Purchaser as Advance against unconditional irrevocable Bank Guarantee(s) from any Scheduled Bank in Pakistan or in case of foreign Bank dully counter guaranteed by Scheduled Bank in Pakistan of equivalent amount. Similarly, 15% advance payment of **One Time Cost (OTC)** of Part – 2 can be paid by the Purchaser after Operational acceptance of Part-1 after submission of unconditional irrevocable Bank Guarantee(s) from any Scheduled Bank in Pakistan or in case of foreign Bank dully counter guaranteed by Scheduled Bank in Pakistan of equivalent amount. The Guarantee(s) will be released after successful completion of Operational Acceptance of respective part. |

In case the Supplier does not exercise this option, this amount shall be released by the Purchaser in line with sub-clause 19.1(b) below.

**b. Payment after Supply at respective site:**

**Part-1**

If the Supplier has exercised the option of Advance Payment mentioned above, then **further forty percent (40%) of One Time Cost (OTC) of respective site** will be paid after complete delivery of supplies at respective sites. If the Supplier has not availed Advance Payment, then **fifty-five percent (55%) of One Time Cost (OTC) of respective site** will be paid after complete delivery of supplies at their respective sites.

**Part-2**

If the Supplier has exercised the option of Advance Payment mentioned above, then **sixty percent (60%) of One Time Cost (OTC) of respective site** will be paid after complete delivery of supplies at respective sites. If the Supplier has not availed Advance Payment, then **Seventy-five percent (75%) of One Time Cost (OTC) of respective site** will be paid after complete delivery of supplies at their respective sites/offices.

Payment for any site/ office shall be paid on submission of the

- Documents listed in Sub-Clause 13.3 of the Special Conditions of Contract
- Certificate/ Inspection Certificate issued by the Purchaser
- Supplier's Certificate that all components, parts, sub systems, consumables etc. for successful installation, commissioning and testing of the systems have been received at site in good condition and if any shortfall is noticed during installation, commissioning and testing they will be supplied free of further cost to the Purchaser.

**c. Payment on Installation and Operation Acceptance at each site:**

**Forty percent (40%) of One Time Cost (OTC) of respective site for Part-1 & Twenty percent (20%) for Part-2** will be paid after complete installation and Operational Acceptance as mentioned at Technical Specifications duly signed by Authorized representative of the Purchaser. Payment for any site/ office shall be paid on submission of the following documents;

- Supplier’s signed commercial invoice
- Certificate/ Inspection Certificate issued by the Purchaser
- Supplier's Certificate that all components, parts, sub systems, etc. have been successfully installed & commissioned at site.

**d. Payment after Expiry of Warranty at each site:**

**Five (05%) of One Time Cost (OTC) of respective site** will be released after successful completion of the warranty period. However, at the supplier’s option this amount can be released at the time of Operational Acceptance, on submission of an unconditional irrevocable Bank Guarantee from any Scheduled Bank in Pakistan or in case of foreign Bank dully counter guaranteed by Scheduled Bank

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| | | in Pakistan on the format approved/acceptable to the Purchaser for an equivalent amount valid for warranty period.<br>**e. Maintenance, Support and SLA Payment:**<br>SLA Cost: Total cost of SLA will be paid every 6 months for each site separately. |
| 17. | 19.3 | No interest will be paid |
| 18. | 20.2 | **<u>Formula for Adjustment of US Dollar ($) Rates</u>**<br>The Contract Price shall not be adjusted by any other reason due to change in foreign currency exchange rate or otherwise, except as provided as herein below.<br>a. For supply of imported item at Item No. A-1 mentioned in Financial bid/ Schedule of Prices) quoted in local currency (Pak Rs.), foreign currency, exchange rate shall be fixed at the weighted average customer exchange rates (selling) published by State Bank of Pakistan (https://www.sbp.org.pk/dfmd/fem.asp), 28 days prior to the tender opening date. The change in foreign currency exchange rate will be applicable to the foreign currency component stated in the Letter of Credit (LC) established by the Contractor or his Vendor.<br>b. The LC would be opened by the Contractor at his cost. Appropriate proof of the Exchange rate applied at the time of retirement/payment of LC by respective Bank such as SWIFT message etc. is to be furnished as evidence to support Contractor's claim for Price Adjustment.<br>c. Contractor shall submit copies of Letter of Credit, shipping documents, certified copies of paid voucher for import duty / tax and other necessary documents, as required by the Engineer, in support of his Claim under this Sub-Clause. |
| | **Liquidated Damages (GCC Clause 26)** | |
| 19. | 26.1 | The liquidated damages would be imposed as under:<br>a. **For Supply, installation, Testing, Commissioning, including all works Civil, Electrical, Mechanical and all other required works complete in all respect to entire satisfaction of the Purchaser:**<br>If the Supplier fails to complete the works with the stipulated time, the Purchaser shall deduct from the invoice/amount payables as liquidated damages, a sum equivalent to 0.05 percent of the Contract Price of respective Part for each day of delay up to a maximum deduction of 10% of the Contract Price.<br>**b. For Warranty Period and SLA Period:**<br>In the event the Supplier fails to rectify the issue within the stipulated time frame, a penalty of Rs 50,000 per day, per door, will be imposed for each day of downtime. The downtime will be calculated from the moment the fault is communicated to the Supplier until the issue is fully resolved. This penalty will be deducted from any outstanding payments due to the Supplier. |

