



STATE BANK OF PAKISTAN
SBP BANKING SERVICES CORPORATION
Engineering Unit
North Nazimabad Office

Reference No. E&M/Unit/NN/061573/2022

Dated; 19.10.2022.

INVITATION TO BIDS

**PROCUREMENT OF PLUMBING, CARPENTRY, PAINTING AND CLEANSING
MATERIAL AT SBP BSC NORTH NAZIMABAD, KARACHI.**

1. Sealed Bids are invited from contractors registered with Income Tax and who are on Active Taxpayers List of the Federal Board of Revenue for **“Procurement of Plumbing, Carpentry, Painting and Cleansing material at SBP BSC North Nazimabad, Karachi.”**
2. Bidding documents, containing detailed terms and conditions, etc. are available at Office of the **Executive Engineer, 1st Floor SBP BSC North Nazimabad Office, Block-A, Shahra-e-Noor Jahan**. The firms are required to submit their application on letter head for issuance of bidding documents along with Cash or Pay order of **Rs. 500/-** (Non-Refundable) drawn in favor of State Bank of Pakistan Banking Service Corporation as Bidding Documents fee. Bidding documents can also be downloaded from SBP website at www.sbp.org.pk free of cost.
3. The bids, prepared in accordance with the instructions in the bidding documents, must be dropped in the tender box kept in the **Office of PA to to Chief Manager SBP BSC (Bank) North Nazimabad Office 1st Floor SBP BSC North Nazimabad Office, Block-A, Shahra-e-Noor Jahan** on or before **07-Nov-2022 till 3.00 PM** along with Bid Security of **Rs. 30,000/-**. Bids will be opened on the same day at 3:30 PM. Incase opening date is falling on a public holiday, the bid will be opened on next working day at the same time and venue. The Advertisement is also available on SBP and PPRA website at www.sbp.org.pk and www.ppra.org.pk

-Sd-
Chief Manager
SBP BSC (Bank) North Nazimabad
021-99260705-8 Ext: 214

TWO VOLUMES
Volume-I: Instructions to Bidders &
Conditions of Contract
Volume-II: Financial Bid



STATE BANK OF PAKISTAN
SBP BANKING SERVICES CORPORATION (BANK)
ENGINEERING UNIT
NORTH NAZIMABAD

PROCUREMENT OF PLUMBING, CARPENTRY, PAINTING AND CLEANSING
MATERIAL AT SBP BSC NORTH NAZIMABAD, KARACHI.

VOLUME – 1

Instructions to Bidders & Terms and Conditions
Bid Evaluation Criteria
Technical Specifications

October 22





STATE BANK OF PAKISTAN
SBP BANKING SERVICES CORPORATION

Engineering Unit
North Nazimabad Office

Reference No. E&M/Unit/NN/

/2022

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INSTRUCTIONS TO BIDDERS & TERMS AND CONDITIONS

The State Bank of Pakistan Banking Services Corporation (hereinafter called "the Employer / Bank") wishes to receive Bids as per invitation to bids (hereinafter referred to as "the goods / works"). Bidders must quote for the complete scope of works. Any Bid covering partial scope of works will be declared non-responsive.

- | | |
|---------------------------------------|--|
| 1. TYPE OF CONTRACT: | Item Rate on re-measured basis |
| 2. BID SUBMISSION SCHEDULE: | As mentioned in Invitation to Bid |
| 3. BID OPENING VENUE/SCHEDULE: | As mentioned in Invitation to Bid |
| 4. BIDDING PROCEDURE: | |

- 4.1 Bidding shall be conducted using the National Competitive Bidding Procedure specified in the PPRA Rules-2004, Rule-36(b) i.e., Single stage – two envelope procedure. The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the Technical Proposal and the Financial Proposal. Technical Proposal will comprise of Documentary evidence in compliance of qualification criteria, Bidding Documents Volume-I (in original) duly signed and stamped on each page/sheet and Bid Security in original. The Financial Proposal will comprise of Bidding Documents Volume-II in original, duly signed and stamped on each page/sheet.
- 4.2 The envelopes shall be marked as "TECHNICAL PROPOSAL" and "FINANCIAL PROPOSAL" in bold and legible letters to avoid confusion. Initially, only the envelope marked "TECHNICAL PROPOSAL" shall be opened and the envelope marked as "FINANCIAL PROPOSAL" shall be retained in the custody of the Employer without being opened.
- 4.3 The Employer will evaluate the technical proposal in a manner prescribed in evaluation criteria, without reference to the price and reject any proposal which does not conform to the specified requirements. The Financial envelope of qualified bidders would be opened. The Bid security would be placed with TECHNICAL PROPOSAL. The Employer will award the Contract to the bidder whose bid has been found most advantageous bid i.e., the bid that after meeting the eligibility or qualification criteria, is found substantially responsive to the terms and conditions as set out in the Bidding Document with lowest evaluated bid price.

