



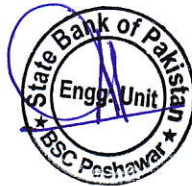
SBP BANKING SERVICES CORPORATION PESHAWAR OFFICE

Bidding Documents

for

SUPPLY OF ELECTRICAL MATERIALS AT SBP BSC (BANK) PESHAWAR

October 2022





STATE BANK OF PAKISTAN
SBP BANKING SERVICES CORPORATION
PESHAWAR

Reference No: Pesh.Engg/63852/2022

Date: 28-10-2022

INVITATION TO BID FOR SUPPLY OF VARIOUS ITEMS/ MATERIALS

State Bank of Pakistan Banking Services Corporation Peshawar Office invites sealed bids from the contractors/ suppliers, registered with Income Tax Department and Sales Tax Department and who are on Active Taxpayers list of the Federal Board of Revenue for Income Tax and Sales Tax for below mentioned supplies in different Lots;

S. No.	LOT No.	Title of Procurement	Date & Time of Bid Submission	Date & Time of bid opening	Address of Bidding Documents Issuance	Address of Bid Submission
1	I	Supply of Paint/Polish Materials at SBP BSC (Bank) Peshawar.	17-11-2022 till 03:00 PM	17-11-2022 till 03:30 PM	Engineering Division, 2nd Floor, Tower Block Building, SBP BSC (Bank), Saddar Road Peshawar (Ph No. 091-9211977)	Tender box kept in the office of the PA to Chief Manager at Mezzanine Floor, Tower Block Building, SBP BSC (Bank), Saddar Road Peshawar
2	II	Supply of Plumbing Materials at SBP BSC (Bank) Peshawar.	17-11-2022 till 03:15 PM	17-11-2022 till 03:45 PM		
3	III	Supply of Electrical Materials at SBP BSC (Bank) Peshawar.	17-11-2022 till 03:30 PM	17-11-2022 till 04:00 PM		

Bidding documents for each lot can be obtained from the address mentioned in the above table through an application on letter head of the firm/ company and payment of non-refundable tender fee amounting to Rs 500/- for each lot in the form of cash or pay order/demand draft in favor of State Bank of Pakistan. The bidders are requested to bid for each Lot separately as per its requirements and schedule. Each bid will be evaluated and awarded separately.

Bids prepared in accordance with the instruction in the bidding documents, must be dropped in tender box kept at the address mentioned in the above table. Bids for different lots will be opened as per above schedule. In case bid-opening date is falling on a public holiday, the bid will be opened on next working day at the same time at the same venue. This advertisement is also available at PPRA's & State Bank of Pakistan Websites www.ppra.org.pk & www.sbp.org.pk respectively.

- Sd/-

Chief Manager
State Bank of Pakistan
SBP BSC (Bank) Peshawar
Tel # (091)9211977
Fax: (091)9211963



SUPPLY OF ELECTRICAL MATERIALS AT SBP BSC (BANK) PESHAWAR

INDEX

S.NO	DESCRIPTION
1.	Title Page
2.	Tender Notice
3.	Index
4.	Bidding Documents Part-A- (Instructions to Bidders & Terms and Conditions)
5.	Bidding Documents Part-B- (Financial Bid/Bill of Quantities)
6.	Bidding Documents Part-C- (Form of Bid/Undertaking by the Bidder)
7.	Bidding Documents Part-D- (Composition of the Bid)
8.	Bidding Documents Part-E- (Form of Bid/Undertaking by the Bidder)
9.	Bidding Documents Part-F- (Standard Forms)