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| | | Once the maximum limit of liquidated damages, as specified in sub-clause 26.1(a), has been reached, the Purchaser may, at its discretion, pursue any or all of the following remedies:<br><br>a. **Termination of the Contract**: The Purchaser may terminate the contract in accordance with Clause 27 of the General Conditions of Contract (GCC).<br><br>b. **Taking Over Unfinished Work**: The Purchaser may assess the completed and uncompleted portions of the work and take possession of any unexecuted work. The Purchaser may then appoint another Supplier or Contractor to complete the unfinished work. If the cost of completing the work exceeds the amount that would have been paid to the original Contractor / Supplier under the contract, the difference will be borne by the original Contractor / Supplier. The excess costs will be determined by the Director/Head of Engineering, whose written certificate will be final and binding. These costs may be deducted from any payments due to the original Contractor, including retention money or proceeds from the sale of materials or equipment.<br><br>c. **Employer's Direct Intervention**: The Purchaser may engage labour and supply materials to complete the works or any part thereof. The cost of labour and materials will be charged to the original Contractor / Supplier, with the amount certified by the Director/Head of Engineering being final and conclusive. The Purchaser will credit the original Contractor for the value of the work completed, based on the rates and terms outlined in the contract, as if the work had been carried out by the original Contractor / Supplier. |
| | | **Procedure for Dispute Resolution (GCC Clause 32)** |
| 20. | 32.3 | **Dispute Resolution**<br>In case of a dispute arising between the Parties regarding the terms of or rights and obligations of the Parties under this Contract, if not resolved amicably, shall be settled by an arbitration in accordance with the Arbitration Act, 1940 or amended time to time.<br>The Place of Arbitration shall be **<u>Karachi</u>** and proceedings will be conducted in English / Urdu. |
| | | **Notices (GCC Clause 35)** |
| 21. | 35.1 | **Director Engineering**<br>SBP Banking Service Corporation, 1st Floor SBP Boulton Market Building, M.A Jinnah Road, Karachi<br>First Floor Engineering Department SBP Bolton Market Office MA Jinnah Road, Karachi<br>Phone: 021-33114127/4159/4105/4171,<br>Website: www.sbp.org.pk |
| 22. | 36 | Prices payable to the Supplier as stated in the Contract are not subject to any adjustment during performance of the contract. However, any subsequent legislation enacted, changes in the rate of any tax, levy of additional tax or duty during the currency of contract that impacts the contract price would be duly accounted for by both the parties of the contract i.e. in case of increase or decrease in the rates of the said taxes and duties or levy of any new tax or duty, the contract price would be adjusted accordingly. |

# Section IX. Appendices (Contract)

Appendix-1 Supplier's Representative
Appendix-2 Technical Specifications
Appendix-3 Service Level Maintenance Agreement
Appendix-4 Desired Delivery & Implementation Schedule
Appendix-5 The Supplier's Bid
Appendix-6 Performance Security Bank Guarantee
Appendix-7 Advance Payment Bank Guarantee
Appendix-8 Integrity Pact
Appendix -9 Confidentiality and Non-Disclosure Agreement
Appendix -10 Sample Forms of the Contract

- I. Sample Approval Certificate
- II. Delivery Confirmation Certificate
- III. Installation Certificate Form
- IV. Operational Acceptance Certificate Form

## Appendix-1 Supplier's Representative

Supplier's appointed Representatives are:

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| Name: | |
| Designation: | |
| **Contact Details** | |
| Land line: | |
| Cell: | |
| Email: | |
| Address: | |
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|---|---|
| Name: | |
| Designation: | |
| **Contact Details** | |
| Land line: | |
| Cell: | |
| Email: | |
| Address: | |
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## Appendix-2 Technical Specifications

As provided in the
Section V: Time Schedule, Schedule of Requirements & Technical Specifications

## Appendix-3 Service Level Maintenance Agreement

The scope of the Service Level Agreement (SLA) covers post-warranty period including transport, handling, and insurance charges for the following:

*a.* Tenure of SLA for OEM and non-OEM equipment shall be 1,095 days starting from after successful operational Acceptance of each equipment /sub-assemblies etc. separately.