5. BID SECURITY:

- 5.1 Each bidder shall furnish, as part of his bid in Technical Envelope, a Bid Security of fixed amount of **Rs. 30,000/-** in the shape of Pay Order / Demand Draft / Deposit at call in favor of SBP-Banking Services Corporation. This shall be returned to the un-successful bidders after signing of the Contract with the successful bidder. The Bid Security in original is required to be submitted with Technical Proposal.
- 5.2 In case the successful bidder refuses to take up the works, its Bid Security without prejudice to any other remedy available in the tender documents shall be forfeited and works may be awarded to second most advantageous bid. The decision of the Head/ Director Engineering shall be final & binding in this regard.

6. PERFORMANCE GUARANTEE:

5% of the Contract Price state in the Letter of Acceptance / Award in the form of Pay Order / Demand Draft in favour of SBP-Banking Services Corporation.

- a. The Performance Guarantee would remain valid till successful completion of Defect Liability Period and would be released after successful completion of defect liability period (360 days from issuance of Completion Certificate).
- b. In case, the cost of the Works is less than four million, the Bid Security of the successful bidder shall be retained as Performance Guarantee.
- c. Notwithstanding anything contained in the Contract and / or applicable law the Performance Guarantee shall be forfeited if the Contractor / Supplier fails to perform its obligations under the Contract.

7. REJECTION OF BIDS:

Bank/Employer reserves the right to reject any or all of the bids as per PPRA rules.



8. COMPLETION / DELIVERY TIME: 30 Days

9. DEFECTS LIABILITY PERIOD / WARRANTY PERIOD: 360 Days (360 days from issuance of Completion Certificate)

10. WORKING HOURS/ TIMES:

The contractor shall have to supply the goods during the working hours at Engineering Unit Store, First Floor SBP North Nazimabad Office.

11. VALIDITY OF BIDS FROM THE OPENING DATE: 180 Days

12. MODE OF PAYMENT:

- i. 90% on satisfactory delivery of the material at site with test report.
- ii. 10 % on successful completion of the Defects liability period (360 days from issuance of Completion Certificate).

13. If the bidders have any queries regarding any item of goods /works in the Bill of Quantities (BOQ), the same shall be communicated to the Bank/Employer at least 05 days prior to the date fixed for submission & opening of the Bids. The response to such queries shall be communicated to all the firms who have taken the documents at their given addresses.

14. No alternate proposal(s) shall be entertained. Bidders offering more than one proposal(s) shall be disqualified and its bid shall be deemed to be non-responsive.

15. Bids shall be opened on the date, time and venue as mentioned above in the presence of bidders or their authorized representatives who may like to be present.

16. Bids will be checked by the Bank/Employer for any arithmetic errors. Where there will be a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern. The amount stated in the Bid will be adjusted by the Employer accordingly and shall be considered as binding upon the Bidder. If the Bidder does not accept the corrected amount, the Bid will be rejected, and the Bid Security shall be forfeited.

17. Bank/Employer will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question like pooling, or giving bribery/ prizes or any sum of money etc. to the persons responsible or engaged in procurement or to other prospective bidders; or the Employer will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract within its jurisdiction if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, a contract.

18. ANNOUNCEMENT OF RESULTS AND CONTACTING SBP BSC:

- 18.1 Technical Evaluation Report would be posted for ten days on SBP's website and on Notice Board at its office
- 18.2 Financial / Final Evaluation Report would be posted for fifteen days on PPRA and SBP websites and on Notice Board of office.
- 18.3 Any effort by a bidder to influence SBP BSC in the Bid evaluation, Bid comparison or Contract Award decisions may result in the rejection of his Bid and lead to blacklisting as per Rule 19 of PPR-2004. Whereas, any bidder feeling aggrieved by any act of SBP BSC may lodge a written complaint concerning his grievances as per Rule 48 of PPR-2004.

19. Sub-Contracting is not allowed under any circumstances.

20. Price Adjustment:

No **Price Adjustment** shall be made for any variation in the market prices, taxes/ duties or change in wages or the Law.