For Contractor Sign and Seal



For SBP-BSC Sign and Seal

A. Instructions to Bidders & Terms and Conditions:

1. **Type of Contract:** *Item Rate on re-measured basis.*
2. **Tenders submission Schedule:** 17-11-2022 till 03:30 PM
3. **Tender Opening Venue/Schedule:** *Office of the Chief Manager SBP BSC (Bank) Peshawar at Mezzanine floor, Tower Block Building, Main Saddar Road on 17-11-2022 at 04:00 PM.*
4. **Earnest Money:** Rs. 15,000/- in the form of Pay Order in favor of State Bank of Pakistan. This shall be returned to the un-successful bidders after signing of the Contract with the successful bidder. For successful bidder, it shall be retained by the Employer as Performance Security of the contractor and shall be returned after completion of the supplies.
5. In case the successful bidder refuses to provide supplies or fails to complete the supplies as per the directions of the Employer, his Earnest Money shall be forfeited and the contractor shall be barred or banned for participation in future tenders of the Employer for a particular period of time specified by the Employer. The decision of the Chief Manager Director Engineering shall be final & binding in this regard.
6. **Completion Time:** **15 Calendar Days**
7. **Validity of Bids** from the opening date: **60 Calendar Days**
8. **Mode of Payment:** 100% on completion of job according to the actual quantities executed at site.
9. The bidders are strongly encouraged to visit the Employer's office to get firsthand information regarding the scope of supplies and samples available before submitting the quotations.
10. If the bidders have any queries regarding any item of supplies in the BOQ, the same shall be communicated to the Employer at least 07 days prior to the date fixed for submission & opening of the Bids. The response to such queries shall be communicated to all the firms who have taken the documents at their given addresses.
11. Bids shall be opened on the date, time and venue as mentioned above in the presence of bidders or their authorized representatives who may like to be present.
12. Bids will be checked by the Employer for any arithmetic errors. Where there will be a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern. The amount stated in the Bid will be adjusted by the Employer accordingly and shall be considered as binding upon the Bidder. If the Bidder does not accept the corrected amount, the Bid will be rejected, and the Bid Security/ Earnest Money shall be forfeited.
13. The Employer will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question like pooling, or giving bribery/ prizes or any sum of money etc. to the persons responsible or engaged in procurement or to other prospective bidders; or the Employer will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract within its jurisdiction if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, a contract.
14. **Sub-Contracting** is not allowed under any circumstances.
15. No **Price Adjustment** shall be made for any variation in the market prices, taxes/ duties or change in wages or the Law.
16. No **advance payment** shall be made by the Employer to the Contractor.
17. If any dispute arises between the parties (Contractor & the Employer), the matter shall be referred to the Chief Manager/Director Engineering who will examine the matter in detail and give the decision which will be final & binding upon the parties.
18. The Employer reserves the right to recover any amount from the payable amounts to the Contractor against any losses or damages incurred to the property or persons of the Employer due to the Contractor or his workers negligence.
19. In context of this contract, the contractor shall indemnify the Employer regarding all claims of compensations, claims, taxes, duties etc. in whatsoever form from any labour organization, government department, regulatory authority, court of law, or any other authority at any time during the execution of the Contract or after the execution of the contract if deemed necessary by the Employer.
20. The contractor and his staff, assigns or suppliers etc. shall have to strictly follow the rules & regulations of the Employer's Security Department.
21. Contractor shall keep strictly confidential and not make use of any confidential information supplied by the Employer other than to perform this Contract, and shall impose the same obligations on its employees.
22. The Employer reserve the right to reject any or all of the bids as per PPRA rules.

For Contractor Sign and Seal

For State Bank of Pakistan
Engineering Unit
BSC Peshawar
Seal

23. The bill of the contractor shall not be accepted and processed for release of payment without satisfactorily completion of supplies.
24. Applicable taxes/ levies etc. shall be deducted at source from the contractor's payable amounts at the prevailing government rates at the time of payment.
25. **Liquidated Damages**
- a. The time allowed for completion of the supplies will be strictly observed by the contractor and the contractor shall pay compensation @ Rs. 1,500/ per day if the supplies remains uncompleted after the stipulated completion time mention in Work Order/Purchase Order..
- b. In case of any breach of any terms & conditions, the Employer reserves right to take any punitive action for which decision of the Chief Manager/Director of Engineering shall be conclusive.

B. FINANCIAL BID/ BILL OF QUANTITIES

- i. The items mentioned in Bill of Quantities consist of furnishing all labour, carriages etc required for completing the supplies in accordance with Bill of Quantities complete in all respects.
- ii. Rates quoted should be inclusive of all applicable taxes, duties etc.
- iii. Unit rate is to be entered against each item in the Bill of Quantities whether quantities are entered or not. Items against which no price or rate is quoted in the Bill of Quantities shall be deemed to have been covered by rates or prices quoted in the other BOQ item.
- iv. Sub-total/Total amounts shall also be referred in words.
- v. Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern, and the line total will be corrected accordingly.
- vi. Each cutting should be signed by the authorized person.