*b.* Comprehensive all-inclusive repair and maintenance service including spares/overhauling, routine servicing, trouble shooting, settings, adjustments, cleaning to ensure smooth and trouble free working of the equipment as and when required or as recommended by the OEM;

*c.* Expenses related to the visit of the engineer on-site during post-warranty period shall be covered in the cost of SLA. The purchaser will not be liable to make any extra payment other than those noted in the price schedule of bidding documents.

*d.* Repairs to the equipment and troubleshooting of software in the event of any breakdown including cost of repair/supply of spares/ components/ sub-systems shall be deemed to have been included in the SLA cost.

*e.* Stocking of all essential spare/components/sub-systems in Pakistan shall be responsibility of the Supplier. Cost of all spare parts shall be deemed to be included in the SLA cost and the Bank shall not make any additional payment other than that prescribed in the Price Schedule.

Import of the spare parts/sub systems for repairs/components shall be the responsibility of the Supplier and non-availability of spares in the stock will not be accepted as a reason for waiver of penalty towards delay in rendering prompt service. Penalty shall be imposed in accordance to Clause B.1 below (Penalty Framework).

*f.* All logistical arrangements pertaining to import/export of spare parts shall be made by the supplier at no extra cost to the Purchaser. The Purchaser shall only facilitate to the extent of Authorizations and/or NOCs required for Customs Authorities in Pakistan.

*g.* Technical support and provision of upgrades for strong room Doors, locks and allied security equipment introduced during the currency of the contract, at no additional cost to the Purchaser. Purchaser will only be liable to bear costs related to additional hardware, if any.

### 1. Penalty Framework:

The Supplier shall guarantee adequate availability of skilled OEM certified Engineers/technicians and stocking of spare parts for strong room doors, Door Locks and allied security equipment during the entire contract period. In case of any issue identified by the Purchaser, the Supplier will be required to arrange for rectification of the same within 03 working days. In case the Supplier is unable to rectify the problem in the stipulated time, a penalty at the rate of Rs. 50,000/- per day per door for downtime (from the time of intimation of fault till rectification) will be computed and imposed and the same will be deducted from the any payment due to Supplier.

In addition to the above penalty, the Purchaser would be entitled to deduct actual cost of repairing or replacement thereof, if damage occurs to any property of bank and / or third party due to any fault on the part of the Supplier.

The deduction of penalty will not prejudice Purchaser any other rights available under the Contract and / or applicable law.

**2. Reporting Time:**

It is the time duration involved in lodging a complaint to the Supplier over phone, email or web-link or SMS and the time when the supplier Technical Engineer/Technician (capable to start and perform diagnostics) reaches the purchaser site. The Supplier has to depute and allocate their recourses and inventory accordingly to meet reporting and Resolution Time as required in above section of SLA.

The supplier shall commit himself to the service contract for a minimum period of 1,095 days after successful operational Acceptance; the Supplier will have no right to terminate the contract within this period, for any reason what so ever.

## Appendix-4 Desired Delivery & Implementation Schedule

As provided in the
Section V: Time Schedule, Schedule of Requirements & Technical Specifications

## Appendix-5 Form of Contract

*(Stamp duty to be borne by the Supplier)*

THIS CONTRACT made the _____ day of __________ 202__ between SBP Banking Services Corporation (hereinafter called "**the Purchaser**") of the one part and [***name of Supplier***] of [***city and country of Supplier***] (hereinafter called "**the Supplier**") of the other part:

WHEREAS the Purchaser invited bids for certain goods and ancillary services, viz., ***"****Supply, Installation & Maintenance of Strong Room Doors at Various Offices of SBP Banking Services Corporation (SBP BSC)"* and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [***contract price in words and figures***] (hereinafter called "**the Contract Price**").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Contract, viz.:

    (1) Form of Contract,
    (2) Special Conditions of Contract,
    (3) General Conditions of Contract,
    (4) Letter of Acceptance,
    (5) Certificate of Contract Commencement/ Work Order
    (6) Drawings (if any)
    (7) Instruction to Bidders and Bid Data Sheet
    (8) Section V and VI
    (9) Addendum
    (10) Supplier's Bid
    (11) Appendices;
    - Appendix-1 Supplier's Representative
    - Appendix-2 Technical Specifications
    - Appendix-3 Service Level Maintenance Agreement
    - Appendix-4 Desired Delivery & Implementation Schedule
    - Appendix-5 Form of Contract
    - Appendix-6 Performance Security Bank Guarantee
    - Appendix-7 Advance Payment Bank Guarantee
    - Appendix-8 Integrity Pact
    - Appendix -9 Form of OEM Guarantee
    - Appendix -10 Confidentiality and Non-Disclosure Agreement

