



BIDDING DOCUMENTS

For

**DISPOSAL OF OLD UNSERVICEABLE AND OUT OF ORDER
ENGINEERING ITEMS AT SCRAPYARD OF SBP BSC NORTH
NAZIMABAD AND ENGINEERING STORE MAIN BANK BUILDING
COMPLEX, I.I. CHUNDRIGAR ROAD KARACHI**

Aug-24





SBP BANKING SERVICES CORPORATION

ED/PROC-HOK/101967/2024/181

"As per published tender notice in Newspaper, PPRA & SBP websites"



STATE BANK OF PAKISTAN
SBP BANKING SERVICES CORPORATION
ENGINEERING DEPARTMENT HEAD OFFICE KARACHI

Reference No: ED/PROC-HOK/101967/2024

INVITATION TO BID

SBP Banking Services Corporation, invites sealed bids from eligible Bidders, registered with relevant tax authorities, who appear on the Active Taxpayers List of FBR, for following projects as detailed in below table:

S. No.	Tender No	Title of Procurement	Date & Time of Bid Submission	Date & Time of Technical bid opening	Bid Security (Rs.)
1.	178	Disposal of Irreparable and Unserviceable Air Conditioners (Split, Floor Standing and Cassette) at Engineering Store SBP Head Office Karachi	22-Aug-24 till 02:30 PM	22-Aug-24 at 03:00 PM	100,000
2.	180	Disposal of Irreparable and Unserviceable Generators (02 Nos.) and Absorption Chiller (01 No.) at Main Bank Building Complex, I.I. Chundrigar Road, Karachi		22-Aug-24 at 03:05 PM	380,000
3.	181	Disposal of Old Unserviceable and Out of Order Engineering Items at Scrapyard of SBP BSC North Nazimabad & Engineering Store, Main Bank Building Complex, I.I. Chundrigar Road, Karachi		22-Aug-24 at 03:10 PM	100,000

Bidding documents containing detailed terms and conditions etc. are available at Executive Engineer (Procurement), 1st Floor, SBP Bolton Market Building, M.A. Jinnah Road, Karachi (Ph. No. 021-3245-4105/71). Bidding documents can be downloaded from SBP website at www.sbp.org.pk free of cost and submit the bids on the said bidding documents in accordance with requirements. All bids must be accompanied by a Bid Security in an acceptable form of amount as mentioned in the above table.

The bids, prepared in accordance with the instructions given in the bidding documents, must be dropped (in person or by post) at PA to Director Engineering, 1st Floor, SBP Bolton Market Building, M.A. Jinnah Road, Karachi and will be opened as per above schedule. In case the bid opening date fall on a public holiday, the bids will be opened on the next working day at the same time and on the same venue. This invitation to bid is also available at PPRA's & State Bank of Pakistan websites www.ppra.org.pk and www.sbp.org.pk respectively.

-Sd-
Director Engineering



PART-A

INSTRUCTIONS TO BIDDERS & TERMS AND CONDITIONS



INSTRUCTIONS TO BIDDERS & TERMS AND CONDITIONS:**1. Scope**

The State Bank of Pakistan Banking Service Corporation (hereinafter called “the Employer / Bank”) wishes to receive Bids as per invitation to bids and Bidding documents. Bidders must quote for the complete scope of works. Any Bid covering partial scope of works will be declared non-responsive.

2. Specifications

The items are being sold on “As is where is” basis and disclaim any liability after sale.

3. Eligibility

Only those bidders are eligible to participate in the bidding process whose names are appearing in the active taxpayer list of FBR.

4. Bid Opening

Bids shall be opened on the date, time and venue as mentioned above in the presence of bidders or their authorized representatives who may like to be present.

5. Method of Procurement

Bidding shall be conducted using the National Competitive Bidding Procedure specified in the PPRA Rules-2004, **Rule-36(a) i.e Single stage – Single envelope procedure.**

6. Bid Security

a. The amount of Bid Security shall be **Rs. 100,000/-**. The Bid Security shall be in favor of ‘**SBP Banking Services Corporation**’ in the form of either Pay Order or Bank Draft.

b. The Bid Security may be forfeited:

- i. If a bidder withdraws his bid during the period of bid validity; or
- ii. If a bidder does not accept the correction of his Bid Price, or
- iii. In the case of a successful bidder, if he fails to submit total bid amount within 14 working days from the date of issuance of Letter of Award.

The Bid Security may be forfeited and the bank reserve the right to award the work to the Next Highest Bidder.

- c. Bid security of unsuccessful bidders will be released/ returned after the conclusion of the procurement process
- d. The bid security of Highest Bidder will be released/ returned upon the submission of total bid amount.