21. No **advance payment** shall be made by the Bank to the Contractor.



22. In case the quality of works is found unsatisfactory, the contractor will have to re-do the same without any additional cost to the Bank/Employer and the Defects Liability Period shall be considered starting from the completion date of the repeated treatment.
23. The Contractor shall be responsible for any loss or damage to the employer property, data, or persons etc. during or due to the operations carried out by the Contractor under this Contract.
24. Bank/Employer reserves the right to recover any amount from the payable amounts to the Contractor against any losses or damages incurred to the property, data, or persons of the Employer due to the Contractor or his worker's negligence.
25. In context of this contract, the Contractor shall indemnify the Bank regarding all claims of compensations, claims, taxes, duties etc. in whatsoever form from any labour organization, government department, regulatory authority, court of law, or any other authority at any time during the execution of the Contract or after the execution of the Contract.
26. The Contractor and his staff, assigns or suppliers etc. shall have to strictly follow the rules & regulations of the Internal Bank Security Department.
27. The Contractor shall keep strictly confidential and not make use of any confidential information supplied by the Bank/Employer other than to perform this Contract, and shall impose the same obligations on its Employees.
28. Contractor shall be responsible for the safe and sound delivery of the goods along with the necessary parts etc. at Engineering Store within the stipulated time period to complete the Works.
29. Prices should include all the costs occurred till the safe and sound delivery of the goods / equipment including transportation, cartage etc.
30. The Contractor shall have to make all necessary safety arrangements for the safety of his employees, Bank/Employer staff and property. In case of any damage to the Bank/Employer property or persons, the Contractor will be fully responsible and shall have to make good all such damages. The Contractor shall be fully responsible for adequate insurance cover for his employees, tools & plan and 3rd party losses etc.
31. The Contractor's staff shall not be allowed to take up the works without adequate personal protective equipment (PPEs).
32. The Quantity of the goods / works can be increased / decreased as per the Bank/Employer Requirement.
33. Applicable taxes / levies etc. shall be deducted at source from the contractor's payable amounts at the prevailing government rates at the time of payment.
34. The Contractor shall have to get approval of samples for all materials, fixtures, methodology etc. as directed by the Bank/Employer before execution from the Engineer in-charge.
35. Documents submitted by bidder shall be treated as confidential and will not be returned.
36. **WARRANTY:**
 - 36.1 The Contractor warrants that the goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring agency's specifications) or from any act or omission of the Contractor, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
 - 36.2 If the Contractor, having been notified, fails to remedy the defect(s) within a reasonable period, the Employer may proceed to take such remedial action as may be necessary, at the Contractor's risk and expense and without prejudice to any other rights which the Employer may have against the Contractor under the Contract.
37. **FORCE MAJEURE:**
 - 38.1 For purposes of this Contract, Force Majeure shall mean a cause or event that is not reasonably foreseeable or otherwise caused by or under the control of the Party claiming Force Majeure, including acts of God, fires, floods, explosions, riots, wars, hurricane, sabotage terrorism,

accident, restraint of government, governmental acts, injunctions and other like events that are beyond the reasonable anticipation and control of the Party affected thereby, despite such Party's reasonable efforts to prevent, avoid, delay, or mitigate the effect of such acts, events or occurrences, and which events or the effects thereof are not attributable to a Party's failure to perform its obligations under this Contract.

38.2 A Party shall not be deemed in default of this Contract, nor shall it hold the other Party responsible for, any delay in the performance of its obligations (excluding payment obligations), provided the party relying upon this provision

- i. Gives written notice thereof, and
- ii. Takes all steps necessary to mitigate the effects of the force majeure event.

In case if either party is unable to perform their obligations, the Contract shall be terminated in accordance with clause 40.

38. INDEPENDENT CONTRACTOR STATUS:

The Contractor including all his employees, sub-contractors, associates, assigns or his legal heirs shall at all times function and be regarded as independent Contractor and not as an agent of the Employer and neither the Contractor nor its employees, sub-contractors, associates, assigns or his legal heirs shall have the right to represent or bind the Employer to any third person including any department or agency of Government or any other authority in any manner, whatsoever.

39. LAWS GOVERNING CONTRACT AND LANGUAGE:

The Contract shall be governed by the laws of Islamic Republic of Pakistan and the language of the Contract shall be English / Urdu.

40. TERMINATION:

41.1 The Employer without prejudice to any other remedy for breach of Contract may terminate this Contract by written notice of default:

- a. If the Contractor does not remedy a failure in the performance of their obligations under the Contract, within seven (07) days after being notified or within any further period as the Employer may have subsequently approved in writing.
- b. If the Contractor becomes insolvent or bankrupt.
- c. If the Contractor, in the judgment of the Employer with relevant evidence (to be shared in advance with the Contractor), has engaged in corrupt, or fraudulent practices under the law of Pakistan in executing the Contract.
- d. If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than fifteen (15) days.
- e. If the Employer, in its sole discretion and for any reason whatsoever, decides to terminate this Agreement.
- f. If the Contractor fails to comply with any final decision reached as a result of proceedings pursuant to Clause 42 hereof.

41.2 The Contractor may terminate the Contract by giving sixty (60) days to the Employer if Employer fails to make payments to the Contractor in accordance with the Contract in reasonable time.

41. PENALTIES:

42.1 Delivery of the goods and performance of services shall be made by the Contractor in accordance with the time schedule prescribed in the Contract.

42.2 If the Contractor fails to deliver any or all of the goods or to perform the services within the period(s) specified in the Contract, the Employer shall, without prejudice to other remedies



under the Contract, deduct from the Contract Price, as liquidated damages, a sum @ 0.1% of total work done/ day to a maximum of 10% until actual delivery or performance.