3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract

4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

5. This agreement can only be amended or extended in writing and upon mutual agreement of both the parties.

STATE BANK OF PAKISTAN ENGINEERING DEPARTMENT SBP KHI CIVIL MAINTENANCE DIVISION

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written

Sign and seal, (for the Purchaser):

______________________________

Witness 1:

Witness 2:

Sign and seal, (for the Supplier/Service Provider):

________________________________

Witness 1:

Witness 2:

## Appendix -6 Performance Security Bank Guarantee

To:

The Director
Engineering Department
1st Floor, Boulton Market Building,
M. A. Jinnah Road, State Bank of Pakistan SBP BSC
Karachi –Pakistan

WHEREAS *[name of Supplier]* (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No. *[Reference number of the contract]* to supply *[description of goods and services]* (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract

AND WHEREAS we have agreed to give the Supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[amount of the guarantee in words and figures],* and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the _____ day of ___________202___.

Signature and seal of the Guarantors____________________________

*[name of bank or financial institution]*

_______
*[address]*



STATE BANK OF PAKISTAN ENGINEERING DEPARTMENT SBP BSC
CIVIL MAINTENANCE DIVISION

## Appendix -7 Advance Payment Bank Guarantee

Date: *[ insert:* ***date*** *]*

IFB: ED/Proc-HOK/231514/2025
Contract:

To: *[ insert:* ***name and address of Bank****]*

Dear Sir or Madam:

We refer to the Contract Agreement ("the Contract") signed on *[ insert:* ***date ]*** between you and *M/s* ____________________("the Supplier/Service Provider") concerning design, supply, installation, and achieving Operational Acceptance of *[Contract Title]*.

Whereas, in accordance with the terms of the said Contract, the Bank has agreed to pay or cause to be paid to the Supplier/Service Provider an Advance Payment in the amount of *[ insert:* ***amount in numbers and words, for each currency of the Advance Payment*** *]* due to the Supplier/Service Provider.

By this letter we, the undersigned, *[ insert:* ***name of Bank****],* a bank (or company) organized under the laws of *[ insert:* ***country of Bank*** *]* and having its registered/principal office at *[ insert:* ***address of Bank*** *],* (hereinafter, "the Bank") do hereby jointly and severally with the Supplier/Service Provider irrevocably guarantee repayment of the said amounts upon the first demand of the Bank without cavil or argument in the event that the Supplier/Service Provider fails to commence or fulfill its obligations under the terms of the said Contract, and in the event of such failure, refuses to repay all or part (as the case may be) of the said Advance Payment to the Bank. Provided always that the Bank's obligation shall be limited to an amount equal to the outstanding balance of the Advance Payment as calculated in accordance with the Special Conditions of 19.

This Guarantee shall remain in full force from the date upon which the said Advance Payment is received by the Supplier/Service Provider until the date upon which the Supplier/Service Provider has fully repaid the amount so advanced to the Bank in accordance with the terms of the Contract. At the time at which the outstanding amount is nil, this Guarantee shall become null and void, whether the original is returned to us or not. Any claims to be made under this Guarantee must be received by the Bank during its period of validity.

For and on behalf of the Bank

Signed:

Date:

in the capacity of: *[ insert:* ***title or other appropriate designation*** *]*

Common Seal of the Bank

## Appendix -8 Integrity Pact

STATE BANK OF PAKISTAN

*Integrity Pact pursuant to Rule 7 Public Procurement Rules 2004*

**Declaration of Fees, Commissions and Brokerage etc**
**Payable by the Suppliers of Goods, Services & Works**

[the Supplier] hereby declares that it has not obtained, or

induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan (GoP) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing, [the Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[The Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[The Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [the Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [the Seller/Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

STATE BANK OF PAKISTAN CIVIL MAINTENANCE DIVISION ENGINEERING DEPARTMENT SBP

## Appendix -9 Confidentiality and Non-Disclosure Agreement

ED/PROC-HOK/231514/2025

**Effective Date: ___________**

**1 Parties Involved in this Non-Disclosure Agreement**

6.7 This Non-Disclosure Agreement exists between [Insert Bidder](hereinafter referred to as "RECIPIENT") and State Bank of Pakistan Banking Services Corporation (SBP BSC).

**2 Commencement Date of this Non-Disclosure Agreement**

7.1 This Non-Disclosure Agreement commences on the date indicated at the top of this page.

**3.0 Purpose of this Non-Disclosure Agreement**

3.1 This Non-Disclosure Agreement serves to protect all confidential information and intellectual property developed for and owned by SBP BSC, for Currency related information, General and IT Infrastructure / Communication Equipment/ Service provider for SBP BSC.

**4.0 Scope of this Non-Disclosure Agreement**

4.1 "Confidential Information" means any information directly or indirectly concerning, or related to the:

4.1.1 Information about the activities of the SBP BSC.

4.1.2 Information about the above mentioned categories Project by SBP BSC, including but not limited to:

- Policies
- Procedures
- Business Rules
- Validation Checks, all project related information
- Process followed etc.