Sr. No.	Description of BOQ Item	Unit	Qty	Unit Quoted Rate (Rs.)	Quoted Amount (Rs.)
1	Supply of 38 Watt LED Spot Bulb as per available sample or as approved by the Bank.	Nos	12		
2	Supply of Mercury bulbs of 400 Watt as per available samples or as approved by the Bank.	Nos	8		
3	Supply of Malmal Cloth as per approved sample by Bank.	Meter	100		
4	Supply of SS Screws $\frac{3}{4}$ " long with 100 pieces in each packet/box as approved by the Bank.	Packet/Box	4		
5	Supply of SS Screws 1" long with 100 pieces in each packet/box as approved by the Bank.	Packet/Box	4		
6	Supply of SS Screws 1.5" long with 100 pieces in each packet/box as approved by the Bank.	Packet/Box	4		
7	Supply of indication bulbs 220 V for pannel's lights as per approved sample by the Bank.	Nos	36		
8	Supply of heater rod of 1000 Watt as per approved sample by the Bank.	Nos	12		
9	Supply of heater element of 2000 Watt as per approved sample by the Bank.	Nos	12		

For Contractor Sign and Seal



5 | Page

10	Supply of heater Plate of 7" dia as per approved sample by the Bank.	Nos	12		
11	Supply of heavy duty PVC pipe of 1" for wirings as per sample approved by the Bank	Rft	400		
12	Supply of heavy duty PVC bend of 1" for wirings as per sample approved by the Bank	Nos	40		
13	Supply of 2 Pin shoe 5 Amp as per sample approved by the Bank	Nos	36		
14	Supply of 3 Pin shoe 5 Amp as sample approved by the Bank	Nos	24		
15	Supply of 3 Pin shoe 15 Amp as per sample approved by the Bank	Nos	24		
16	Supply of heavy duty cable duct 25 x 25 mm as per sample approved by the Bank.	Rft	100		
17	Supply of heavy duty cable duct 40 x 40 mm as per sample approved by the Bank.	Rft	50		
18	Supply of heavy duty cable duct 16 x 25 mm as per sample approved by the Bank.	Rft	400		
19	Supply of heavy duty cable duct 60 x 60 mm as per sample approved by the Bank.	Rft	50		
20	Supply of Power Plug 3 Pin 15 Amp as per sample approved by the Bank..	Nos	12		
21	Supply of Telephone Cable 1-Pair in coil with each containing about 90 M wire as per sample approved by the Bank.	Coil	1		
22	Supply of Telephone Cable 2-Pair in coil with each containing about 90 M wire as per sample approved by the Bank.	Coil	1		
23	Supply of Power Plug 3 Pin Shoe 13 Amp flat 15 Amp as per sample approved by the Bank.	Nos	12		
24	Supply of Power Extension Board as per sample approved by the Bank.	Nos	6		
25	Supply of Plastic Sheet 5 x 5 inch 3mm thick as per sample approved by the Bank.	Nos	6		
26	Supply of Plastic Sheet 5 x 8 inch 3mm thick as per sample approved by the Bank.	Nos	6		
27	Supply of Plastic Sheet 9 x 9 inch 3mm thick as per sample approved by the Bank.	Nos	6		
28	Supply of Kit Switch 10-hole as per sample approved by the Bank.	Nos	2		
29	Supply of Kit Switch 8-hole as per sample approved by the Bank.	Nos	3		

For Contractor Sign and Seal



For BSC-Peshawar Sign and Seal

30	Supply of Kit Switch 6-hole as per sample approved by the Bank.	Nos	3		
31	Supply of Kit Switch 4-hole as per sample approved by the Bank.	Nos	6		
32	Supply of Kit Switch 3-hole as per sample approved by the Bank.	Nos	6		
33	Supply of Kit Switch 2-hole as per sample approved by the Bank.	Nos	6		
34	Supply of PVC Box 3 x 3 inch as per sample approved by the Bank.	Nos	12		
35	Supply of PVC Box 3 x 6 inch as per sample approved by the Bank.	Nos	12		
36	Supply of Fan Dimmers as per sample approved by the Bank.	Nos	12		
37	Supply of Connector strip 10 A as per sample approved by the Bank.	Nos	12		
38	Supply of Bulb holder porcelain as per sample approved by the Bank.	Nos	24		
39	Supply of Rawal Plug No.14 as per sample approved by the Bank.	Nos	24		
40	Supply of Telephone receiver cord as per sample approved by the Bank.	Nos	24		
41	Supply of 1 mm single core of Pakistan cables in coils each measuring 90 m or other approved equivalent as per sample approved by the Bank.	Coil	2		
42	Supply of 3/29 cable of Pakistan cables in coils each measuring 90 m or other approved equivalent as per sample approved by the Bank.	Coil	2		
43	Supply of 7/29 cable of Pakistan cables in coils each measuring 90 m or other approved equivalent as per sample approved by the Bank.	Coil	2		
44	Supply of 7/36 cable of Pakistan cables in coils each measuring 90 m or other approved equivalent as per sample approved by the Bank.	Coil	2		
45	Supply of 7/44 cable of Pakistan cables in coils each measuring 90 m or other approved equivalent as per sample approved by the Bank.	Coil	2		
46	Supply of 3/29 cable of Pakistan cables in coils each measuring 90 m or other approved equivalent as per sample approved by the Bank.	Coil	2		