42. DISPUTE RESOLUTION:

43.1 If any dispute arises between the parties (Contractor & the Bank/Employer), the matter shall be referred to the Director Engineering who will examine the matter in detail and give the decision which will be final & binding upon the parties.

43.2 In case the Contractor believes that the decision of the Director/Head Engineering was not in line with the Contract or it is prejudiced, and he does not accept the same, he may give a notice of dissatisfaction under this sub-clause within 15 days of the decision of the Director/Head Engineering. If no notice is given within this time, the decision of Director/Head Engineering shall be final and binding upon the Parties.

43.3 In case a dissatisfaction notice is given by the Contractor, the matter may be referred to arbitration under the Act 1940 (Act No. X of 1940) and rules made there under and any statutory modifications thereto. Arbitration Proceedings shall be held at the place mentioned in the Contract Data

44. PROCESS TO BE CONFIDENTIAL:

44.1 Information relating to evaluation of bids and recommendations concerning to award of the contract shall not be disclosed by Employer to the bidders or to any other person who is not officially concerned with the process, until the announcement of the result of evaluation.

44.2 The Contractor / Bidder shall not disclose or attempt to make public any information relating to the bidding documents, bidding process and award of the contract to any person or entity without the Employer's prior written consent.

44.3 In case of any disclosure related to the bidding process and contractual obligations at any stage by any bidder/ contractor, Employer may reject its bid and/or terminate the contract.

44.4 Whereas, any bidder feeling aggrieved by any act of SBP BSC may lodge a written complaint concerning his grievances as per Rule 48 of PPR-2004 at below address:

Address of Grievances Committee:

Chairman Grievances Committee,
Office of the Director Human Resource Management Department
1st Floor, BSC House State Bank of Pakistan Main Building Complex,
I.I.Chundrigar Road, Karachi

45. SIGNING OF CONTRACT AGREEMENT:

The successful bidder will prepare Contract in the Form of Contract provided in the Bidding Documents, incorporating all agreements between the parties. All cost in this regard including stamp duty shall be borne by the Contractor.

46. CODE OF CONDUCT:

46.1 It is the Employer's policy that Contractors to observe the highest standards of ethics during the procurement and execution of contracts. In pursuit of this policy, the Employer follows, inter alia, the instructions contained in PPR-2004 which defines:

"blacklisted" means a bidder that is declared by the Authority untrustworthy after establishing the fact that the bidder was found involved in any corrupt and fraudulent practice or practices; or if the bidder is declared incapable by the Authority due to its established performance failure during the execution of the contract; or if the bidder deviates from its prior commitment or declaration made regarding the bid or proposal submitted by the bidder.

"corrupt and fraudulent practices" in respect of procurement process, shall be either one or any combination of the practices including,-

- i. "coercive practices" which means any impairing or harming or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the

actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party;

- ii. “collusive practices” which means any arrangement between two or more parties to the procurement process designed to stifle open competition for any wrongful gain, and to establish prices at artificial, non-competitive levels;
- iii. “corrupt practices” which means the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain;
- iv. “fraudulent practices” which means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation; and
- v. “obstructive practices” which means harming or threatening to harm, directly or indirectly, persons to influence their participation in a procurement process, or affect the execution of a contract;

- 46.2 Under Rule-19 of PPR-2004, “The Employer can inter alia blacklist bidders found to be indulging in corrupt or fraudulent practices. Such barring action will be duly publicized and communicated to the PPRA. Such matters would be referred to the Blacklisting Committee that is empowered to take action accordingly.

However such barring action shall be undertaken only after Contractor who is to be barred and blacklisted shall be accorded adequate opportunity of being heard. Decision of the Blacklisting Committee of SBP BSC will be final and conclusive.

- 46.3 The receipt for any money paid by the bidders will not be considered as any acknowledgement of payment to the Contractor unless such receipt is signed by a duly authorized officer of the Employer and Contractor shall be solely responsible for seeing that a proper receipt is provided.
- 46.4 Attention of bidders is drawn to Rule-32 of PPR-2004 whereby they are required to identify any discriminatory and difficult conditions, introduced by Employer which discriminates between bidders or that is considered to be met with difficulty. In ascertaining the discriminatory or difficult nature of any condition reference shall be made to the ordinary practices of that trade, manufacturing, construction business or service to which that particular procurement is related. However in certain conditions Employer may describe exceptions or preferences consistent with Rule-4 of PPR-2004.
- 46.5 Employer’s policy requires that selected Contractor shall provide professional, objective, and impartial advice and services and at all times hold the Employer’s interests paramount, strictly avoid conflicts with other assignments or their own corporate interests and act without any consideration for future work. Bidders have an obligation to disclose any situation of actual or potential conflict that impacts their capacity to serve the best interest of the Bank, or that may reasonably be perceived as having this effect. Failure to disclose said situations may lead to the disqualification of the bidder and termination of contract arising out of this procurement
- 46.6 Without limitation on the generality of the foregoing, Contractors and any of their affiliates, shall be considered to have a conflict of interest and shall not be recruited, under any of the circumstances set forth below:
- a) A Contractor that has been engaged by the Employer to provide goods, works or services other than consulting services for a project, and any of its affiliates, shall be disqualified from providing consulting services related to those goods, works or services. Conversely, Contractor hired to provide consulting services for the preparation or implementation of a project, and any of its affiliates, shall be disqualified from subsequently providing goods or works or services other than consulting services resulting from or directly related to the firm’s consulting services for such preparation or implementation.