4.1.3 Information about SBP BSC, above mentioned categories projects as per Bidding Documents.

4.1.4 Any other information the recipient having obtained from SBP BSC deliberately or otherwise during the course if this exercise.

**5.0 Forms of Confidential Information**

5.1 Confidential Information and Intellectual Property may be:

5.1.1 Oral, written, electronic or other machine readable form.

5.1.2 Translated from the original, modified, updated, or altered Originated or obtained by SBP BSC.

**6.0 Forms of Confidential Information**

6.1 Recipient shall protect the disclosed Confidential Information by using the same degree of care to prevent the unauthorized use, dissemination or publication of the Confidential Information as the recipient uses to protect its own Confidential Information of a similar nature.

6.2 Recipient must ensure the secure custody of the Confidential Information and must take all reasonable precautions to prevent the access, use or disclosure of the information by third parties.

6.3 Recipient shall not disclose or attempt to disclose any Confidential Information to any person or entity other than its consultants and legal advisors who need access to such Confidential Information, and shall assure that all such persons treat the Confidential Information in accordance with all of the terms hereof.

6.4 Recipient shall not make or take any copies of Confidential Information, unless previously approved by Disclosure.

6.5 Recipient shall not use or attempt to use any of the Confidential Information for his/her own benefit or for the benefit if any other person or entity.

6.6 Recipient shall not be authorized to use or process the Confidential Information upon the date that his/her services to SBP BSC are completed or terminated.

6.7 Recipient shall promptly return the Confidential Information, or certify in writing to the complete destruction thereof, as directed by SBP BSC in writing.

6.8 The laws of Pakistan shall govern the interpretation and enforcement of this Agreement.

6.9 Recipient shall be bound by conditions 6.1 to 6.9 (both inclusive) until released in writing by SBP BSC.

**a. Remedies**

The Recipient acknowledges that he/she has been informed that if he/she breaches this Agreement, SBP BSC, in addition to terminating the Recipient's project or contract and taking other actions available to it, may obtain preliminary and permanent court injunctions to stop the breach, and may also sue to recover from the Recipient an amount equal to the damages that may be caused by the breach together with all costs and expenses, including attorney's fees incurred by SBP BSC in taking.

**b. Indemnity**

The Recipient agreed to indemnify and hold harmless SBP BSC from and against all sums of money, actions, proceedings, suits, claims, demands, costs, expenses and other amounts whatsoever incurred as a result of the disclosure of Confidential Information to any third party through the Recipient’s wrongful act. The provision of this clause shall survive termination of this Agreement.

| | |
|---|---|
| Agreed to and Accepted by | State Bank of Pakistan Banking Services Corporation (SBP BSC) |
| ____________________<br>(Signature of “Authorized Representative”) | ____________________<br>(Signature from SBP BSC) |
| **[Bidder]**<br>(Printed Name of “Recipient”) | ____________________<br>(Printed Name from SBP BSC) |
| **[Bidder]**<br>(Company Name and Seal) | ____________________<br>(Title) |
| ____________________<br>(Date)<br>(Contact No. and e-mail address) | ____________________<br>(Date) |

## Appendix -10 Sample Forms of the Contract

### I. Sample Approval Certificate

| | |
|---|---|
| Date: | *[ insert:* ***date*** *]* |
| IFB: | ED/PROC-HOK/231514/2025 |
| Contract: | *[ insert:* ***name of System or Subsystem and number of Contract*** *]* |

To: *[ insert:* ***name and address of Supplier*** *]*

Dear Sir:

Pursuant to Contract entered into between yourselves and the *[insert:* ***name of Purchaser****]* (hereinafter the "Purchaser") dated *[ insert:* ***date of Contract*** *],* relating to the *[ insert:* ***brief description of the Procurement****],* we hereby notify you that the sample of Goods (or parts) have been approved for delivery and installation on the date specified below.

1. Description of the Sample of Goods (or relevant or parts or major component thereof): *[ insert:* ***description*** *]*
2. Date of Sample Verification: *[ insert:* ***date*** *]*

Notwithstanding the above, you are required to complete the delivery of outstanding items listed in Contract as per sample approved. This letter shall not relieve you of your obligation to deliver, install, configure, integrate (as applicable) and achieve Operational Acceptance of the entire System (if applicable) in accordance with the Contract nor of your obligations during the Warranty Period.