For Contractor Sign and Seal



For Sign and Seal

47	Supply of 23/76 (2 core) cable of Pakistan cables in coils each measuring 90 m or other approved equivalent as per sample approved by the Bank.	Coil	2		
48	Supply of 40/76 (3 core) cable of Pakistan cables in coils each measuring 90 m or other approved equivalent as per sample approved by the Bank.	Coil	2		
49	Supply of Piano Switch one way as per sample approved by the Bank.	Nos	36		
50	Supply of Piano Switch Two way as per sample approved by the Bank.	Nos	12		
51	Supply of Switch Dimmer as per sample approved by the Bank.	Nos	6		
52	Supply of double power plug 3 pin AG Clipsal 13 A or other approved equivalent as per sample approved by the Bank.	Nos	6		
53	Supply of Fan capacitor 3.5 Fuji as per sample approved by the Bank.	Nos	12		
54	Supply of PVC flexible pipe 1" as per sample approved by the Bank.	Rft	100		
55	Supply of Dry cell battery 12 V as per sample approved by the Bank.	Nos	12		
56	Supply of Dry cell battery 9 V as per sample approved by the Bank.	Nos	12		
57	Supply of Fan louver drive motor as per sample approved by the Bank.	Nos	3		
58	Supply of Connector 100 A as per sample approved by the Bank.	Nos	12		
59	Supply of 50 uf capacitor as per sample approved by the Bank.	Nos	10		
60	Supply of 60 uf capacitor as per sample approved by the Bank.	Nos	10		
61	Supply of Pencil cell AAA Sony or other approved as per sample approved by the Bank.	Nos	148		
62	Supply of Pencil cell AA Sony or other approved as per sample approved by the Bank.	Nos	192		
63	Supply of Starter 40 watt as per sample approved by the Bank.	Nos	12		
64	Supply of Starter 20 watt as per sample approved by the Bank.	Nos	10		
65	Supply of Switch socket flat Clipsal single or other approved as per sample approved by the Bank.	Nos	18		

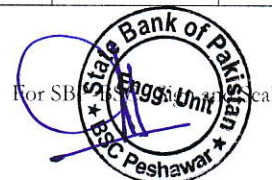
For Contractor Sign and Seal

For State Bank of Pakistan Seal



66	Supply of 2 pin plug 5 A as per sample approved by the Bank.	Nos	24		
67	Supply of 3 pin plug 5 A as per sample approved by the Bank.	Nos	24		
68	Supply of Schneider circuit breaker 10/20 Amp or other approved equivalent as per sample approved by the Bank.	Nos	18		
69	Supply of Choke 400 watt as per sample approved by the Bank.	Nos	2		
70	Supply of PVC Pipe ¾" as per sample approved by the Bank.	Rft	300		
71	Supply of PVC Elbow ¾" as per sample approved by the Bank.	Nos	48		
72	Supply of PVC Tee ¾" as per sample approved by the Bank.	Nos	12		
73	Supply of PVC Bend ¾" as per sample approved by the Bank.	Nos	24		
74	Supply of Call Bell Buzzer as per sample approved by the Bank.	Nos	03		
75	Supply of fan Capacitor 2.5 uf as per sample approved by the Bank.	Nos	12		
76	Supply of Insulation Tape as per sample approved by the Bank.	Nos	150		
77	Supply of LED bulb 18 watt as per sample approved by the Bank.	Nos	24		
78	Supply of Schneider circuit breaker 63 Amp 3-pole or other approved equivalent as per sample approved by the Bank.	Nos	3		
79	Supply of igniter 150 watt as per sample approved by the Bank.	Nos	2		
80	Supply of Schneider circuit breaker 32 Amp 3-pole or other approved equivalent as per sample approved by the Bank.	Nos	3		
81	Supply of Timer 8 pin 220 volt as per sample approved by the Bank.	Nos	4		
82	Supply of Timer 8 pin 110 volt as per sample approved by the Bank.	Nos	4		
83	Supply of Schneider circuit breaker 100 Amp 3-pole or other approved equivalent as per sample approved by the Bank.	Nos	1		
84	Supply of Schneider circuit breaker 150 Amp 3-pole or other approved equivalent as per sample approved by the Bank.	Nos	1		
85	Supply of Schneider circuit breaker 200 Amp 3-pole or other approved equivalent as per sample approved by the Bank.	Nos	1		