7. Bid Validity

The Bid Validity period shall be **180 days**. A Bid valid for a shorter period shall be rejected by the Procuring Agency as non-responsive.

8. Site Visit

The Bidders are strongly encouraged to visit the site to get first-hand information regarding the condition, make etc. of the items and their quantum before submitting the bid. For site visit, bidders may contact the person at 021-3311 3075 / 77, during the official working hours.

9. One Bid per Bidder

Each bidder submit only one bid. A bidder who submits more than one bid will be disqualified.

10. Cost of Bidding

The Bidder shall bear all costs associated with the preparation and submission of its bid, and the SBP BSC will in no case be held responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.



11. Clarification of Bidding Documents

A prospective Bidder requiring any clarification of the Bidding Documents may approach SBP BSC in writing at most 10 days before the bid submission date. SBP BSC will respond in writing to any request for clarification of the Bidding Documents that it receives 5 days before the bid submission date.

12. Amendment of Bidding Documents

- a. At any time before the deadline for submission of bids, SBP BSC, for any reason, either at its initiative or in response to a clarification requested by a prospective Bidder, amend the Bidding Documents. Such amendments shall take precedence over the existing document.
- b. The addendum will be binding on Bidders. It will be assumed that the amendments contained in such Addendum will have been taken into account by the Bidder in its bid.

13. Currency of Bid

The Unit rate and the prices shall be quoted by Bidder entirely in Pak Rupees.

14. Arithmetic Errors

Bids will be checked by SBP BSC for arithmetic errors. Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate will govern, unless in the opinion of the Procuring Agency there is an obvious misplacement of the decimal point in the unit price, in which the total price as quoted shall govern and the unit price shall be corrected. The amount stated in the Bid will be adjusted by the Employer accordingly.

15. Late Bids

Any Bid received (through an authorized representative or courier/postal service) after the prescribed deadline will be returned unopened to the Bidder.

16. Applicable taxes/ levies

- a. The quoted rates should be inclusive of all applicable taxes, duties, liabilities, overheads, transportation charges etc.
- b. Successful bidder will have to submit 10% Tax.

17. Mode of Payment:

Successful Bidder shall have to submit the payments as per the following schedule.

- a) 100% quoted amount within 14 working days after issuance of Work Order.
- b) Amount payable as per the actual quantities, before picking up and taking away, the materials from the Bank Premises.

18. Completion Time:

30 days.

19. Rejection of Bids

Employer reserve the right to reject any or all bids and to annul the bidding process as per PPR-2004

20. Dispute Resolution

If any dispute arises between the parties (Bidder & SBP BSC), the matter shall be referred to Director Engineering SBP BSC who will examine the matter in detail and give the decision, which will be final & binding upon the parties.

21. Indemnification

SBP BSC reserves the right to recover any amount from the payable amounts to the Bidder against any losses or damages incurred to the property, data, or persons of the Bank due to the contractor or his representative.

- a. In context of this contract, the Bidder shall indemnify the Bank regarding all claims of compensations, insurances, wages, taxes, duties etc. in whatsoever form from any



organization, government department, regulatory authority, court of law, or any other authority at any time during the execution of the Contract or after the execution of the contract.

- b. The Bidder shall be responsible for any loss or damage to the Bank property, data, or persons etc. during or due to the operations carried out by the Contractor under this contract.
- c. The Bank reserves the right to recover any amount from the payable amounts to the Contractor against any losses or damages incurred to the property, data, or persons of the Bank due to the contractor or his representative.

22. Confidentiality

- a. Information relating to evaluation of bids and recommendations concerning to award of the contract shall not be disclosed by the Employer to the bidders or to any other person who is not officially concerned with the process, until the announcement of the result of evaluation.
- b. The Bidder shall not disclose or attempt to make public any information relating to the bidding documents, bidding process and award of the contract to any person or entity without the SBP BSC's prior written consent.
- c. In case of any disclosure related to the bidding process and contractual obligations at any stage by any bidder and/or contractor, the Employer may reject its bid and/or terminate the contract.

23. Blacklisting

Under PPR-2004, the Employer can inter alia blacklist and debar bidders. Such matters would be referred to the Blacklisting Committee of the Employer that is empowered to take actions accordingly.

24. Grievance

Any bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances to Grievance Redressal Committee (GRC) as below within seven days of announcement of the technical evaluation report and five days after issuance of final evaluation report.