For and on behalf of the Purchaser

Signed:
Date:
in the capacity of: Director, Engineering Department, SBP BSC or a nominee thereof



STATE BANK OF PAKISTAN ENGINEERING DEPARTMENT SBP BSC KOH CIVIL MAINTENANCE DIVISION

## II. Delivery Confirmation Certificate

| | |
|---|---|
| Date: | *[ insert:* ***date*** *]* |
| IFB: | ED/PROC-HOK/231514/2025 |
| Contract: | *[ insert:* ***name of System or Subsystem and number of Contract*** *]* |

To: *[ insert:* ***name and address of Supplier*** *]*
Dear Sir:

Pursuant to Contract entered into between yourselves and the *[insert:* ***name of Purchaser****]* (hereinafter the " the Purchaser") dated *[ insert:* ***date of Contract*** *],* relating to the *[ insert:* ***brief description of the Procurement****],* we hereby notify you that the Goods (or parts or major component thereof) was deemed to have been delivered on the date specified below.

1. Description of the Goods (or relevant or parts or major component thereof): *[ insert:* ***description*** *]*
2. Date of Delivery: *[ insert:* ***date*** *]*

Notwithstanding the above, you are required to complete the outstanding items listed in Contract as soon as practicable. This letter shall not relieve you of your obligation to install, configure, integrate (as applicable) and achieve Operational Acceptance of the entire System (if applicable) in accordance with the Contract nor of your obligations during the Warranty Period.

For and on behalf of the Purchaser

Signed:
Date:
in the capacity of: Director, Engineering Department, SBP BSC or a nominee thereof



STATE BANK OF PAKISTAN KOHAT
CIVIL MAINTENANCE DIVISION
ENGINEERING DEPARTMENT SBP BSC

## III. Installation Certificate Form

| | |
|---|---|
| Date: | *[ insert:* ***date*** *]* |
| IFB: | ED/PROC-HOK/231514/2025 |
| Contract: | *[ insert:* ***name of System or Subsystem and number of Contract*** *]* |

To: *[ insert:* ***name and address of Supplier*** *]*

Dear Sir or Madam:

Pursuant to Contract entered into between yourselves and the *[ insert:* ***name of Bank****]* (hereinafter the "the Purchaser") dated *[ insert:* ***date of Contract*** *]*, relating to the *[ insert:* ***brief description of the System*** *]*, we hereby notify you that the System (or a Subsystem or major component thereof) was deemed to have been correctly installed on the date specified below.

1. Description of the System (or relevant Subsystem or major component: *[ insert:* ***description*** *]*
2. Date of Installation: *[ insert:* ***date*** *]*

Notwithstanding the above, you are required to complete the outstanding items listed in the attachment to this certificate as soon as practicable. This letter shall not relieve you of your obligation to achieve Operational Acceptance of the System in accordance with the Contract nor of your obligations during the Warranty Period.

For and on behalf of the Purchaser

Signed:
Date:
in the capacity of: Director, Engineering Department, SBP BSC or a nominee thereof



STATE BANK OF PAKISTAN ENGINEERING DEPARTMENT SBP BSC KOK CIVIL MAINTENANCE DIVISION

## IV. Operational Acceptance Certificate Form

**(Specific to supply, installation, integration procurements only)**

| | |
|---|---|
| Date: | *[ insert: **date** ]* |
| IFB: | ED/PROC-HOK/231514/2025 |
| Contract: | *[ insert: **name of System or Subsystem and number of Contract** ]* |

To: *[ insert: **name and address of Supplier** ]*

Dear Sir or Madam:

Pursuant to Contract entered into between yourselves and the *[ insert: **name of Bank**]* (hereinafter the "the Purchaser") dated *[ insert: **date of Contract]**,* relating to the *[ insert: **brief description of the System** ],* we hereby notify you the System (or the Subsystem or major component identified below) successfully completed the Operational Acceptance Tests specified in the Contract. In accordance with the terms of the Contract, the Bank hereby takes over the System (or the Subsystem or major component identified below), together with the responsibility for care and custody and the risk of loss thereof on the date mentioned below.

1. Description of the System (or Subsystem or major component): *[ insert: **description** ]*
2. Date of Operational Acceptance: *[insert: **date** ]*

This letter shall not relieve you of your remaining performance obligations under the Contract nor of your obligations during the Warranty Period.

For and on behalf of the Purchaser

Signed:
Date:
in the capacity of: Director, Engineering Department, SBP BSC or a nominee thereof



STATE BANK OF PAKISTAN ENGINEERING DEPARTMENT SBP BSC KOH CIVIL MAINTENANCE DIVISION

# BIDDING DOCUMENTS

For

## ***Supply, Installation & Maintenance of Strong Room Doors at Various Offices of SBP Banking Services Corporation (SBP BSC)***

Volume-II (Price Schedule)

(Single Stage - Two Envelopes)

**April 2025**

## Form F1: Bid Form with Financials

## (Financial Proposal)

for

IFB No: ED/Proc-HOK/231514/2025

Title: ***Supply, Installation & Maintenance of Strong Room Doors at Various Offices of SBP Banking Services Corporation (SBP BSC)***

Date: ______

*To:*

The Director
Engineering Department
1st Floor, Boulton Market Building,
M. A. Jinnah Road, State Bank of Pakistan SBP BSC
Karachi –Pakistan

Dear Sir:

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver the required goods and services in conformity with the said bidding documents for the sum of ***[total bid amount in words and figures]*** or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods and services in accordance with the delivery schedule specified in the Schedule of Supplies & Implementation.