For Contractor Sign and Seal



86	Supply of LED 45 watt 4ft long as per sample approved by the Bank.	Nos	40		
Total Amount Inclusive of All Taxes (Rs.)					

(Rupees

.....)

C. Form of Bid/ Undertaking by the Bidder:

I had visited the site and have fully understood the scope of work & specifications. The quoted rates are inclusive of all labour charges, Carriages, applicable taxes/ duties, overheads, safety equipment/PPEs/measures etc. I/ we have sufficient resources to carry out above Supplies and our firm is not blacklisted by the State Bank of Pakistan, SBP BSC or any other Employer. All the above Terms & Conditions are acceptable to us unconditionally. We also confirm that our firm is not blacklisted by SBP BSC or any other organization and we are not in litigation with any Government Department or other organization.

Dated:

Signatures of the Contractor

Name & CNIC No.	
Company Name.	
NTN No.	
Phone No. / Mobile No.	
Fax No.	
Email ID.	
Office Address.	

D. Composition of the Bid

Bids should comprise of the following;

- Covering Letter on company letterhead.
- Earnest Money/ Bid Security as per Instructions to Bidders & Terms and Conditions.
- Complete set of Bidding Documents as issued by the SBP BSC including Completed/ Filled Schedules of Prices or Bill of Quantities, and signatures/ stamps of the contractor on each page.

For Contractor Sign and Seal



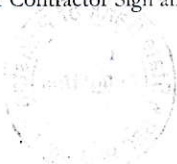
For SBP BSC Sign and Seal

E. Bid Evaluation Criteria

Bidder must meet the following minimum parameters.

Sr. No.	Parameter
1	Bid must be un-conditional, conditional bids shall be rejected.
2	Bidder must be active tax payer as per Federal Board of Revenue (FBR's) revenue Data base i-e Active Tax Payer List
3	The Bidder should also be registered with Provisional Revenue Authority. If not registered, the 100% tax shall be deducted at source as per applicable law and credited to relevant account.
4	Affidavit on non-judicial stamp paper of not being blacklisted, declared in-eligible or debarred by any organization / department for corrupt or fraudulent practices, or no failure to perform with SBP BSC in past.
5	Bidder should have completed contracts each amounting to minimum Rs 200,000/- for supply of materials to any public sector organization or any well-known private organization during the last 5 years. Copies of Work Orders/ Purchase Orders or Contract Agreements to be attached with the bid as evidence.

For Contractor Sign and Seal



F. Standard Forms

FORM OF CONTRACT AGREEMENT

(Stamp duty shall be borne by the contractor as per the prevailing rates)

THIS CONTRACT AGREEMENT (hereinafter called the "Agreement") made on the _____ day of _____ 2022 between State Bank of Pakistan Banking Services Corporation acting through its Chief Manager who is duly authorized in this behalf (hereinafter called the "Bank") and _____, acting through its _____ who is duly authorized in this behalf (hereinafter called the "Contractor").

WHEREAS:

- (A) The Contractor has offered to supply (hereinafter called the "Supplies") on the terms and conditions as set forth in this Contract; and
- (B) The Employer has agreed to engage the Contractor to provide the supplies on the terms and conditions contained in this Contract.

NOW this Agreement witnesses as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Instructions to Bidders & Terms and Conditions of Contract hereinafter referred to.
2. The following documents after incorporating addenda, if any except those parts relating to Instructions to Bidders, shall be deemed to form and be read and construed as part of this Agreement, and in case of any conflict the decision of Chief Manager/ Director Engineering shall be final and binding.
 - (a) The Letter of Acceptance;
 - (b) Instructions to Bidders & Terms and Conditions;
 - (c) The priced Schedule of Prices;
3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Employer hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contactor

Signature of the Employer

(Seal)

(Seal)

Signed, Sealed and Delivered in the presence of:

Witness:

Witness:

(Name, Title and Address)

(Name, Title and Address)

For Contractor Sign and Seal



For SBC RSC Sign and Seal