Chairman (Grievance Redressal Committee)
SBP Banking Services Corporation
1st Floor, HRMD, BSC House,
I.I. Chundrigar Road,
Karachi - Pakistan

25. Overriding Effect of PPR-2004

Whenever in conflict with these documents, the stipulation of PPR-2004 shall prevail

26. Miscellaneous

- a. The Bidder and his staff, assigns or suppliers etc. shall have to strictly follow the security procedures enforced by SBP BSC.
- b. The successful bidder shall arrange a calibrated weighing scale for weighing the items mentioned by weight in the BOQ.
- c. SBP BSC reserves the right to reject any or all of the Bids as per PPRA rules.



Details of Bidder / Contractor	
Name of the Bidder	
CNIC No.	
Company / Business Name	
NTN Number	
Phone No. / Cell No.	
Fax No.	
Email ID	
Business Address	



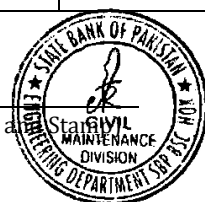
PART-B

BILL OF QUANTITIES

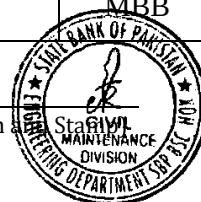


BILL OF QUANTITIES

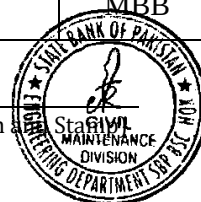
Sr. No.	Description	Unit	Qty	Rate (Rs)	Amount (Rs)	Location
1.	Exhaust Fans (Plastic Body)	No.	83			MBB, BMB, NN
2.	Exhaust Fans (Metal Body)	No.	17			MBB, NN
3.	Ceiling Fans	No.	60			MBB, BMB, KDA
4.	Bracket Fans (Plastic)	No.	58			MBB, BMB, NN, KDA
5.	1x4 ft Tube Light Fixture	No.	187			MBB, BMB
6.	2x2 ft Tube light Fixtures	No.	128			MBB, BMB, NN, KDA
7.	2x2 LED Panel Lights	No.	2			MBB
8.	4ft tube lights	No.	475			MBB, BMB, NN
9.	2ft tube lights	No.	588			MBB, BMB, NN
10.	LED Down lights	No.	168			MBB, BMB
11.	Flood Lights	No.	66			MBB, NN
12.	Hand Dryer	No.	5			MBB, BMB
13.	Multi-sockets/Power Sockets	No.	118			MBB
14.	Submersible pump	No.	3			MBB
15.	Electric Ballast/Chock 400W	No.	1			MBB
16.	Water Pump Motors	No.	1			MBB
17.	Generator Oil Filter	No.	69			MBB, BMB
18.	Generator Fuel Filters	No.	62			MBB, BMB
19.	Empty 10 liter plastic cans	No.	310			MBB, BMB, NN, KDA
20.	Empty 20 liter plastic cans	No.	61			MBB, BMB, KDA
21.	Empty 30 liter plastic cans	No.	3			BMB
22.	Pedestal fans	No.	11			BMB, NN



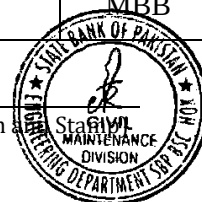
Sr. No.	Description	Unit	Qty	Rate (Rs)	Amount (Rs)	Location
23.	PVC pipes Junk	No.	1			BMB
24.	Small DBs	No.	50			MBB, NN, KDA
25.	MS cable trays (10ft)	No.	48			MBB, NN
26.	MS Panels	No.	3			NN
27.	Empty Metal drums of lube oil 210ltr	No.	25			MBB, NN
28.	Gas Geysers	No.	13			MBB, NN, KDA
29.	Radiator 625KVA Generators	No.	1			NN
30.	Radiator 60KVA Generator	No.	1			KDA
31.	Broken Solar Plate	No.	1			KDA
32.	Bracket Fans (Metal)	No.	4			KDA
33.	Energy Savers	No.	145			MBB, KDA
34.	Air Filters	No.	2			KDA
35.	Electric Geysers	No.	1			MBB
36.	Medium Electric DBs	No.	20			MBB
37.	Heavy Duty Change Over DBs	No.	6			MBB
38.	Small Change Over DBs	No.	8			MBB
39.	Single phase energy meter	No.	5			MBB
40.	Magnetic contractor Large	No.	10			MBB
41.	Triple pole Large Circuit Breakers	No.	7			MBB
42.	Triple Pole Circuit Breakers	No.	50			MBB
43.	Single and Double Pole Circuit Breakers	No.	100			MBB
44.	Tube light fixtures	No.	70			MBB
45.	Flow Meter Metal Body	No.	2			MBB
46.	Current Transformer small	No.	50			MBB
47.	Gutter generator	No.	1			MBB
48.	Loud speaker	No.	4			MBB