If our Bid is accepted, we will obtain Performance Guarantee as required in the Bid Data Sheet for the due performance of the Contract, in the form prescribed by the Purchaser.

We agree to abide by this Bid for a period of as mentioned in the Bid Data Sheet and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

If our bid is accepted than until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this ________________ day of ________________ 202_.

_____ ______
*[Seal & signature]* *[in the capacity of]*

Duly authorized to sign Bid for and on behalf of _____
_________________________*[address]*

STATE BANK OF PAKISTAN CIVIL MAINTENANCE DIVISION ENGINEERING DEPARTMENT SBP KHI

**Form F2 – Price Schedule**
**Preamble**

1) Before filling this form kindly read the Scope of work, Technical specifications, Terms & Conditions of contract, Tax clauses, Warranty and Service Level Agreement etc. in bidding documents.
2) The scope of the work involves supply, installation, testing, commissioning, handing over, Maintenance and Support of strong room doors inclusive of door locks, door frames, door wheels/handles, Grill Gate, door hinges, and all allied accessories necessary for smooth and successful operation of doors.
3) The Supplier will be required to ascertain the site conditions, access all amendments/adjustments/dismantling in the structure (walls of strong room and beat area), Civil, Electrical, Mechanical, UPS power backup, IT related works, any other requirement of equipment/machine, ancillary equipment, etc. that is essential for successful operation of the strong room doors shall be deemed to have been included in bid price and shall be supplied/performed by the bidder at no extra cost.
4) The items mentioned in Bill of Quantities consist of furnishing all plants, labour, equipment, machinery appliances, materials, fittings, fixtures and fabrication, erection, installation, lifting of debris, materials required for completing the works and the work shall be done in accordance with specifications complete in all respects.
5) The prices and rates to be quoted in the Bill of Quantities are to be the full inclusive value of the works described under specified items including all cost of expenses which may be required in and for the construction of the works described and implied in all the documents referred to on which the tender is based.
6) The prices should include the price of incidental services. No separate payment shall be made during the currency of contract for the incidental services.
7) Bid price for Total One Time Cost (OTC) of equipment and ancillaries (A) shall not be more than 80% of total Bid amount (A+B). The OTC will include supply, installation, testing, commissioning, handing over of doors & ancillaries and 730 days warranty for the equipment.
8) Total Cost of SLA shall be allocated equally over the period of SLA as stated in the Bidding Documents.
9) Where there is discrepancy between Unit Cost in figures and words then cost in words will govern and total cost will be corrected accordingly.
10) Any item against which no unit cost or price is entered by the Bidder will not be paid for by the Purchaser when executed and shall be deemed covered by the unit cost and prices for other items in the Price Schedule.
11) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected.
12) Total Amount shall also be referred in words.
13) Each Cutting should be signed & stamped by authorized person of Bidder.

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STATE BANK OF PAKISTAN CIVIL MAINTENANCE DIVISION ENGINEERING DEPARTMENT SBP KARACHI