- b) A Contractor (including its Personnel and Sub-Contractor(s) or any of its affiliates shall not be hired for any assignment that, by its nature, may be in conflict with another assignment of the Contractor to be executed for the same or for another client.
- c) A Contractor (including its Personnel and Sub-Contractor(s) that has a business or family relationship with a member of the Bank's staff who is directly or indirectly involved in any part of (i) the preparation of the specifications of the goods, (ii) the selection process for such assignment, or (iii) supervision of the Contract, may not be awarded a Contract, unless the conflict stemming from this relationship has been resolved in a manner acceptable to the appropriate authority of the Employer.
- d) Bidders shall not recruit or hire any agency or current employees of the Bank. Recruiting former employees of the Employer or other civil servants to work for the bidders is acceptable provided no conflict of interest exists. When the Contractor nominates any government employee as Personnel in their bid, such Personnel must have written certification from their government or employer confirming that they are on leave without pay from their official position and allowed to work full-time outside of their previous official position. Such certification shall be provided to the Employer by the Contractor as part of bid.

47 OVERRIDING EFFECT OF PPR-2004:

Whenever in conflict with these documents the stipulations of PPR-2004 (Public Procurement Rules-2004) shall prevail.

48 SILENCE OF SPECIFICATIONS:

The apparent silence of the specifications, plans, or other contract documents as to any detail or the apparent omission from them of a detailed description concerning any point, shall be regarded as meaning that only the best generally accepted practice is to be used. All interpretations of the specifications will be made by the Engineer on this basis.

49 ONE BID PER BIDDER:

Each bidder shall submit only one bid either by himself, or as a partner in a joint venture. A bidder who submits or participates in more than one bid will be disqualified.

QUALIFICATION CRITERIA

1. Qualification Criteria:

Qualification will be based on all the criteria given below. Employer reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Joint Venture or consortium is not allowed. The Employer reserves the right to seek further information and / or verify the information furnished by the applicants. In this regard, Employer reserve the right to have site visit to verify the previous installation /work experience etc. The Employer may reject any application for any misrepresentation knowingly made by any applicant in, or pursuant to, their application or for any statement furnished in connection therewith, and intended to be relied upon by the Employer, which is incorrect in any respect. Evaluation criteria is mentioned as under:

SNO.	Description	Annexure / Page No. of attached Document
1.	<u>Company Profile</u> Complete Profile of the Company with Contact Details including address, Landline, Mobile, Fax numbers and Email address.	
2.	<u>Unconditional Bid</u> Bid is un-conditional, conditional bids shall be rejected	
3.	<u>Bid Security</u> Bid Security is required as per clause IB-5. Bid Security in Original is to be attached with Technical Proposal.	
4.	<u>Name in Schedule-IV NACTA Pakistan</u> Bidder shall be held non-responsive if Bidder's name is found in Schedule-IV (https://nacta.gov.pk/proscribed-persons-2/) and list of organizations / Splinter Outfits https://nacta.gov.pk/proscribed-organizations/ notified by National Counter Terrorism Authority NACTA Pakistan	
5.	<u>Income Tax and General Sales Tax</u> Bidder must be registered with FBR in Income Tax and General Sales Tax and must active taxpayer as per Federal Board of Revenue (FBR's) revenue Data base i-e Active Tax Payer List (NTN & GST).	
6.	<u>Affidavit</u> Affidavit on non-judicial stamp paper of not being blacklisted, declared in-eligible or debarred by any organization / department for corrupt or fraudulent practices, or no failure to perform with SBP BSC in past.	
7.	<u>Experience</u> Minimum 02 works executed pertaining to supply of Goods / Materials during last 05 years each of value Rs. 1,000,000 or above, the Bidder shall submit work order/ completion certificates / contract agreement with the bid.	



TECHINICAL SPECIFICATIONS / REQUIREMENTS

--- REFER TO VOLUME-II OF THE BIDDING DOCUMENTS ---

Note:

- 1.0 The offered material/equipment must technically comply with the minimum technical specification mentioned in the Bill of Quantities Volume-II of bidding documents.
- 2.0 Before supply of material/equipment, the Bidder submit technical brochure(s) / specification sheet of material/ equipment for approval of Bank, if required.