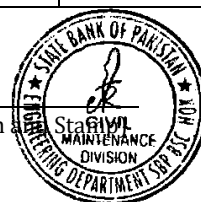
Sr. No.	Description	Unit	Qty	Rate (Rs)	Amount (Rs)	Location
49.	Empty 40 liter plastic cans	No.	6			MBB
50.	Fancy light Fixtures	No.	4			MBB
51.	Alba Spot bulbs	No.	10			MBB
52.	3 phase energy meter	No.	2			MBB
53.	Amplifiers	No.	10			MBB
54.	Telephone sets	No.	52			MBB
55.	Piston Type Water Pump 3 HP and 2 HP	No.	2			MBB
56.	Water Motor 1 HP	No.	1			MBB
57.	Sound system Mics	No.	50			MBB
58.	Capacitor Banks	No.	10			MBB
59.	Empty Single enclosure Panel	No.	5			MBB
60.	Empty Double enclosures Panel	No.	3			MBB
61.	Empty Four enclosures Panel	No.	1			MBB
62.	Water Motors 2 HP	No.	3			MBB
63.	Air Blower AC Duct heavy	No.	1			MBB
64.	Vise	No.	1			MBB
65.	Current Transformer Large	No.	3			MBB
66.	Stabilizer	No.	2			MBB
67.	UPS 1 KVA	No.	1			MBB
68.	Mix Electrical items	KG	50			MBB
69.	Door Handle (8 feet steel)	No.	4			MBB
70.	Door Handle (2 feet steel SS)	No.	2			MBB
71.	Loose Wire and Cable Copper	KG	400			MBB
72.	Loose Wire and Cable Pieces Silver	KG	200			MBB
73.	Water Filter	No.	1			MBB
74.	Air Blower	No.	1			MBB



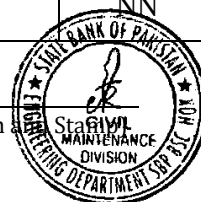
Sr. No.	Description	Unit	Qty	Rate (Rs)	Amount (Rs)	Location
75.	Dry Batteries 12 V	No.	18			MBB
76.	Battery Charger	No.	2			MBB
77.	Tube Lights Chokes	No.	25			MBB
78.	Steal Ropes for lifts	KG	600			MBB
79.	Copper Bus Bars	KG	120			MBB
80.	Tape Recorder	No.	2			MBB
81.	Plastic Material Junk including Dry Silicon Bottles	KG	60			MBB
82.	Deep Sea Module (Control Modules Generator/PMT)	No.	6			MBB
83.	Iron Sheet 4*2.5 feet	No.	6			MBB
84.	Sound Speakers	No.	2			MBB
85.	Copper Piping	KG	100			MBB
86.	MS Angles Scrap	KG	200			MBB
87.	MS Cabinets old	No.	2			MBB
88.	Cable Drum (Wood)	Nos.	3			MBB
89.	Long Lock	No.	170			MBB
90.	Railing	No.	164			MBB
91.	Muslim Shower	No.	5			MBB
92.	Dead Lock	No.	5			MBB
93.	Door Closer	No.	4			MBB
94.	Box of Floor Mounted Glass Door	No.	2			MBB
95.	Handle Lock	No.	2			MBB
96.	Cylindrical Lock	No.	9			MBB
97.	Liquid Soap Dispenser	No.	2			MBB
98.	Commode Seat Cover	No.	4			MBB
99.	D-Lock	No.	20			MBB
100.	Drawer Lock	No.	625			MBB