**Priced Bill of Quantities**

| Item No. | Sub Item No. | Description of Item | Quantity | Unit Rate (PKR) | Amount (PKR) |
|---|---|---|---|---|---|
| | | | **1** | **2** | **3=1 x 2** |
| **Part-A -** One Time Cost (OTC)<br>One Time Cost (OTC) of equipment and ancillaries including warranty period inclusive of all taxes, duties, levies, cost of transportation, freight charges, insurance, loading unloading etc required to deliver the Goods from the place of origin to their final destinations and installation & integration charges till the operation of doors complete in all respects. | | | | | |
| A1 | | Supply of strong room doors at respective sites conforming to Resistance Grade XI, EX & CD designated (Ref # EN 1143-1 or its approved equivalent) and High Security Locks conforming to EN 1300 as EN-1143-1 Table-3 or its approved equivalent standard) at various offices of State Bank of Pakistan (SBP) Banking Services Corporation (BSC) located across Pakistan inclusive of door frames, wheels/handles, Grill Gate with lock(s), EN or approved equivalent door hinges, hardware and all allied ancillary parts and equipment. | | | |
| | a | Strong room Doors of size<br>(Clear Minimum Opening of Door = 1.5m width x 2.5m height)<br>(Karachi, North Nazimabad, Quetta, Rawalpindi, Faisalabad, Lahore, Peshawar, Multan and Sialkot) | **14 Nos.** | | |
| | b | Strong room Doors of size<br>(Clear Minimum Opening of Door = 0.9m width x 2.0m height)(for Karachi, Rawalpindi, Multan and North Nazimabad sites) | **4 Nos.** | | |
| | c | Strong room Door/ Emergency Exit Window of size(Sialkot)<br>(Clear Minimum Opening of door = 0.7m width x 1.75m height) (fixed at about 5ft height from floor level) | **1 No.** | | |
| | d | Strong room Doors of size<br>(Clear Minimum Opening of Door = 1.2m width x 2.2m height) of Resistance Grade XIII, EX & CD designated (for Islamabad) | **2 Nos.** | | |
| | | | | **Sub-Total (A1)** | |
| A2 | | Installation, testing and commissioning and maintenance of above listed strong room doors at various offices of State Bank of Pakistan (SBP) Banking Services Corporation (BSC) located across Pakistan inclusive of door frames, wheels/handles, Grill Gate with lock(s), EN or approved equivalent door hinges, hardware and all allied ancillary parts and equipment, including cutting of RCC walls of the vault and removal of existing strong room doors and stacking the same at designated location within the Purchaser’s premises, enlargement/adjustment of the existing door openings for new doors, making new openings in the existing RCC walls of strong rooms, handling & disposal of debris and water/sludge produced during cutting of RCC walls, removal and restoration of services & switches etc. attached with existing doors to ensure smooth operations of the Purchaser, and all other Civil, Electrical, Mechanical, UPS power supply with battery backup, IT related works, any other requirement of equipment/machine, ancillary equipment, etc. that is essential for shifting/carrying/lifting/hoisting and successful operation of the strong room doors without damaging the integrity of existing structure, refilling of Reinforced Concrete/non-shrink grouts/ epoxy mortors etc., making necessary arrangement for bonding with existing RCC concrete and any other necessary works required in successful completion of job complete in all respects as per site requirements inclusive of Warranty Period. Quoted rates must be inclusive of all applicable taxes, duties etc. | | | |



STATE BANK OF PAKISTAN
CIVIL MAINTENANCE DIVISION
ENGINEERING DEPARTMENT SBP BSC

| Item No. | Sub Item No. | Description of Item | Quantity | Unit Rate (PKR) | Amount (PKR) |
|---|---|---|---|---|---|
| | | | **1** | **2** | **3=1 x 2** |
| | Supplier will be responsible to make necessary arrangements for smooth business operations of the Purchaser during execution of Suppliers' works at sites, this will include bringing & installation of a modular type tunnel & door with at least Resistance Grade IV (Ref # EN 1143-1or its approved equivalent) with proper locking arrangement. Supplier will also be responsible for bringing & installation of structural steel or other suitable assembly for lifting & hoisting of the tendered equipment.<br>Removal & re-fixing of existing wiring, HVAC ducts, grills, steel/wooden doors etc. from passage from entry point to outside area of the main vault will be done by the Purchaser where required. | | | | |
| | a | Strong room Doors of size<br>(Clear Minimum Opening of Door = 1.5m width x 2.5m height)<br>(Karachi, North Nazimabad, Quetta, Rawalpindi, Faisalabad, Lahore, Peshawar, Multan and Sialkot) | **14 Nos.** | | |
| | b | Strong room Doors of size<br>(Clear Minimum Opening of Door = 0.9m width x 2.0m height)(for Karachi, Rawalpindi, Multan and North Nazimabad sites) | **4 Nos.** | | |
| | c | Strong room Door/ Emergency Exit Window of size (Sialkot)<br>(Clear Minimum Opening of door = 0.7m width x 1.75m height) (fixed at about 5ft height from floor level) | **1 No.** | | |
| | d | Strong room Doors of size (Islamabad)<br>(Clear Minimum Opening of Door = 1.2m width x 2.2m height) of Resistance Grade XIII, EX & CD designated | **2 Nos.** | | |
| | | | | **Sub-Total (A2)** | |
| **Total Amount of One Time Cost of Supply & Installation of Equipment, Sub-Total (A) = A1+A2** | | | | | |
| B | **Part-B**<br>1,095 Days Service Liability Agreement (SLA) Cost (after successful Operational Acceptance & expiry of warranty period of respective site) as per SLA specifications given in Section V (Time Schedule, Schedule of Requirements & Technical Specifications). All applicable Taxes and duties shall be included in the SLA price quotation. | | | | |
| | | **Total SLA Cost for all the doors for 1,095 Days, Sub-Total (B)** | | | |
| | | | | | |
| | | **Total Bid Amount = Sub-Total (A)+ Sub-Total (B)** | | | |
| **Total Bid Amount in words:** | | | | | |

STATE BANK OF PAKISTAN CIVIL MAINTENANCE DIVISION ENGINEERING DEPARTMENT SBP BSC