FORM OF CONTRACT

(Stamp duty shall be borne by the Contractor as per the prevailing rates)

THIS CONTRACT AGREEMENT (hereinafter called the "Agreement") made on the ____ day of ____ 2022 between _____, acting through its _____ who is duly authorized in this behalf (hereinafter called the "Employer") and _____, acting through its _____ who is duly authorized in this behalf (hereinafter called the "Contractor").

WHEREAS:

- (A) The Contractor has offered to execute the works for [please insert relevant details] {"Works"} on the terms and conditions as set forth in this Contract; and
- (B) The Employer has agreed to engage the Contractor to carry out the Works on the terms and conditions contained in this Contract.

NOW this Agreement witnesses as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents after incorporating addenda, if any except those parts relating to Instructions to Bidders, shall be deemed to form and be read and construed as part of this Agreement, and in case of any conflict the decision of Director Engineering shall be final and binding.
 - (a) The Letter of Acceptance;
 - (b) Instructions to Bidders and Terms & Conditions
 - (c) The priced Schedule of Prices (Financial Bid);
 - (d) Technical Specifications
 - (e) Drawings (if any)
 - (f) Addendum, if any
3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Employer hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contactor

Signature of the Employer

(Seal)

(Seal)

Signed, Sealed and Delivered in the presence of:

Witness No.1
(Name, Title and Address)

Witness No.1
(Name, Title and Address)

Witness No.2
(Name, Title and Address)

Witness No.2
(Name, Title and Address)





STATE BANK OF PAKISTAN
SBP BANKING SERVICES CORPORATION
NORTH NAZIMABAD, KARACHI

Volume II Financial Bid

FOR

**PROCUREMENT OF PLUMBING, CARPENTRY, PAINTING AND CLEANSING MATERIAL AT SBP BSC
NORTH NAZIMABAD, KARACHI.**

Oct 2022

FOR CONTRACTOR



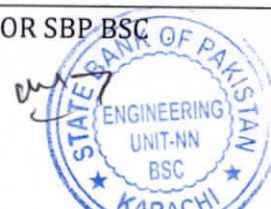
**PROCUREMENT OF PLUMBING, CARPENTRY, PAINTING AND CLEANSING MATERIAL AT SBP BSC NORTH
NAZIMABAD, KARACHI.**

BOQ

S.No	Description	Qty	Unit	Rate (Rs)	Amount
-	Plumbing Items				
1	Bib Cork Large size Straight 90 Deg Special (Master/ Sonex or approved Equivelent)	1	No		
2	Bib Cork Short Size Size Regal Type 90 Deg (Master/ Sonex or approved Equivelent)	1	No		
3	Bib Cork (Double) Powder Coated (Master/ Sonex or approved Equivelent)	2	No		
4	Tee Stop Corks Economy Type powder coated (Master/ Sonex or approved Equivelent)	12	No		
5	Sink Mixer (Wall Mounted) powder coated (Master/ Sonex or approved Equivelent)	1	No		
6	Basin side pillar cork powder coated (Deck Mounted) (Master/ Sonex or approved Equivelent)	6	No		
7	Basin Mixer double powder coated(Deck Mounted) (Master/ Sonex or approved Equivelent)	1	No		
8	Basin Mixer lever Style powder coated (Deck Mounted) (Master/ Sonex or approved Equivelent)	1	No		
9	Tub Mixer (Spindle Type) with rod (Complete Set) Powder Coated (Master/ Sonex or approved Equivelent)	1	No		
10	Shower Head Metallic Idrees or approved Equivelent	12	Nos		
11	Muslim Shower Powder Coated with CP Chain (Master/ Sonex or approved Equivelent)	20	Nos		
12	Basin Waste Pipe with Mesh (Best Quality Local)	36	Nos		

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13	Flush Tank, Plastic (13 Litre) Master or approved equivalent.	2	Nos		
14	Flexible pipe for flush tank (Best Quality Local)	12	Nos		
15	Flush Bent, uPVC (1-1/4 Inches Dia, 2 Feet Long) (Best Quality Local)	6	Nos		
16	Spindle Brass for mixer/ Stop/Tee cork for Master fittings.	6	Nos		
17	Spindle Brass for mixer/ Stop/Tee cork for sonex fittings.	6	Nos		
18	Flush Tank Ball Valve (Best Quality Local)	6	No		
19	EZ Solution (125 ML) EZ brand or approved equivalent.	20	No		
20	Brass Handle Valve (1/2 Inches) Kitz or approved equivalent.	1	No		
21	Brass Handle Valve (3/4 Inches) Kitz or approved equivalent.	1	No		
22	Brass handle Valve (2 Inches) Kitz or approved equivalent.	1	No		
23	CPVC Handle Valve 2 Inches Dia (Pak Arab or approved equivalent)	1	No		
24	Brass Handle Valve (1-1/4 Inches) Kitz or approved equivalent.	1	Nos		
25	Brass Handle Valve (1-1/2 Inches) Kitz or approved equivalent.	1	Nos		
26	Kit for Brass Foot Valve (2 Inches) Kitz or approved equivalent	6			
27	Kit for Brass Foot Valve (4 Inches) Kitz or approved equivalent	6	No		
28	Geyser Key (Metallic) Eagle or approved equivalent	4	No		
29	Geyser Thermostat Unitron/Tesla with Thermocouple Wire & Pilot Pipe	1	No		