Sr. No.	Description	Unit	Qty	Rate (Rs)	Amount (Rs)	Location
101.	M.S Iron Grill/Frames (06 nos. in quantity)	KG	200			MBB
102.	Iron (MS pipes, Aluminium wire) LOT	KG	1000			MBB
103.	MDF/Chip board sheets (Junk) LOT	KG	1500			MBB
104.	Vinyl Tiles	Nos.	400			MBB
105.	Broken Glass LOT	Nos.	1			MBB
106.	Sink Bowl	Nos.	2			MBB
107.	Broken Tiles/Marble/Granite LOT	Nos.	1			MBB
108.	Aluminium Ceiling Frames (junk) LOT	KG	500			MBB
109.	Palm Tree trunk	Nos.	1			MBB
110.	Old Broken Cabinet (Lasani/MDF sheets)	KG	200			MBB
111.	Old/Unusable Partitions of workstations (Almunium with MDF sheets) LOT	KG	500			MBB
112.	Damaged Aluminum Sheets of Dampa Ceiling 2' x 2'	Nos	78			BMB
113.	G.I Partition frame 4' x 7'	Nos	2			BMB
114.	G.I Work station frame	Nos	1			BMB
115.	Dampa False Ceiling Framings	Kg	70			BMB
116.	G.I Cable Tray 3" x 12" x 6'	Nos	2			BMB
117.	G.I Cable Tray 6" x 6" x 6'	Nos	1			BMB
118.	Aluminum Patti 5" wide	Rft	40			BMB
119.	G.I Tray 3' x 1.5'	Nos	3			BMB
120.	Mineral Fiber damaged ceiling Sheets 2' x 2'	Nos	38			BMB
121.	Angle Iron Truss 15' x 0"	Nos.	13			NN
122.	G.I Pipe dia. 4" 20' x 0" (Nali)	Nos.	2			NN
123.	Square Bar Grill	Nos.	10			NN
124.	Gardening Water Pipe	Rft	800			NN
125.	Widen and glazed portion	Nos.	4			NN



Sr. No.	Description	Unit	Qty	Rate (Rs)	Amount (Rs)	Location
126.	Deodar window with shutter	Nos.	6			NN
127.	Deodar shutter only	Nos.	15			NN
128.	G.I Pipe 3" dia.	Nos.	1			NN
129.	Flat Iron	Nos.	8			NN
130.	round bar grill with door	Nos.	6			NN
131.	Aluminium Section (Patti) 4" wide	Nos.	14			NN
132.	cast iron shutter (large)	Nos.	4			NN
133.	cast iron shutter (small)	Nos.	3			NN
134.	UPVC window shutter	Nos.	1			NN
135.	Double glazed UPVC Window (Large & small)	Nos.	2			NN
136.	Aluminium Section Tube 10'	Nos.	1			NN
137.	Aluminium Section 3" wide	Nos.	2			NN
138.	Dumpa Sheets 2'x 2'	Nos.	500			NN
139.	Carpet Floor Tiles 15" x 15"	Nos.	150			NN
140.	M.S Angle Iron 1.5" x 1.5" (pieces)	Nos.	8			NN
141.	Cast iron pipe 3" dia fitting	Nos.	15			NN
142.	Hollow Square bar frame	Nos.	1			NN
143.	Aluminium section 4" wide frame	Nos.	3			NN
144.	G.I corrugated sheet 5' x 3'	Nos.	1			NN
145.	Carpet Roll	Nos.	5			NN
146.	G.I Pipe 1/2" (Nali)	Nos.	4			NN
147.	S.S Table stand	Nos.	2			NN
148.	Aluminium False Ceiling (Patti) bundle small	Nos.	7			NN
149.	Aluminium False Ceiling (Patti) bundle large	Nos.	54			NN
150.	Cast iron pipe 3" dia	Nos.	3			NN
151.	Khaprial Tiles 10" x 15" LOT	Nos.	100			NN



Sr. No.	Description	Unit	Qty	Rate (Rs)	Amount (Rs)	Location
152.	Fiber Flower Pot	Nos.	2			NN
153.	Razor Wire (Bundle)	Nos.	5			NN
154.	Donkey Pump with electric motor	Nos.	4			NN
Sub Total Amount (Rs.) – (A)						
Tax @ 10% of A (Rs.) – (B)						
Grand Total – A+B						

Amount in Words: _____

_____ Only



UNDERTAKING

I / We_____do hereby solemnly affirm as under:

- a. I / We had visited the site and have fully understood the scope of work.
- b. I / We understood the instructions to bidders and terms & conditions of contract and are fully acceptable.
- c. That I / We have not been blacklisted, declared in-eligible or debarred by any organization / department for corrupt or fraudulent practices, or no failure to perform with SBP BSC in past and has never been sanctioned by National Counter Terrorism Authority (NACTA).
- d. That I / We have never been involved in any litigation / arbitration / Blacklisting case.
- e. We do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other person or persons.

D E P O N E N T



Supplier Bank Account (IBAN) Details Form

S-2

New		Update	

WHT
Rate

	CNIC No.			
			Supplier City	
			Mobile	
			Fax No.	

				*Supplier Stamp & Signature
Islamic		Commercial		

Entered By (Supplier Mgt User)

Date _____

Any changes in Supplier's particulars should be conveyed immediately to SBP BSC. SBP BSC will not be responsible for credit into wrong account of supplier due to change in bank account details not conveyed to SBP BSC or delay in settlement of supplier's claims.