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30	Thermocouple Wire & Pilot Pipe tesla or approved equivalent	4	No		
31	Battery (Size D, 1.5 V) Japan made (any approved brand)	8	No		
32	Toilet Paper Holer, Stainless Steel with teeth (Master or approved equivalent)	2	No		
33	Soap Dish Stainless steel (Local best quality)	2	No		
34	Soap Dispensor, wall Mounted, 800 ml min, Heavy Duty Plastic, imported.	2	No		
35	Commode Thimble 4 Inches uPVC (Steelex or approved equivalent)	6	No		
36	Connection Tube for Commode (CP Chain & Brass Connections) 2 Feet Long. (Local best quality).	12	No		
37	Grease Tin 500 g Bentop Sloan or approved equivalent	6	Nos		
38	Contact cleaner WD40 or approved equivalent (min 420 ml)	20	Nos		
			Total Plumbing (A) Rs.		

<u>S.No</u>	<u>Painting Items</u>	<u>Qty</u>	<u>Unit</u>	<u>Rate (Rs)</u>	<u>Amount</u>
1	Matt Finish Paint Enamel Berger or approved equivalent.	6	Gallon		
2	Enamel Paint 3.6 Litre Berger or approved equivalent.	4	Gallon		
3	Filling Berger or approved equivalent	5	Gallon		
4	Thinner	10	Litre		
5	Scraper 4"	10	Nos		
6	Emery Paper	40	Nos		
7	PVC Insul. Tape 3/4"	100	Nos		

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8	Sprit	40	Litre		
9	Indian Dana KG	2	Kg		
10	Paint Brush Size 3" (Universal or approved equivalent)	10	Nos		
11	Paint Brush Size 4" (Universal or approved equivalent)	10	Nos		
12	Paint Spray (Tin)-Silver Abro or approved equivalent.	12	TIN		
13	Distemper Drum (14.56 Litre) Gobi or approved equivalent	2	Drum		
14	Roller 8" for Paint (Universal or approved equivalent)	5	Nos		
15	Blue Bird Red Powder 400 gm Pack	5	Nos		
16	Blue Bird Yellow Powder 400 gm Pack	5	Nos		
17	Blue Bird Turkey Powder 400 gm Pack	5	Nos		
18	Plaster of Paris (3 Kg) Bag	30	Nos		
19	Chandras	2	Kg		
20	Varnish	10	Litre		
21	Roller Refill	12	Nos		
22	Roller 4" for paint. (Universal or approved equivalent)	2	Nos		
23	4 Inch Road Marking roller (Universal or approved equivalent)	2	Nos		
24	Paper tape 1 Inc (5 Mtr) Tape	150	Nos		
25	Red oxide Gobi or approved equivalent	4	Gallon		

Total Painting (B) Rs.

S.No	Carpentry Items	Qty	Unit	Rate (Rs)	Amount
1	Door handle 6 Inches Stainless Steel (Khas or approved equivalent)	12	Nos		

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2	Kitchen Cabinet Handle 4 inches Stainless Steel (Local best quality)	12	Nos		
3	Side Cabinet Handle 3 Inches Steel Powder Coated (Local Best Quality)	12	Nos		
4	Door Cylindrical Type Lock (Khas or approved brand)	15	Nos		
5	Cabinet Lock Nickle (3/4 Inches plane) KGI or approved Brand.	50	Nos		
6	Drawer Lock Nickle (1-1/4 Inch) KGI or approved Brand.	12	Nos		
7	Floor mounted door closer 12" x 6" (Newstar, yale or approved equivalent)	2	Nos		
8	Door closer Top Jamb (KGI, Khas or approved equivalent)	2	Nos		
9	Ball Bearing Steel channel for drawers (14 Inches) Yale or approved equivalent	6	Nos		
10	Ball Bearing Steel channel for drawers (22 Inches) Yale, SED or approved equivalent	4	Nos		
11	Ball Bearing Steel channel for drawers (24 Inches) Yale, SED or approved equivalent	5	Nos		
12	Magnetic catcher for Kitchen Cabinets (yale or approved equivalent)	12	Nos		
13	Adhesive Solution 300 MI Cementex or approved equivalent.	40	Nos		
14	Adhesive Glue white Orient 1/2 Kg German or approved equivalent	20	Kg		
15	Transparent Silicon 300 ml RTV or approved equivalent.	6	EACH		
16	Door/ Window Mesh (Fibre) Approved Best Quality (4 Feet wide Roll)	24	Rft		
17	Door/ Window Mesh (Metallic) Approved Best Quality (4 Feet wide Roll)	24	Rft		

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18	Gypsum False ceiling Sheet with aluminum foil pasting one side Size 2 ft x 2 ft (7.5mm) Thickness	300	Nos		
19	Dry wall screw philip black Adamjee or approved equivalent (3 x 10)	1	Nos		
20	Dry wall screw philip black Adamjee or approved equivalent (2 x 6)	1	Nos		
21	Dry wall screw philip black Adamjee or approved equivalent (3 x 8)	1	Nos		
22	Dry wall screw philip black Adamjee or approved equivalent (1-1/4 x 8)	2	Nos		
23	Dry wall screw philip black Adamjee or approved equivalent (1-1/2 x 6)	2	Nos		
24	Dry wall screw philip black Adamjee or approved equivalent (3/4 x 8)	5	Nos		
25	Dry wall screw philip black Adamjee or approved equivalent (1 x 6)	2	Nos		
26	Dry wall screw philip black Adamjee or approved equivalent (5/8 x 6)	1	Nos		
27	Dry wall screw philip black Adamjee or approved equivalent (1-1/4 x 6)	2	Nos		
28	Dry wall screw philip black Adamjee or approved equivalent (3/4 x 4)	2	Nos		
29	Dry wall screw philip black Adamjee or approved equivalent (1/2 x 4)	2	Nos		
30	Dry wall screw philip black Adamjee or approved equivalent (1/2 x 6)	2	Nos		

Total Carpentry (C) Rs.

<u>S.No</u>	<u>Cleansing items</u>	<u>Qty</u>	<u>Unit</u>	<u>Rate (Rs)</u>	<u>Amount</u>
1	Air Fresher Febreze or approved equivalent (300 ml)	60	Nos		
2	Broom Hard (Local Best Quality)	100	Nos		
3	Broom Soft (Local Best Quality)	100	Nos		

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4	Duster Cotton/Towel Cut-Piece (3 Feet Piece)	200	Nos		
5	Antiseptic chloroxylenol Aromatic Dettol Bottle or approved equivalent (500 ML)	12	Each		
6	Toilet Roll (Maxob/ Rose Petal or approved Equivalent)	300	EACH		
7	Soap Dettol/ Capri or approved equivalent mim 170 Gm	200	EACH		
8	Dish Washing powder Vim/Max Powder (400 Gms) or approved equivalent.	125	EACH		
9	Hydrochloric Acid Bottle (500 ml)	90	EACH		
10	Naphthalene Balls (kg)	5	Kg		
11	Glass Cleaning Chemical Glint or approved equivalent (500 ml)	25	EACH		
12	Roomi Tikia	170	EACH		
13	PHENYL Finish or approved equivalent (2.9 Litre)	160	EACH		
14	Anti Mosquito & Flies Mortein or approved equivalent Spray (375 ml)	60	EACH		
15	Tissue Paper Box (3 ply) Luxury Rose Petal or Wirsra or approved ewuivalent.	100	EACH		
16	Harpic Liquid (500 ml)	90	EACH		
17	Wiper large	12	EACH		
18	Surf 400 GMS	50	EACH		
19	Polythene Bags- 24 x 36	150	Kg		
20	Caroline FX 25	150	EACH		
21	WC Brush 2 Side (Crab Shape)	5	EACH		
22	Hand wash / Liquid Soap (Metro, Dettol or approved equivalent)	180	Kg		
23	Ground Mop Refill (600 Gms)	125	EACH		
24	Ground Mop Stick	15	EACH		

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25	Gutter Opener Pump	2	EACH		
26	Plastic Bucket (Small)	5	EACH		
27	Plastic Bucket (Medium)	5	EACH		

Total Cleansing (D) Rs.
Total All Items Rs. (A+B+C+D)

(Rupees -----)

1. All rates are in Pakistan Rupees (Rs.)
2. Bids will be checked by the Employer for any arithmetic errors. Where there will be a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern. The amount stated in the Bid will be adjusted by the Employer accordingly and, with the concurrence of the Bidder, shall be considered as binding upon the Bidder. If the Bidder does not accept the corrected amount, the Bid will be rejected.
3. No advance payment shall be made by the Bank to the Contractor.
4. All applicable taxes/ levies etc. shall be deducted at source from the firm's payable amounts at the prevailing government rates at the time of payment.
5. Samples will be approved by the Engineer In Charge before delivery of the items.

Date:

Bidders Signature

Name & CNIC No. of the contact person	
Company/Business Name:	
NTN Number:	
Sales Tax number / Provincial services tax	
Phone No:	

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Cell No:	
Fax No:	
Email ID:	
Business Address:	

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